Dear <Manager Name>,

I am writing to request approval to attend the highly anticipated International **SAP Conferences for Utilities and Energy** *(April 18–20, 2023, in Basel, Switzerland).* These well-established community events serve as the premier learning and networking opportunity for global SAP customers in the Utilities, Oil & Gas and Energy industries.

Last year, more than 700+ representatives from the SAP ecosystem connected in person and virtually across the two separate events to share industry knowledge and to network. In 2023, **the two conferences will be co-located**, allowing attendees to benefit from a wider pool of use cases and expert insights. My ticket will provide unlimited access to both agendas, allowing me the best opportunity to learn directly from others with first-hand experience of SAP and to identify actionable solutions towards our own company’s continued success.

Here are just some of the benefits I can envisage from my participation:

1. We will **become members of an extensive industry-focused SAP community,** where we can expand our network internationally and learn from experienced, like-minded professionals
2. I’ll be able to collect **actionable solutions and lessons learned directly from established SAP customers**. **Learning how to improve our operations** by seeing exactly how someone else has tackled the challenges we face
3. Extensive meeting facilities onsite will allow me to organize **one-to-one meetings** with our contacts at SAP, as well as other SAP users we are interested in learning from. **Helping us to secure answers to our most pressing questions**
4. The extensive exhibition will provide me with the opportunity to **meet with and vet a wide range of SAP partners,** with specific expertise in our field, and who can potentially support our future goals and ambitions

With more than 40+ case study-led presentations, roundtables, and extensive networking opportunities, the knowledge gained during my time at the event will prove highly beneficial for our upcoming projects [name projects].

I’d be happy to write a report after the conference highlighting my key learnings and recommendations for our future success with SAP. This is the only event in 2023 that brings together the international SAP Utilities and Energy communities. Can you support and approve my plans to attend?

For a better understanding of the value of this educational event, here is a link to more conference details: International SAP Conferences for [Utilities](https://tacinsights.eventsair.com/international-sap-conference-for-utilities) and [Energy](https://tacinsights.eventsair.com/cmspreview/international-sap-conference-for-energy) 2023.

Thank you in advance for your consideration.

<Your Name Here>