



**INCIDENT ACTION PLAN**  
**Colorado Wildland Fire &  
Incident Management Academy**

**Colorado Mountain College  
Spring Valley Campus  
Glenwood Springs, Colorado**

**IQS # 2025-CO-CDFS-TRNG-02  
IQCS # CO-GJC-250807**



Hanging Lake, Colorado

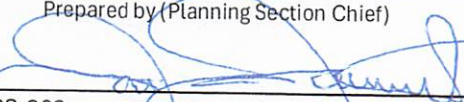
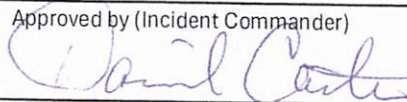
**WEDNESDAY, JUNE 4, 2025**

**Day Operational Period 0630-1730**

**David Carter, Incident Commander**

Digital IAPs and other Academy Information can be found at: [www.cwfima.org/current](http://www.cwfima.org/current)

**CLASSROOMS OPEN: 0600  
BREAKFAST: 0700  
BRIEFING: 0725  
CLASSES BEGIN: 0800  
LUNCH: Refer to time listed in IAP (ICS-204)**

Incident Objectives	1. Incident Name	2. Prepared Date:	3. Prepared Time:
	2025 CWFIMA - Glenwood Springs	June 3, 2025	16:00
4. Operational Period			
<b>June 4, 2025 0630-1730</b>			
5. General Control Objectives for the Incident (include alternatives)			
<p>➤ Utilize a risk-based decision model to minimize risk used by students, instructors, and staff to continually identify and assess hazards. Mitigate the risk or don't do the action.</p> <p>➤ Deliver incident management training that meets the NWCG, FEMA and other All Hazard standards, and encourages all to actively engage in the learning environment, taking full advantage of formal and informal learning opportunities.</p> <p>➤ Utilize established practices of NIMS and ICS to demonstrate successful interagency coordination, cooperation and communication as a means of integration into the national goals of incident management.</p> <p>➤ Cooperate closely with CMC, Carbondale/Glenwood Springs area community service organizations, Garfield County, Glenwood Springs &amp; Carbondale Fire, and other local, state and federal partners by maintaining regular communication and minimizing adverse impacts.</p> <p>➤ Demonstrate internally (Academy) and externally (local community) the highest levels of conduct, mutual respect, honesty, integrity and professional ethics from all participants.</p>			
6. Operational Period Command Emphasis			
<ul style="list-style-type: none"> <li>Utilize <a href="http://www.cwfima.org/current">www.cwfima.org/current</a> to facilitate an orderly Check-In, Demob and see other CWFIMA information.</li> <li>Foster a learning culture.</li> <li>Engage fully in class, what you put in is what you get out.</li> <li>Utilize opportunities to network in and out of the classroom with partners and cooperators.</li> <li>Maintain situational awareness and utilize the appropriate PPE when required.</li> <li>Incident Trainees prioritize meeting with a Training Specialist to capitalize on your experience and ensure you have appropriate documentation for your task book.</li> </ul>			
7. General Safety Message			
<ul style="list-style-type: none"> <li>For Law Enforcement issue or Fire/EMS Emergency, call 9-1-1 and follow up with chain of command to IC/SOF.</li> <li>Stay hydrated and dress appropriately for conditions. Be prepared for changes in the weather. (weather.gov)</li> <li>Use extreme care when driving and parking in CMC parking lots or elsewhere in Carbondale or Glenwood Spgs.</li> <li>Be aware of traffic and hazardous road conditions.</li> <li>Utilize COTRIP.ORG for statewide road conditions when needed.</li> </ul>			
8 Attachments (mark if attached)			
<input checked="" type="checkbox"/> Organizational List - ICS 203 <input checked="" type="checkbox"/> Division Assignment List - ICS 204 <input checked="" type="checkbox"/> Medical Plan - ICS 206		<input checked="" type="checkbox"/> Weather Forecast <input checked="" type="checkbox"/> Transportation & Field Maps <input checked="" type="checkbox"/> Safety Message <input checked="" type="checkbox"/> Various other unit messages	
9 Prepared by (Planning Section Chief)	10 Approved by (Incident Commander)		
			

