



Perinatal Mental Health 2025

Abstract Submissions

Frequently Asked Questions

Abstract procedures

- Abstract submissions are only accepted via the online portal
- Abstracts will need to be submitted by **Monday 13 January 2025 at 10:00am**
- Submissions are sought in the following categories:
 - **Oral Presentations**
 - **Poster Presentations**
- All abstracts will be considered for Oral Presentations in the first instance. Those not selected will automatically be considered for a Poster Presentation.
- The selected presenting author will be notified if their submission has been successful by **Friday 7 March 2025**.
- If there is a delay in the judging, we may have to postpone notification but if this is the case, the selected presenting author will be notified.

Submitting your abstract

What information do I need to submit my abstract?

- Full abstract Title (max 50 words)
- Names and affiliations of all authors
- Content of your abstract (max 250 words – excluding title, authors and affiliations)
- Permission from all authors, and any patients, to submit the abstract

What headings should be used for my abstract?

Your abstract will need to have the following headings:

- For an abstract | **Introduction, Methods, Results, Conclusion**
- For a case report | **Background, Case, Conclusion**

Please ensure that results are given within the content of your abstract. Do not state 'results will be presented at the event'.



Are tables allowed within abstract?

Tables can be included within the abstract however, the text in the table will count towards the maximum words allowed.

Can I submit more than one abstract?

You can but please avoid salami submission with generation of several abstracts from the same study.

Can I present work that has been submitted to another event?

We accept abstracts that have been submitted to other events however, if this abstract has been published then we will not be able to accept this.

Do you accept video presentations?

We cannot accept abstracts in a video format.

Can I submit an abstract by post or email?

Abstracts submitted by email or paper copy will not be considered. The judging and allocation of the abstracts takes place through the online portal so only abstracts submitted online will be accepted.

Making changes to your abstract

Can I make amendments to my abstract after I have submitted it?

Any edits can be made to your draft abstract up until the submission deadline of **Monday 13 January 2025 at 10:00am**

Once you submit your abstract and the status of this is set to submitted, you will **not** be able to make any further amendments. Please take the time to ensure all of the content in your final submitted abstract is correct. Any spelling mistakes or errors will **not** be amended.

Can I make changes to my abstract if it is accepted?

Once the submission deadline has passed (**Monday 13 January 2025 at 10:00am**) you will **not** be able to make any amendments to your abstract, even if you are selected to present.

Can I cancel/withdraw a submission?

If you wish to withdraw an abstract, we will need to receive confirmation of this by email. Please email **Aliah Ba-Akinyemi** via the following email address | aakinyemi@rcog.org.uk

Abstract authors

Who can present the abstract at the event?

Only authors named on the abstract are permitted to present the abstract at the event.



The main presenting author will need to register and attend the full event in order to present the abstract.

Can I add additional authors?

You can add additional authors only when the status of your abstract is set to **Draft**. Additional authors must be added before the submission deadline of **Monday 13 January 2025 at 10:00am**

Once you submit your abstract (status set to submitted) and once the deadline has passed, you will not be able to make any changes including adding authors.

Judging and Prizes

Will I receive individual feedback on my abstract?

Due to the high number of abstracts we receive it is not possible for us to provide feedback on each one.

When will the judging take place at the event?

Judging will take place during the allocated breaks at the event.

Will there be a winner for each abstract category?

A certificate will be awarded for the following categories:

Best oral presentation – first, second and third place

Best poster – first, second, and third place

Presenting your abstract on the day of the event

Where will the poster boards be located?

The poster boards will be situated within a specified area, the details of which will be given to you once you arrive at the venue.

Can posters be co-presented?

Multiple presenting authors are not permitted.

Can oral presentations be co-presented?

Multiple presenting authors are not permitted.

While co-authors can still register and attend, they will not be able present on stage.

Can a co-author present the abstract if the selected main presenting author is unavailable on day(s) of the event?

The abstract can be presented by anyone named as an author on the abstract. At least one of the authors must be registered for the event. If you are sending a co-author to present in your place, please provide the name and email address of the co-author to Aliah Ba-Akinyemi | aakinyemi@rcog.org.uk



I would like to present my work but do not want to give an oral presentation, is this possible?

If you are selected to present an Oral Presentation but do not wish to present your abstract in this format, please notify Aliah Ba-Akinyemi | aakinyemi@rcog.org.uk.

Certificates

Who will receive a certificate?

Certificates will only be issued to the main presenting author. **Co-authors will not receive a certificate.**

When will the presenting author receive a certificate?

Certificates will be sent out via email after the event.

If your abstract is selected as winner as stated above under Judging and Prizes, then you will be presented with your winners certificate during the Research Awards Ceremony.

Further Questions

Who do I contact if I have further questions?

Please contact Aliah Ba-Akinyemi in the Events Team if you have any further questions.

- **Email:** AAkinyemi@RCOG.ORG.UK
- **Phone:** 020 7772 6482