

ALL SECTIONS Except Research, Retired Professionals, and Student

1. Purpose

- 1.1. The purpose of each is to promote and advance the content area by providing a minimum of two (2) programs at Annual Convention and a minimum of one (1) program at Summer Conference. Sections will plan and execute projects as the section officers consider necessary.
- 1.2. The Research, Retired Professionals, and Student Sections are the only Sections to have a separate Operating Code.

2. Organization

- 2.1. Membership will be open to all Professional and Retired Members of the Texas Association for Health, Physical Education, Recreation, and Dance.
- 2.2. The officers of the Section shall be the Chair, Chair-elect, and Past Chair.
- 2.3. Officers shall be elected at a section program during the Annual Convention by a majority of Professional, Retired, and Student members present.
- 2.4. In the event a section fails to elect any of its officers, an appointment shall be made by the President of TAHPERD, with the exception the Chair-elect will succeed to the position of Chair.
- 2.5. In the event of death, resignation, or removal of a person in the office of Chair-elect, the person with the second highest vote in the original election shall assume the office. If this person is unable to serve, the President will appoint a person for the office.
- 2.6. Officers desiring to resign should do so by letter/email to the President and copied to the Executive Director.
- 2.7. Officers may be removed by the Executive Committee for inefficiency or other just cause as stated in the Code of Ethics and Conduct.
- 2.8. Each section will have a Chair, Chair-elect, and Past Chair to compose the Section Officers. The Section Officers may conduct meetings between the annual meetings of the Association to ensure continuity in the operation of each section.
- 2.9. All officers and/appointed committee Chairs are expected to attend the annual Leadership Conference and Annual Convention.

3. Election of Officers

- 3.1. Officers will be elected by a majority vote of members present at the section meeting.
- 3.2. Voting will be by show of hands, paper ballot, or electronic ballot prepared by the Chair of the Section.

3.3. The Chair-elect becomes Chair at the end of the convention. Thus, the officer to be elected each year is the Chair-elect.

4. Nominating Procedures

4.1. The Section Officers will serve as the nominating committee with the Chair in charge of the process.

4.2. The nominating committee will present a minimum of two (2) candidates for the office of Chair-elect. Candidates must be a TAHPERD member in good standing.

4.3. If there are fewer than two candidates, nominations may be taken from the floor.

5. Voting Process

5.1. The nominating committee will select the slate of candidates by email ballot to be conducted by the committee Chair.

5.2. Each of the three (3) members of the committee shall rank all nominees for each office with a 1 for first choice, 2 for second choice, 3 for third choice, etc.

5.3. Upon receipt of the ballots from the committee, the Chair shall total the ranks for each nominee and select the two persons with the lowest totals.

5.4. If there is a tie, a second ballot is held by ranking the nominees with a 1 for their first choice and 2 for their second choice. The persons with the lowest totals on this ballot become the candidates.

5.5. If there are two (2) or fewer nominees on the original list, a second ballot is unnecessary.

5.6. The committee Chair contacts the persons selected as candidates for office of Chair-Elect. If for some reason, a nominee cannot fulfil the obligation, the person with the next lowest total on the ballot becomes the candidate.

6. Dates for Nominations

6.1. **December** - *Call for Nominations* is distributed at the Annual Convention and posted on the TAHPERD website.

6.2. **January** – During the Leadership Conference, nominees are sought if needed with those created on the TAHPERD website.

6.3. **March** - Announcement in the *Texas Journal for HPERD and TAHPERD E-news* inviting members to submit recommendations to all Section nominating committees.

6.4. **September 1** - Nominating Committee Chair contacts the Section Officers asking them to solicit recommendations of prospective nominees from their colleagues and send the names to the TAHPERD Executive Director to verify eligibility.

6.5. **September 5-Oct 10** – Nominating committee identifies candidate(s) for office of Chair-Elect.

6.6. **October 10 – October 15** – The Section nominating committee chair confirms with the candidates for each Section office the commitment to serve.

6.7. **October 15 – 25** – If for some reason, a nominee cannot fulfil the obligation, the person with the next lowest total on the ballot becomes the nominee.

6.8. **November 1**- Nominating Committee Chair notifies Executive Director of candidates.

7. Qualifications of Candidates

7.1. The candidate must be a current professional or retired member.

- 7.2. The candidate has indicated a willingness to serve.
- 7.3. The candidate has a professional interest and be actively participating in the area represented by the Section.
- 7.4. The candidate has not accepted nomination for another office or currently holding office as Chair or Chair-elect of a Section, Vice President or Vice President-elect of a Division, or President or President-elect of TAHPERD.
- 7.5. The candidate may not resign from an office to accept nomination from another office.

Adopted by the Board of Directors: November 1962

Amended: April 2003

Amended: November 2022