ICS-202



ORGANIZATION ASSIGNMENT LIST		9. Operations Section	
1.	2025 CWFIMA Glenwood Springs	Chief	Troy Mueller
2. Date	3. Time	a. Division Alpha –	
6/3/2025	1530	Div Supervisor	John Pawlik
4. Operational Period		FI-210	E.Toft, T.Healy, A.Hendrichs, B.Leach
WEDNESDAY June 4, 2025	0630 - 1730	CWMBP	K.Dorman, L.Thomas, J.Lomax
5. Incident Commander & Command Staff		S-130/190	W.Knudsen, P.Cerda
Incident Cmdr.	David Carter	S-130/190 FD	N.Palestro, R.Palestro +8
Information Officer	Molly Cropp, Megan Ziegler (t), Daniel Claessen (t)	S-211	A.Pohlman, A.Hendrickson, J.Botsford (WaterAx)
Liaison Officer	Sam Carle (v), Shannon Byerly (t)	S-215	P.Wolf
Safety Officer	David Vitwar, Karen Dickson (t)	S-230	M.Cobb, B.Groff
Med Unit Leader	Carl Joyce, Scott Griffith (t)	S-260	D.Tomlin, R.Schilz
6. Agency Representatives		b. Division Victor –	
Agency	Name		See ICS-204 for Vendors
Colo. Mtn. College	Dirk Bockelman		
BLM	Chad Sewell		
US Forest Service	Eric White		
7. Planning Section			
Chief	Jim Jaminet		
Resources	Peter Barth		
Situation	Chris Samuelson (t)		
Geographic Info Sys	Linde Jacks (v)		
IT Support	Eric Simmons		
Training	Colleen Gadd		
Check-In / Demob	Rose Long, Tiphane Barter (t),		
	Larry Long, Heather Davis (t),		
	Amy Thompson (t)		
8. Logistics Section		10. Administration / Finance Section	
Chief	Gabriela Riddick	Academy Coord.	Wendy Fischer
Communications	Eric Simmons	Assistant Coord.	Sam Carpenter
Supply	Arlene Ganek (v)	Vendor Rep.	Rose Long
Receiving	Phil Headrick	BF Sales	Emily Mueller
Facilities	Mike Picard, Mark Leeper (t)	Silent Auction	Linda Post, Melissa Hunt
Base Camp	John McCain (t), Steven Hall (t)		
Ground Support	EQPM Tristan Babcock (t)	PREPARED BY: Peter Barth, RESL <i>P.B.</i>	



## NATIONAL WEATHER SERVICE

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

### Fire Weather Forecast

Issued by National Weather Service Grand Junction CO

COZ205-041215-

Colorado River Headwaters-

215 PM MDT Tue Jun 3 2025

.DISCUSSION...Above normal precipitation and near to below temperatures will inhibit critical fire weather conditions through the end of the week. This moisture will lead to daily shower and thunderstorm activity increasing the chances of wetting rainfall over many areas...especially over the southern and eastern fire zones. Temperatures begin to increase over the weekend but winds remain light with the probability of critical fire weather conditions developing less than 15 percent.

...GUSTY ERRATIC WINDS CAN BE EXPECTED NEAR ANY SHOWERS OR THUNDERSTORMS...

...THE SMOKE DATA IS CALCULATED FROM AN AVERAGE AT 6000 FEET MSL...

#### .WEDNESDAY...

Sky/weather.....Partly cloudy (40-50%). Isolated showers. Isolated thunderstorms after 1200.

Chc of lightning.....20 percent.

Max temperature.....59-69 F.

Min humidity.....17-27%.

20-foot winds.....Upslope/upvalley winds 4 to 8 mph. Gusts up to 20 mph in the afternoon.

CWR.....20 percent.

15K Ft MSL Winds....West 25 to 35 mph decreasing to 10 to 15 mph in the afternoon.

Mixing Height.....3000 ft AGL until 0900, then 9000 ft AGL.

Transport Winds.....West 5 to 10 mph.

Smoke dispersal.....Poor until 0900. Good after 1200.

