

Submission Deadline: March 15, 2023

Fort Worth Convention Center | Fort Worth, Texas | November 29 - December 2, 2023

Exhibitor Showcase sessions are scheduled throughout the convention from Thursday, November 30 through Friday, December 1. Please do not submit a proposal unless you are prepared to actually make a presentation and will be able to appear during these convention days. In order to present, your company must be an exhibitor at the 2023 convention. **If a TAAHPERD member is presenting for your company they must pay ALL convention registration fees.** All Exhibitor Showcase Proposals submitted for any TAAHPERD meeting will be reviewed by our Board of Directors for acceptance with all other program proposals.

- ☐ College ☐ Health ☐ Physical Education
☐ Dance ☐ Recreation General

1	Name of Speaker: _____
	Exhibiting Company: _____
	Home Address: _____
	City/State/Zip: _____
	Daytime Phone #: _____
	E-mail address: _____

2	Name of Speaker: _____
	Exhibiting Company: _____
	Home Address: _____
	City/State/Zip: _____
	Daytime Phone #: _____
	E-mail address: _____

3	Name of Speaker: _____
	Exhibiting Company: _____
	Home Address: _____
	City/State/Zip: _____
	Daytime Phone #: _____
	E-mail address: _____

- ☐ Audience Participation ☐ Panel Discussion, number of individuals on panel _____
☐ Performance ☐ Students will participate, number of students _____
☐ Lecture

- [illegible]

- ☐ Easel pad & markers
- ☐ Extension cord/Power Strip
- ☐ Bluetooth Receiver
- ☐ LCD Projector
- ☐ Microphone
- ☐ Screen

Equipment NOT listed in #9 is the responsibility of the presenter!

NOTE: AV Equipment is expensive. Please do not request AV items that are not vital to your presentation.

Computers and all PE equipment
MUST be provided by the presenter.
No free wi-fi is available in the meeting rooms.

Lisa Fall
lisa@tahperd.org

Daytime phone:

Guidelines for Presenters

100th Annual TAhPERD Convention | Fort Worth Convention Center | Fort Worth, Texas

The Annual Convention is designed to provide TAhPERD members the opportunity to share instructional ideas with their colleagues. The convention has approximately 160 sessions that present ideas, programs, and issues in the areas of health, physical education, recreation, dance, and college programs in HPERD. Session proposals are welcome and each will receive careful professional review prior to selection so that a varied and creative convention can be provided.

Specific Guidelines

- ☐ 1. **Presenters presenting activity-based programs MUST agree to provide handout materials for the Activity Handout Manual.** These handout materials are so important to our members that failure to provide handout materials may result in the cancellation of presentations. Handouts must: not exceed six (6) pages in length, be printed on only one side, be originals (no faxes or photocopies will be accepted), be original compositions. Handout materials must be e-mailed to lisa@tahperd.org by **October 1st** for inclusion in the manual. Because of copyright laws, copy must be written in your own words and with your own illustrations. Photocopies of textbook, web pages and/or other published copyrighted material will not be accepted *without written release from the author/publisher*.
- ☐ 2. The submission of a proposal and its acceptance by reviewers signifies agreement to allow the video taping of your session by others.
- ☐ 3. The distribution and sale of promotional materials and touting of commercial ventures by presenters is prohibited during conference sessions. Sale of items or services is strictly reserved to those exhibiting companies who sell items in the exhibits area only.
- ☐ 4. The sale of copyrighted materials (i.e. those items held in copyright by anyone other than the seller) is prohibited. This includes written material, audio and video tapes, and music.
- ☐ 5. Presenters must consider and abide by standards of safety and age appropriateness when selecting and presenting program activities. Guidelines for such activities are outlined in the **SHAPE America National Standards at www.shapeamerica.org/standards**. In consideration of liability issues, the Convention Directors and/or appropriate TAhPERD officers/staff may terminate any program deemed to be hazardous to the health and safety of the participants.

As a presenter I have read and understand my responsibilities as outlined in these guidelines and agree to abide by these guidelines in my presentation.

Signature

Date

**QUESTIONS? Contact Lisa Fall
(512) 459-1299 or lisa@tahperd.org**

Abstract Form

This section must be completed in order for program submission to be processed.

What:

A. Grade Levels: (check all that apply)

Elementary
☐ Pre-K – 5

Middle School
☐ 6th – 8th

High School
☐ 9th – 12th

Higher Education
☐ College

B. List the learning objectives and TEKs shared through the presentation.

Why:

A. List student outcomes shared through the presentation.

How:

A. Evidence based practices used:

B. How does the presentation contribute to the overall Mission statement of TAHPERD and “Promoting Healthy Lifestyles?”

C. Assessment Tools (provide examples if possible):

As a presenter I have read and understand my responsibilities as outlined in these guidelines and agree to abide by these guidelines in my presentation.