
Board of Directors

1. Name

- 1.1 The name of this governing body will be the Board of Directors of the Texas Association for Health, Physical Education, Recreation, and Dance (TAHPERD).

2. Purpose

- 2.1 The Board of Directors shall initiate and transact all business of the association except those functions specifically assigned to the Representative Assembly or delegated by the *Bylaws* to Divisions, Sections, Committees, or other groups.

3. Organization

- 3.1. The Board of Directors shall consist of the President, President-elect, immediate Past President, Vice Presidents, Vice Presidents-Elect, immediate Past Vice Presidents, and Chair and Chair-elect of the Student Section. The TAHPERD Executive Director is an ex officio, non-voting member.
- 3.2. Consultants to the Board of Directors include, but are not limited to, the agents from the Texas Education Agency, Coordinating Board for Higher Education, and the Parliamentarian. Consultants do not initiate action or vote.
- 3.3. A Board member missing two called meetings without sufficient excuse will be automatically eliminated from the Board. Decisions concerning “sufficient cause” will be made by the Executive Committee.
- 3.4. The Executive Committee of the Board of Directors shall consist of the President, President-elect, immediate Past President, and the Executive Director.

4. Conduct of Business

- 4.1. The Board of Directors will hold an annual meeting at the site preceding the TAHPERD annual convention. A second annual meeting shall be scheduled in conjunction with the convention planning meeting (usually held in the Spring). Other meetings may be called by the President or by the written requests of a majority of the Board of Directors.
- 4.2. Fifty (50%) percent plus one or more members of the Board of Directors will constitute a quorum for the transaction of business. A majority or 2/3 vote will be required for TAHPERD business pertaining to the TAHPERD Foundation, Trust, Bylaws, or Articles of Incorporation.
- 4.3. The following are specific duties to be performed by the Board of Directors:
 - 4.3.1. Receive and review reports and take definitive action on reports from the President, President-elect, immediate Past President, Divisions, Sections, and Committees.
 - 4.3.2. Adopt and oversee the annual budget and establish policies governing the investment of funds.
 - 4.3.3. Hire an individual to serve in the position of Executive Director.
 - 4.3.4. Confirm recommendations of the President-elect of persons to serve on Standing Committees.
 - 4.3.5. Establish policies and guidelines for the program and other activities of the Annual Convention.

- 4.3.6. Approve recommendations for additional meetings or regional workshops sponsored by the Association.
- 4.3.7. Establish registration fees for the annual convention, other TAHPERD meetings, and workshops.
- 4.3.8. Adopt operating codes for the Board of Directors, the Officers of the Board, the Executive Committee of the Board, Divisions, Sections, Committees, and other structures of the Association except for the Representative Assembly. The adoption by the Board of Directors of the operating code for the Representative Assembly must be ratified by the Representative Assembly members.

5. Operations

- 5.1. The Officers of the Board of Directors shall hold a convention planning meeting (usually in the Spring immediately in advance of the Board of Directors meeting) at the site of the annual state convention. The following are specific duties to be performed by the Officers of the Board:
- 5.2. Approve plans for the annual TAHPERD convention, including:
 - 5.2.1. Schedule for the program of the annual state convention.
 - 5.2.2. Recommendations for programs as submitted in the program proposals for convention programs.
- 5.3. Discuss and submit recommendations to the Board of Directors and the Representative Assembly on matters for which the bodies are responsible.
- 5.4. Evaluate the structure and operation of the association and initiate such action as deemed necessary and desirable.
- 5.5. The Executive Committee of the Board of Directors shall meet at a place and time as determined by the President in consultation with other members of the committee. The purpose of the committee is to ensure the coordination of the activities of the different structures within the association and the continuity of the programs from year to year. The following are included in the specific duties of the committee:
 - 5.5.1. Supervise the Divisions, Sections, Committees, and other structures.
 - 5.5.2. Determine matters that should be placed on the agendas for meetings of the Board of Directors and the Representative Assembly.
 - 5.5.3. Determine when matters should be referred to these bodies by an electronic ballot.
 - 5.5.4. Determine the disposition of requests from SHAPE America and other organizations and agencies.
 - 5.5.5. Advise the President of the formation, purpose, and personnel for President appointed ad hoc Committees.
- 5.6. All elected officers and/or appointed committee chairs are expected to attend the TAHPERD Leadership Conference as well as the TAHPERD Annual Convention.

Adopted by the Board of Directors December 1974

Amended: April 2011

Amended: November 2022