#### .WEDNESDAY NIGHT...

Sky/weather.....Mostly cloudy (60-70%). Scattered thunderstorms until 2400. Scattered showers.  
Isolated thunderstorms after 2400.

Chc of lightning.....30 percent.

Min temperature.....38-48 F.

Max humidity.....72-87%.

20-foot winds.....Upslope/upvalley 4 to 8 mph becoming downslope/downvalley 3 to 6 mph by sunset.

CWR.....20 percent.

15K Ft MSL Winds....Southwest 5 to 10 mph increasing to west 10 to 15 mph after midnight.

Mixing Height.....7000 ft AGL until 2000, then 2500 ft AGL.

Transport Winds.....South 5 mph.

Smoke dispersal.....Poor.



<b>DIVISION ASSIGNMENT LIST</b>		1. Branch		2. Division/Group <div style="text-align: center; font-size: 1.5em;"><b>A</b></div>			
3. Incident Name <b>2025 CWFIMA Glenwood Springs</b>		4. Operational Period Date: <b>6/4/2025 WEDNESDAY</b> Time: <b>0630 - 1730</b>					
5. Operations Personnel							
Operations Chief		Troy Mueller		Division/Group Supervisor		John Pawlik	
Safety Officer		David Vitwar		Task Force Leader			
6. Resources Assigned this Period							
Course Name	Leader	Number Students	Transp. Needed	Building /Room	Lunch Time	Start time / End time Times subject to instructor change	
FI-210	Eric Toft, Tom Healy, Aaron Henrichs, Benjamin Leach	4 + 19	N	Calaway 127	1140	Field; LD 6/6	
CWMBP	Katie Dorman, Lara Thomas, Jedidiah Lomax	3 + 13	N	Ascent / YAC 110	1200	LD 6/4	
S-130/190	Willie Knudsen, Paul Cerda	2 + 14	N	Calaway 230	1150	LD 6/6	
S-130/190 FD	Nicole Palestro, Rich Palestro +8	10 + 41	N	Calaway Theatre (Aud)	1230	Field; LD 6/4 +8 Field Instructors Field Day near Red Canyon Spike CR 120 x CR 115	
S-211	Andy Pohlman, Anders Hendrickson, Jordan Botsford with WaterAx	3 + 12	N	Calaway 233	1130	LD 6/6	
S-215	Peter Wolf	1 + 10	N	Calaway 222 B	1130	LD 6/6	
S-230	Mike Cobb, Ben Groff	2 + 17	N	Calaway 226	1210	LD 6/4	
S-260	Denise Tomlin, Ron Schilz	2 + 12	N	Calaway 222 A	1200	LD 6/4	
SOFR (t)	Steve Peck	1	N	Field	1230	Field Site near Red Canyon Spike	
Medical (130/190)	EMT Niki Carpenter EMR Chris Rich	2	N	Field	1230	Field Site near Red Canyon Spike	
7. Special Instructions							
<ul style="list-style-type: none"> <li>• Adhere to assigned lunch times. 130/190 FD working in field near Red Canyon Spike with 800 MHz Radios, return to ICP at end of day.</li> <li>• INSTRUCTORS ATTEND MORNING BRIEFING 0725- Each lead instructor submits one CTR daily, with all instructors included.</li> <li>• Instructors breakout to follow immediately after morning briefing.</li> <li>• For any Law Enforcement, Fire or EMS Emergency, call 9-1-1 and then follow up with a notification up the chain of command to IC or SOF.</li> </ul>							
8. Division/Group Communication Summary							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command	See ICS 205 COMM PLAN	King NIFC		Logistics		King NIFC	
Tactical Div/Group		King NIFC		Air to Ground		King NIFC	
prepared by (Resource Unit Leader) Peter Barth, RESL		Approved by (Planning Section Chief) Jim Jaminet, PSC		Date 6/3/2025		Time 1630	

