



Abstract Submission Guidelines 2026

General information

Deadline for abstract submissions: 23:59, 07 September 2026

Word limit: 250 words

Submission categories: Clinical studies and audits / Service development / Case reports / Original research / Nursing & AHPs

The steering committee will decide the type of communication for your abstract (oral presentation or ePoster presentation). Authors will be notified of **decisions from 21 September 2026** and further instructions for successful authors will be provided at the time. Please note: all posters will now be presented as ePosters.

All presenting authors must have registered at the applicable rate as delegates prior to submission of abstracts and the submission of an abstract serves as confirmation of the presenter's availability to attend. If an accepted abstract cannot be presented at the conference, the conference organisers must be notified in writing at least one month ahead of the conference.

Please note that failure to register may result in your abstract being withdrawn from the conference. Registration, travel and accommodation charges are the responsibility of the presenter. Attending co-authors will need to register independently at the applicable rate if they wish to attend any part of the conference.

All correspondence will be sent to the registered submitter. It is the responsibility of this person to pass on any relevant information regarding the submitted abstract and the conference to the other authors.

The AEPU organising committee highly encourages the submission of original research.

How to prepare and submit your abstract using the online abstract submission system

Abstracts MUST be submitted **via the [online system](#)**.

Preparation of your abstract

1. The title should be as brief as possible. Please capitalise only the first word, not each one. There should be no full stop at the end. Please do not use upper case for the title.
2. A “blind” selection process will be used. No identifying features such as names of hospitals, medical schools, clinics or cities may be listed in the title or text of the abstract. Please do not include the names of authors either.
3. The abstract is a short description of your work and should contain all the elements necessary to define your goals and introduce your results.
4. Abstracts should be prepared in English, in 250 words or fewer.
5. Abstracts should be structured using the following sub-titles:
 - Clinical studies and audits:
 - Introduction
 - Methods
 - Results
 - Conclusion
 - Service development:
 - Introduction
 - Methods
 - Results
 - Conclusion
 - Case reports:
 - Introduction
 - Case summary
 - Conclusion
 - Original research:
 - Introduction
 - Methods
 - Results
 - Conclusion
 - Nursing & AHPs:
 - Introduction
 - Methods
 - Results
 - Conclusion

Submitting your abstract

1. Log in to the submission system and create an account if don't already have one and add contact details. Once you have added contact details you will be able to navigate to the Abstract submission tab.

2. Submitting an abstract is a multi-step process. At any time you can click the Save As Draft button to save your incomplete submission and return to it at a later time:

- Add your abstract title.
- Choose your preferred presentation type (NB. Final decisions on presentation type will be made by the reviewing panel).
- Add author(s) and affiliation(s) and indicate the presenting author.
- Enter your abstract text. Abstracts must follow the structures above.
- Give details and permissions with regards to previous presentation and publication.
- Review your submission.
- Agree to the T&Cs and submit your abstract.

Amending a draft

At any time in the process before submitting, you can click the Save As Draft button to save your incomplete submission and return to it at a later time.

Withdrawing an abstract

If you want to withdraw an abstract please log in, click submissions and then edit submissions and you can see the option to withdraw. Otherwise, please contact the congress organisers at aeput@profileproductions.co.uk.