2025 CCSSA CONGRESS ABSTRACT SUBMISSION GUIDELINES

IMPORTANT INFORMATION:

Abstract Format

- **Please structure abstracts as follows (those that do not conform to this structure will be returned):**

  - Maximum of 250 words in MS Word (Excluding Title, Authors and Affiliations)
  - English, Font: Arial 12pt, single line spacing – all lines Left aligned except Title
  - No graphs, figures, diagrams or tables permitted
  - It is not necessary to include references
  - Abstract layout: Body of the abstract should not have any line breaks between paragraphs. *Please follow the online steps to submit relevant information.*

- **Research Abstract Paragraph Headings:**

  - Introduction/Background
  - Aim/Objective
  - Method (should include a statement regarding the ethics)
  - Results
  - Conclusion (must be derived from the Result)

- **Supporting Documents Required – to be uploaded during Online Submission:**

  - Original Word doc version of your abstract adhering to the above layout
  - A copy of your research ethics committee letter of permission
  - A statement from the authors certifying that all ethical requirements were adhered to and all authors approved the final version of the abstract

- **Acceptance**
  - Abstracts will be reviewed by the Scientific Committee who reserve the right to accept and allocate abstracts for a **digital poster or oral presentation.**
  - The official language of the congress is English.
  - Presenters will be notified if their abstract has been accepted.

- **Registrations**
  - All presenters of accepted abstracts must be registered as congress delegates. Early registration fees will apply.

- **CCSSA Funding**
  - Upon acceptance of abstracts, members of the CCSSA are eligible to apply for consideration of partial funding from their local CCSSA branch.

- **Publication**
  - Only selected accepted abstracts will be published in The Southern African Journal of Critical Care.

For further information or assistance please contact ccssacongress@velocityvision.co.za