DIVISION ASSIGNMENT LIST		1. Branch		2. Division/Group <b>V</b>			
3. Incident Name <b>2025 CWFIMA Glenwood Springs</b>		4. Operational Period Date: <b>6/4/2025 WEDNESDAY</b> Time: <b>0630 - 1730</b>					
5. Operations Personnel							
Operations Chief		Troy Mueller		Division/Group Supervisor		John Pawlik	
Safety Officer		David Vitwar		Vendor Representative		Rose Long	
6. Resources Assigned this Period							
Course Name	Leader	Number	Transp. Needed	Building /Room	Lunch Time	Start time / End time Times subject to instructor change	
Perimeter Solutions (Phos-Chek)	Lou Gildemeister, Bernie Post	2	N	Bushong Living Room	1130		
Colorado DFPC	Tracy LeClair	1	N	Bushong Living Room	1130		
Waterax	Jordan Botsford	1	N	Bushong Living Room	1130		
BF Sales	Emily Mueller	1	N	Bushong Living Room	1130		
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prepared by (Resource Unit Leader) Peter Barth, RESL <i>P. Barth</i>		Approved by (Planning Section Chief) Jim Jaminet, PSC		Date 6/3/2025		Time 1630	

INCIDENT RADIO COMMUNICATIONS PLAN ICS-205			1. INCIDENT NAME 2025 CWFIMA Glenwood Springs			2. DATE/TIME Jun 2, 2024 1700hrs			3. OPERATIONAL PERIOD DATE/TIME June 2nd to 6th, 2025 0630-1730hrs		
4. BASIC RADIO CHANNEL UTILIZATION											
	Channel Name	Assignment	Motorola Radio Channel Location								Remarks
1	800 Simplex 1	Tactical	ZONE	Z	Direct						S-130/190
2	800 Simplex 2	Tactical	ZONE	Z	Direct						S-130/190
3	800 Simplex 3	Tactical	ZONE	Z	Direct						Assigned as needed
4	800 Simplex 4	Tactical	ZONE	Z	Direct						Assigned as needed
5	800 Simplex 5	Tactical	ZONE	Z	Direct						Assigned as needed
6	800 CWFIMA	Tactical Repeated	ZONE	Z	DTR						Field Sites to ICP Safety
7	8CALL90	800 Calling	ZONE	Z	D & R						Assigned as needed
8	8Tac91	Tactical	ZONE	Z	D & R						Assigned as needed
9	8Tac92	Tactical	ZONE	Z	D & R						Assigned as needed
10	8Tac93	Tactical	ZONE	Z	D & R						Assigned as needed
11	8Tac94	Tactical	ZONE	Z	D & R						Assigned as needed
12	8 STAC	NOT USED	ZONE	Z	D & R						Emergency Only as Directed
13	NAWAS	NWS Centers	ZONE	Z	DTR						NWS Office Contact/Monitoring
14	AUXCOM	NOT USED	ZONE	Z	DTR						NOT USED
15	EMS MAC	MEDICAL	ZONE	Z	DTR						EMERGENCY ONLY
16	MAC 21	STATE MAC	ZONE	Z	DTR						EMERGENCY ONLY
	Channel Name	Assignment	RX Frequency		RX Tone	TX Frequency		TX Tone			
	UHF Black Mini	STAFF									STAFF or Classroom Scenario
I-205 By: /S/ Eric Simmons											

## **HEALTH AND SAFETY MESSAGE**

*Communicate – Collaborate – Coordinate – Cooperate*

*Redeem personal and professional responsibilities to care for your self and those you are responsible for.*

INCIDENT: 2025 CWFIMA Glenwood Springs

DATE: 6/4/2025

Shift: Day

### **Major Hazards and Risks:**

- ❖ **Complacency. Are you using your situational awareness?**
- ❖ **Good Hygiene**
- ❖ **Ticks**

### **Complacency**

**Complacency occurs when you're no longer using situational awareness.**

- You aren't paying attention to the tools you're using.
- You zone out while the instructor is speaking.
- You think about going home more than you think about your assignments.
- You just get lazy.

### **Good Hygiene**

Infectious diseases are all around. The best place to catch them are activities where a lot of people are congregated: classrooms, dining halls, group camps. Sound familiar?

- Wash your hands often, use hand sanitizer. Think of how many people used that bathroom door knob before you. Be responsible for your own physical health.
- COVID, Norovirus, Influenza and Measles are circulating. Keep yourself and others healthy.

