

UKBCG Abstract Submission

2025 UKBCG Annual Meeting

Submission of Abstracts - Guidance

PLEASE READ THE GUIDANCE CAREFULLY BEFORE SUBMITTING AN ABSTRACT

Registrar Authors only are invited to submit abstracts for acceptance for the 2025 UKBCG Annual Meeting, being held on Friday 14 and Saturday 15 November 2025.

Submitting Author:

- Abstracts may **ONLY** be submitted by **Oncology Registrars in breast cancer.**

The submitting author **must be the lead author.**

- **The lead author is required to register and attend the UKBCG Annual Meeting.** Please **DO NOT** submit an abstract if you will be unable to attend the Annual Meeting
- Registrars will be **required to register for the meeting by** the registration deadline of **Wednesday 22 October 2025.**
 - If the lead author's meeting registration is not received by this date then the abstract will be **withdrawn** from the meeting and any subsequent presentation or publication.

Abstract content:

- UKBCG considers submission of **original** Registrar-driven research projects and those with adequate data to assess the results and interpret the conclusions.
- The project should substantially be the own work of the submitting Registrar.
- The submission must be your **ORIGINAL** work.
- Case reports are **not** accepted.

Important:

UKBCG does not accept abstracts that have:

- **been presented, published, or likely to be accepted elsewhere in advance of the Annual Meeting. Please declare relevant information about any other submissions of the same abstract.**
- **been written by a medical writer or commercial entity on behalf of the author.**

Preparing the Abstract:

Abstract submissions should **NOT** include scientific tables, symbols or diagrams and should **not exceed 300 words**. Within reason, the word count excludes the listed references.

The content should be arranged **STRICTLY** under the following headings: PURPOSE - METHODS - RESULTS – CONCLUSION - REFERENCES.

The **results** should **contain adequate data** to assess the results and interpret the conclusions.

References should be:

- identified in the text using square brackets, and numbered and listed consecutively at the end of the paper in the order in which they are first cited in the text.
- the **Vancouver style** must be used:
 - (Author(s) – Family name and initials. Title of article. Title of journal – abbreviated publication year, month, day (month & day only if available); volume (issue):pages).
 - if you are providing references and there are more than six authors on a reference, then the **first six author names should be listed, followed by ‘et al’**.

Submitting your abstract:

Every abstract should be **reviewed by a Consultant** in advance of submission. The Consultant should also be asked to help prepare the Registrar in advance for any oral presentation to be conducted at the Annual Meeting.

Please check your abstract **CAREFULLY** for accuracy before you submit it to the conference. **Please note: abstracts or author information may NOT be amended following submission. Changes will not be accepted following submission.**

The deadline for submission of abstracts is midnight **Sunday 7 September 2025**. It can only be submitted electronically.

Abstract from a first author in funded research time

The judges acknowledge that for some first authors, the abstract was written in funded research time. The first author must declare, when the abstract is submitted to UKBCG, whether or not the abstract was written in funded research time. To ensure that both type of author (funded or non-funded) is represented at the oral presentation section of the UKBCG Annual Meeting, a maximum of two (of the three) oral presentations will be of an abstract that was written in funded research time.

Acceptance categories:

All submitted abstracts will be reviewed by the Review Panel and then placed into one of the following categories:

1. Accepted for oral presentation + submission to Clinical Oncology online + (poster display + abstract printed in conference abstract booklet).

2. Rejected for oral presentation. Accepted for submission to Clinical Oncology online + (poster display + abstract printed in conference abstract booklet).
3. Rejected for oral presentation. Rejected for submission to Clinical Oncology online. Rejected currently for poster display/abstract booklet, but will be accepted for poster display, provided that the judges' comments are acted upon when the poster is designed. The abstract will not be included in the abstract booklet or submitted to Clinical Oncology. (Alternatively, depending on the preference of the author, abstracts in this category may be withdrawn from that year's meeting, re-written, then re-submitted to the following year's meeting).
4. Rejected for oral presentation. Rejected for submission to Clinical Oncology online. Rejected for (poster display + abstract printed in conference abstract booklet).

There is no limit on the number of abstracts being accepted for poster display but only three of the accepted abstracts will be selected for oral presentation.

All submitting authors will be advised on whether their abstract has been accepted or not by **Wednesday 1 October 2025.**

All correspondence will be with the submitting author.

Presentation Format

Upon notification of whether your abstract has been accepted for the UKBCG Meeting, further details on presentation formats will be provided.

UKBCG will provide and fund a service for the production of posters. Further details on this will be issued on notification of acceptance. Please note that this service is for the physical production only of the poster. It **excludes** the design of posters.

Citable Publication

Selected abstracts will be submitted for potential publication in Clinical Oncology online. Abstracts may not be edited following your initial submission to UKBCG and will be published as received.

Critical Dates 2025

Sunday 7 September 2025

Closing date for submission of abstracts

Wednesday 1 October 2025

Authors advised of acceptance or otherwise

Wednesday 22 October 2025

Author Annual Meeting registration deadline

Wednesday 5 November 2025

Deadline to send PowerPoint presentations accepted for oral presentations to the UKBCG Secretariat.

Friday 14 November 2025

2025 UKBCG Annual Meeting