

## 30<sup>TH</sup> ANNUAL PROFESSIONAL CONFERENCE & EXHIBITION

8-10 November 2024  
Mercure Bristol Grand Hotel

### DEADLINE FOR SUBMISSION

**Monday 22 July**

It is essential that submissions are set out accurately.

They must conform to guidelines required for publication.

Abstracts that do not comply with the guidelines, or contain grammatical or typographical errors, may be rejected.

## CALL FOR ABSTRACTS FOR ORAL PRESENTATIONS, POSTERS AND CLINICAL PEARLS

NPPG invites abstracts outlining practice/academic research or audit, quality improvement/innovations in the workplace or “clinical pearls” for presentation at their 2024 conference. Clinical Pearls are unusual or significant cases where the pharmacy team played an important role: these are very welcome as they are always enjoyed by delegates.

All accepted abstracts will be published in the Conference Programme, which will be given to every registered participant on arrival, an electronic version will also be made available. They will also be submitted for publication in BMJ Paediatrics Open.

Anonymised abstract submissions will be peer reviewed by the NPPG Abstract Review Committee. Acceptance will be based upon abstract quality and compliance with guidelines, the potential significance and interest of the observations, originality and the rigour with which any scientific methods were applied.

If accepted they will be allocated for either oral presentation or as a poster. Oral presentations will be chosen based on interest and to produce a balanced conference programme. Abstracts must be submitted by **12 noon on Monday 22 July** and all corresponding authors will be contacted in August to confirm acceptance and which format their presentation is to take.

**Submissions received after this deadline will be automatically rejected.**

When a submission is accepted for conference an author must register to attend in order for them to present at the conference in November.

**Abstracts must be submitted online before the deadline and there are two categories to choose from**

Research and Audit and Quality Improvement/Clinical Pearl

---

#### **Format for Research and Audit**

**TITLE** - Less than 13 words, brief but long enough to describe the work undertaken

**AIM** – Statement of the purpose or reason for the work

**METHOD** – Concise description of the study design

**RESULTS** – A summary of key findings/messages from the work, presented in sufficient detail to support conclusion. Tables/figures must not be used.

**CONCLUSION** – State conclusions drawn from the work which must be evidenced by results from the abstract.

---

#### **Format for Quality Improvement and Clinical Pearl**

**TITLE** - Less than 13 words, brief but long enough to describe the work undertaken

**CONTEXT, SITUATION OR PROBLEM** - assessment of problem/Intervention or how the pharmacy team contributed/Strategy for change/Measurement of improvement. Tables/figures must not be used.

**CONCLUSION or LESSONS LEARNED** - state conclusions drawn from the work which must be evidenced by results from the abstract.

---

**REFERENCES** - References: (maximum 4) must be cited in the text using the numerical system and must follow the [slightly modified] Vancouver style: Surname AB, Surname CD. Article title. *Journal title* Year;Vol:Start page-End page. Use one space only between words up to year and then no spaces. Journal title should be italicised and written out in full. List names and initials of all authors if there are 3 or fewer; otherwise list first 3 and add et al. e.g. Cheung R, Shah R, McKeown R, et al. State of child health: how is the UK doing? *Archives of Disease in Childhood* 2021;106: 313-314.

**MAXIMUM WORD COUNT 500 (excluding title and references)**

## **PREPARING YOUR ABSTRACT**

---

### **DEADLINE FOR SUBMISSION**

**Monday 22 July**

Identifying features such as names of authors, hospitals, clinics or cities must not be listed in the title or text. This allows unbiased adjudication of abstracts by the review committee. Author's names and affiliations (institutions) will be requested on-line during abstract submission, please do not include in the abstract itself.

Abstracts should state, in 500 words or fewer, excluding title and references, briefly and clearly:

- Aim: a statement of the purpose or reason for the work/report.
  - Method: a concise description of the study design.
  - Results: a summary of the key findings/messages, presented in sufficient detail to support the conclusion. Tables/figures must not be included in the abstract.
  - Conclusion: a statement of the conclusions drawn from the work – this must be evidenced by the results provided in the abstract.
- 

**Submit your work online at [HERE](#)**

**Any questions, please speak to the NPPG Secretariat  
on 020 3725 5840 or email [admin@nppg.org.uk](mailto:admin@nppg.org.uk)**

# 30<sup>TH</sup> ANNUAL PROFESSIONAL CONFERENCE & EXHIBITION

8-10 November 2024  
Mercure Bristol Grand Hotel

## DEADLINE FOR SUBMISSION

**Monday 22 July**

### GENERAL INFORMATION

#### Can I make a submission?

The Neonatal and Paediatric Pharmacy Group (NPPG) invites members and non-members to offer a paper for presentation at the Annual Conference

#### What can I submit?

You can submit a paper for inclusion in the conference programme as either an oral or a poster presentation. During the submission process you can state which format you would prefer, however a review committee will decide which abstracts are accepted and make the final decision on what format the presentation will take.

#### How do I make a submission?

Submit your work via the link in this document

#### Do I have to pay?

There is no fee for submitting an abstract. If your submission is accepted for presentation, you will be notified in August after the review process. You must then register at the early bird registration fee rate if you wish to present your work (unless of course you have already registered to attend).

#### Oral presenters

If selected for oral presentation you will receive a 10-minute slot with 8 minutes for oral presentation and 2 minutes for questions and discussion. PowerPoint projection facilities will be available. Time limits will be strictly enforced.

#### Poster presenters

All posters must be PORTRAIT layout, not landscape. They must be no larger than a full A0 size (1189 x 841 mm 46.8 x 33.1 in). Velcro will be supplied to allow you to affix the poster to the poster board. No other methods of attachment are permitted as these can damage the boards.

Poster presenters must submit an electronic version (PDF or PowerPoint) of the poster two weeks prior to conference.