**If you feel sick, stay in your hotel/dorm and contact your supervisor, trainer or instructor. If you don't contact us, we will come find you.**

### **Ticks**

Ticks live along forest edges, preferring to stay at the tops of plants or the tips of grasses so they can easily latch onto whomever or whatever passes near them. They can sense body heat, carbon dioxide, body odor and vibrations. Ticks carry several diseases, some of which are serious.

- Wear tall socks or tuck your pants into your socks. Choose light clothing so dark ticks stand out.
- Cover your body. Wear a hat and dress in long sleeves and long pants.
- Use bug repellants that contain DEET or essential oils such as oil of lemon eucalyptus.
- Always check yourself for ticks after being outdoors.



Ticks in Colorado

Safety Officers: David Vitwar SOFC, Steve Peck SOF3(t), Karen Dickson SOF3(t)



# 2025 CWFIMA Glenwood Springs

June 2-6, 2025



COLORADO  
MOUNTAIN COLLEGE

WELCOME TO THE SPRING VALLEY CAMPUS  
7 miles south of Glenwood Springs, CO

Check-in, ICP, Cafeteria,  
Vendors, Silent auction,  
Finance, Operations

Dorm rooms

Parking

CMC Second Campus  
ENTRANCE

Gym,  
Showers,  
Sand tables

Parking

Classrooms, Logistics

Parking

## DIRECTORY

- 1 Ascent Center  
• Admissions  
• Counseling  
• Financial Aid  
• Campus Store

- 2 Sopris Residence Hall

- 3 Bushong Student Center  
• Dining Hall

- 4 Volleyball Court

- 5 Quigley Library

- 6 Calaway Academic Center  
• Classrooms and Labs  
• The New Space Theatre  
• Faculty Offices

- 7 Isaacson School Prototype Lab  
• 3D & Large Format Printers  
• Engravers & Silkscreening

- 8 Fitness & Recreation Center  
• Gymnasium  
• Indoor Track  
• Climbing Wall  
• Fitness/Cardio

