

RCOG World Congress 2025 Privacy Policy

Your attendance at the Congress requires the RCOG to collect and use your personal data as set out below.

Your data

The personal data the RCOG collects about you includes:

- RCOG membership number
- Practicing location (i.e., UK, band A, band B, band C)
- Registration type (consultant, trainee, midwife/AHP, medical student, low resource country)
- Trainee number
- Title
- First name
- Last name
- Organisation
- Job title
- Email address
- Mobile number
- Primary work address
- Billing address (if different to primary work address)
- Special/access requirements
- Dietary requirements

The Royal College of Obstetricians and Gynaecologists ("RCOG") is the organiser and host of the RCOG World Congress 2025 ("Congress") and has entrusted Rapier Design Ltd (Rapiergroup) with the organisation and implementation of participant registration for the Congress. RCOG are the data controller and Rapiergroup are the data processor.

You provide your personal information when you use Rapiergroup's site to register for the congress, and when you report a problem with their site and from which you can be identified during communications with you.

You may also provide information about yourself by corresponding with us about your registration, by phone, e-mail or otherwise. This correspondence will be conducted with you by Rapiergroup as organisers of the event.

Data Controller

The data controller is: The Royal College of Obstetricians and Gynaecologists (the RCOG), 10 –18 Union Street, London, SE1 1SZ. Please see the main RCOG Privacy Policy [here](#).

To contact the College about any data protection issues, please email the RCOG Information Governance team at: dataprotection@rcog.org.uk

Data Processor

The data processor is: Rapiergroup, Unit 1, Hillside Farm, Pepper Hill, Great Amwell, Ware, Hertfordshire, SG12 9FX. Please see the Rapiergroup Privacy Policy [here](#).

To contact Rapiergroup about any data protection issues, please email the Data Protection Officer at: hello@rapiergroup.com

Why we process your personal data

Our purposes for processing your personal data are:

- To register individuals as Congress delegates, (including taking payment, if applicable).
- To collect, store and action any special data as part of registration for the event (see 'who we share your data with' section below)
- To communicate event information to attendees, including programme information & updates and exhibitor and sponsor information, associated directly with the event Congress App/Virtual event platform details
- Provide information about future events via email (if applicable)
- Provide reminders for any pre and post event information you may have to return
- Communicate with you about any undertakings you may have to fulfil for you to gain maximum benefit from your attendance at the event
- To book hotel accommodation on your behalf (if applicable)

Our protection of personal information

The information supplied to register for events is processed via a secure registration software package, held on a secure server and only accessible by employees of Rapiergroup (the organisers) who have the correct permissions and training to process your data. Data will be kept for the duration of the event life cycle and used to communicate with attendees as outlined above.

The data received will be transferred to, and stored at, a destination within the European Economic Area ("EEA"). It will also be processed by staff operating within the EEA who work for us or for one of our suppliers. Such staff may be engaged in,

among other things, the processing of payment details and the compilation of attendee lists and attendee profiles.

All information received is stored on secure servers. Any payment transactions will be encrypted using SSL technology.

Who we share your data with

When the College has a lawful basis for sharing personal data with external third party individuals,

contractors, suppliers, or partner organisations, we may do so for the following purposes:

- To facilitate the sharing of attendee profile information by an exhibitor, sponsor, or the organiser (typically via an exhibition stand or another area of the conference).
- To provide exhibitors and sponsors with information about event attendees via the delegate list, so they may be contacted by exhibitors and sponsors after the Congress. You can opt out of this via the Registration Form.
- To facilitate networking opportunities for attendees by publishing the delegate attendee list/attendee profile information in electronic format on the Congress App/Virtual Event Platform. You can opt out of this and update your details once logged into the Congress App.
- To advise the venue (ExCeL London) of any accessibility or dietary requirements.

We may disclose personal information under the following circumstances:

- In certain situations, we may disclose personal data in response to lawful requests by public authorities, including but not limited to national security or law enforcement requests.
- We may also disclose your personal information as required by law, such as to respond to court orders, or similar legal processes, to establish or exercise our legal rights or defend against legal claims, or if in our judgment in such circumstances disclosure is required or appropriate.
- We may also disclose personal information if we believe it is necessary in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person, violations of our various terms of use, or as otherwise required by law.

How long your data will be stored

The College has an established [Retention Schedule](#) developed in line with statutory requirements and best practice. All of our records, including those containing personal information, are managed according to this schedule. This

ensures the College only retains personal information for the minimum amount of time necessary.

Your data collected for the purposes of registration at the Congress will be stored by the event organiser (the data processor) for a period of three (3) years.

Your rights

Your data is important to us so at the RCOG, and we want to make it straightforward for you to exercise your rights under UK GDPR. Please see our [Individual Rights Request guidance](#) for further details.