- 9 Physical Plant

- 10 CARE Animal Shelter

- 11 Veterinary Technology Center  
& Teaching Hospital

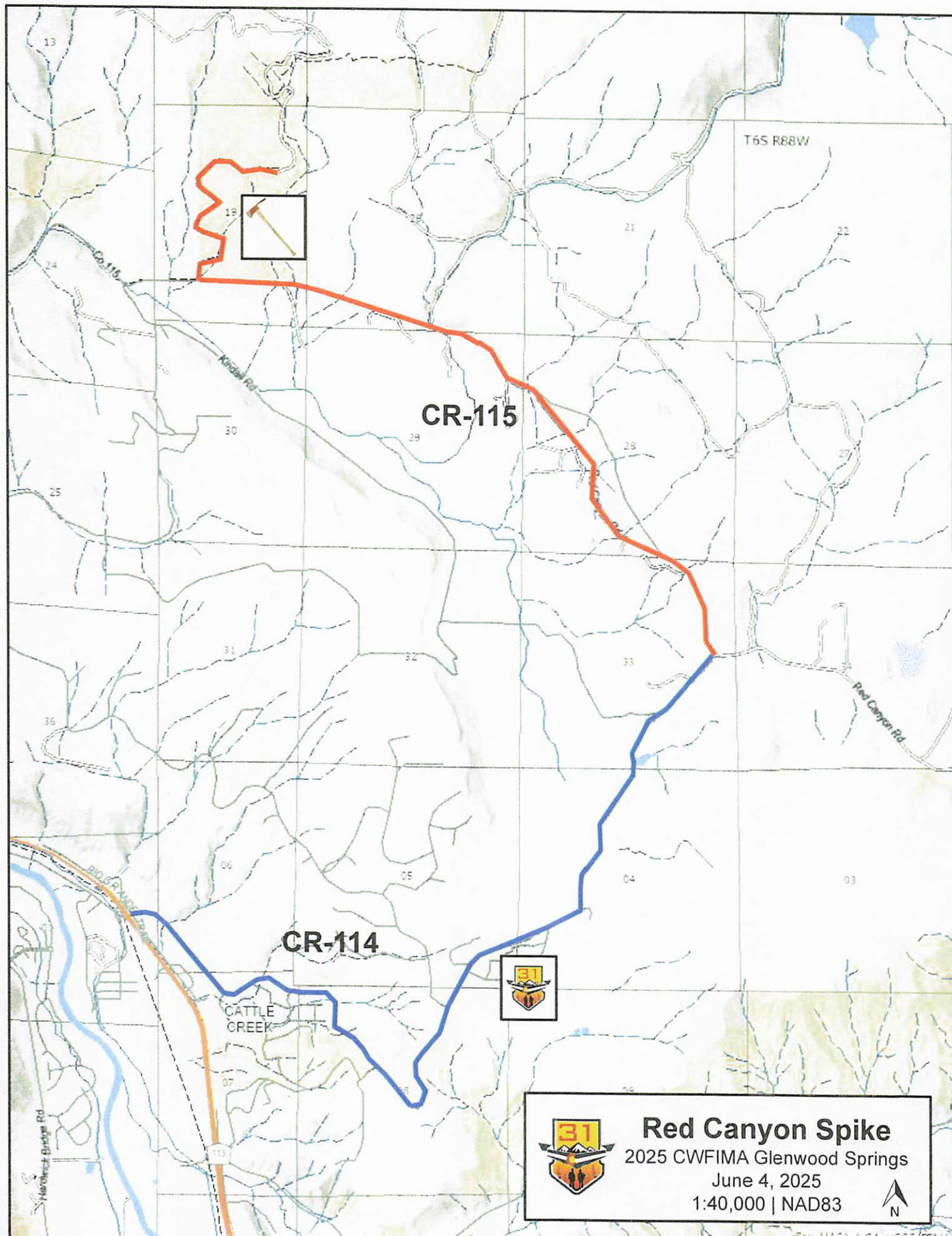
- 12 Gates Soccer Park

- 13 Disc Golf and Hiking/Mountain  
Bike Trails

- 14 High Ropes Course

- 15 Student Apartments







To Glenwood Springs & I-70

Recommended Route:  
CR-114, Spring Valley Rd

Avoid this Route: CR-110

To Carbondale



## Travel Route

2025 CWFIMA Glenwood Springs

June 4, 2025

1:20,000 | NAD83



EST, NASA, NGA, USGS, FEMA



South Canyon  
Staff Ride  
Exit 109

Glenwood  
Springs  
Exit 116

SOPRIS  
R.D.

 **3000 CR-114**

Check-in, ICP, Dorms,  
Cafeteria, Classrooms

**S-211 Field Site**  
Crown Mtn. Park

**FI-210 Field Site**  
301 Meadowood Dr.



## Transportation

2025 CWFIMA Glenwood Springs

June 4, 2025


1:200,000 | NAD83





# Paul Gleason Lead by Example Award

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 Recognize Outstanding Leadership in Wildland Fire



Do you know someone in the wildland fire community who exemplifies exceptional leadership? The Paul Gleason Lead by Example Award honors individuals or groups who embody the core values of wildland fire leadership.

## Award Categories

- Mentoring and Teamwork: Developing others and building cohesive teams.
- Motivation and Vision: Inspiring others with clear intent and visionary leadership.
- Initiative and Innovation: Implementing outstanding initiatives or innovations in leadership development.

## Nomination Details

- Recognizes actions within the last two years.
- Open to individuals or groups at all levels.
- Nominations due by December 31st.
- Awards presented in the spring.

## How to Nominate

Visit the NWCG Lead by Example Award page for nomination forms and submission guidelines:

<https://www.nwcg.gov/wfldp/lbe>

Celebrate Leadership Excellence!

Honor those who lead by example and make a lasting impact in the wildland fire service.

## ACTIVITY LOG (ICS 214)

[illegible]



## ACTIVITY LOG (ICS 214)

[illegible]

# MEDICAL PLAN (ICS 206 WF)

Controlled Unclassified Information//Basic

<b>Incident/Project Name</b>				<b>2. Operational Period</b>				
2025 CWFIMA Glenwood Springs				6/4/2025 0630-1730				
<b>3. Ambulance Services</b>								
Name	Complete Address	Phone & EMS Frequency	Advanced Life Support (ALS) Yes      No					
Carbondale Fire	300 Meadowood Dr, Carbondale, CO	911/ (970) 963-2491	X <input type="checkbox"/>					
Classic Air Medical	1640 Lincolnwood Dr, Glenwood Springs	911/ (800) 444-9220	X <input type="checkbox"/>					
<b>4. Air Ambulance Services</b>								
Name	Phone	Type of Aircraft & Capability						
Classic Air Medical	911/ (800) 444-9220	Bell 407 Helicopter with critical Care Capacity						
<b>5. Hospitals</b>								
Name Complete Address	GPS Datum – WGS 84 Coordinate Standard Degrees Decimal Minutes DD° MM.MMM' N - Lat DD° MM.MMM' W - Long	Travel Time Air      Gnd	Phone	Helipad Yes      No	Level of Care Facility			
Valley View Hospital 1906 Blake Ave Glenwood Springs	Lat:	39.532953°N	N/A	16min	(970) 384-7300	<input type="checkbox"/>	X	Level 3 trauma Open 24hrs
	Long:	-107.319117°W						
	VHF:							
Roaring Fork Family Practice 978 Euclid Ave, Carbondale, CO	Lat:	39.39844°N	N/A	14min	(970) 963-3350	<input type="checkbox"/>	X	Family Medical M/W/F 0730-1700 T/TH 0730-1900 Sat -830-1200 Sunday Closed
	Long:	-107.21689°W						
	VHF:							
St. Marys Medical Center 2635 N 7th. Ave Grand Junction	Lat:	39.09003°N	35min	1.5hr	(970) 298-1950	X	<input type="checkbox"/>	Level 2 Trauma Open 24hrs
	Long:	-108.56328°W						
	VHF:							
Anschutz Medical Center 12065 E 16th Ave, Aurora	Lat:	39.74218°N	1hr	3.5hrs	(303) 788-6466	X	<input type="checkbox"/>	Level 1 Trauma and Regional Burn Center Open 24hrs
	Long:	-104.84239°W						
	VHF:							

## MEDICAL PLAN (ICS 206 WF)

Controlled Unclassified Information//Basic

<b>Incident/Project Name</b>		<b>2. Operational Period</b>	
<b>6. Division   Branch   Group</b>	<b>Area Location Capability</b>		
<b>ICP- CMC Spring Valley</b>  3000 Co Rd 114, Glenwood Springs, CO 81601  39.469981°N -107.237125°W	<b>EMS Responders &amp; Capability:</b>	Carbondale Fire (ALS Equipped), Paramedic in MEDL Station	
	<b>Equipment Available on Scene:</b>	Basic medical supplies in Calaway Lounge	
	<b>Medical Emergency Channel:</b>	EMS MAC	
	<b>ETA for Ambulance to Scene:</b>	12 minutes	
	<b>Air:</b>	8 minutes	
	<b>Ground:</b>	12 minutes	
	<b>Approved Helispot:</b>	Bushong Student Center field to the south	
	<b>Lat:</b>	39.469981°N	
	<b>Long:</b>	-107.237125°W	
<b>Red Canyon Spike Camp</b>  2586 Co Rd 115 Glenwood Springs, CO 81601  39.5153833°N -107.2640871°W	<b>EMS Responders &amp; Capability:</b>	Instructors, EMT-B on site (Niki Carpenter)	
	<b>Equipment Available on Scene:</b>	Two 20 person EMS kits	
	<b>Medical Emergency Channel:</b>	EMS MAC	
	<b>ETA for Ambulance to Scene:</b>	22 minutes	
	<b>Air:</b>	8 minutes	
	<b>Ground:</b>	22 minutes	
	<b>Approved Helispot:</b>	At spike camp, on the road in front of	
	<b>Lat:</b>	39.5153833°N	
	<b>Long:</b>	-107.2640871°W	
<b>7. Prepared By (Medical Unit Leader)</b>	<b>8. Date/Time</b>	<b>9. Reviewed By (Safety Officer)</b>	<b>10. Date/Time</b>
Scott Griffith, MEDLt	6/3/2025 1200hrs	Karen Dickson	06/03/25 1641



# MEDICAL PLAN (ICS 206 WF)

Controlled Unclassified Information//Basic

## Medical Incident Report

**FOR A NON-EMERGENCY INCIDENT, WORK THROUGH CHAIN OF COMMAND TO REPORT AND TRANSPORT INJURED PERSONNEL AS NECESSARY.**

**FOR A MEDICAL EMERGENCY: IDENTIFY ON-SCENE INCIDENT COMMANDER BY NAME AND POSITION AND ANNOUNCE "MEDICAL EMERGENCY" TO INITIATE RESPONSE FROM IMT COMMUNICATIONS/DISPATCH.**

Use the following items to communicate situation to communications/dispatch.

**1. CONTACT COMMUNICATIONS / DISPATCH** (Verify correct frequency prior to starting report)  
Ex: "Communications, Div. Alpha. Stand-by for Emergency Traffic."

**2. INCIDENT STATUS:** Provide incident summary (including number of patients) and command structure.  
Ex: "Communications, I have a Red priority patient, unconscious, struck by a falling tree. Requesting air ambulance to Forest Road 1 at (Lat./Long.) This will be the Trout Meadow Medical, IC is TFLD Jones. EMT Smith is providing medical care."

Severity of Emergency / Transport Priority	<input type="checkbox"/> <b>RED / PRIORITY 1</b> Life or limb threatening injury or illness. Evacuation need is <b>IMMEDIATE</b> Ex: Unconscious, difficulty breathing, bleeding severely, 2° - 3° burns more than 4 palm sizes, heat stroke, disoriented. <input type="checkbox"/> <b>YELLOW / PRIORITY 2</b> Serious Injury or illness. Evacuation may be <b>DELAYED</b> if necessary. Ex: Significant trauma, unable to walk, 2° - 3° burns not more than 1-3 palm sizes. <input type="checkbox"/> <b>GREEN / PRIORITY 3</b> Minor Injury or illness. Non-Emergency transport Ex: Sprains, strains, minor heat-related illness.	
Nature of Injury or Illness & Mechanism of Injury		Brief Summary of Injury or Illness (Ex: Unconscious, Struck by Falling Tree)
Evacuation Request		Air Ambulance / Short Haul/Hoist Ground Ambulance / Other
Patient Location		Descriptive Location & Lat. / Long. (WGS84)
Incident Name		Geographic Name + Medical (Ex: Trout Meadow Medical)
On-Scene Incident Commander		Name of on-scene IC of Incident within an Incident (Ex: TFLD Jones)
Patient Care		Name of Care Provider (Ex: EMT Smith)

**3. INITIAL PATIENT ASSESSMENT:** Complete this section for each patient as applicable (start with the most severe patient)

Patient Assessment: See IRPG PAGE 106

Treatment:

### 4. EVACUATION PLAN:

Evacuation Location (if different): (Descriptive Location (drop point, intersection, etc.) or Lat. / Long.) Patient's ETA to Evacuation Location:

Helispot / Extraction Site Size and Hazards:

### 5. ADDITIONAL RESOURCES / EQUIPMENT NEEDS:

Example: Paramedic/EMT, crews, immobilization devices, AED, oxygen, trauma bag, IV/fluid(s), splints, rope rescue, wheeled litter, HAZMAT, extrication

### 6. COMMUNICATIONS: Identify State Air/Ground EMS Frequencies and Hospital Contacts as applicable

Function	Channel Name/Number	Receive (RX)	Tone/NAC *	Transmit (TX)	Tone/NAC *
COMMAND					
AIR-TO-GRND					
TACTICAL					

**7. CONTINGENCY: Considerations:** If primary options fail, what actions can be implemented in conjunction with primary evacuation method? Be thinking ahead..

**8. ADDITIONAL INFORMATION:** Updates/Changes, etc.

**REMEMBER:** Confirm ETAs of resources ordered. Act according to your level of training. Be Alert. Keep Calm. Think Clearly. Act Decisively.

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