



## Consent for Live Streaming and Post-Conference Use of Presentation Recordings

Thank you for your submission and intention in participating as a presenter in the **Archives and Records Association UK & Ireland 2025 Annual Conference** organised by **Archives and Records Association (UK & Ireland)**.

**In this Consent Agreement, the following words shall have the following meanings:**

**Intellectual Property Rights:** shall mean any copyright, rights in performance and neighbouring and related rights, moral rights, goodwill and the right to sue for passing off, design rights, rights in computer software, database rights, rights to use, and protect the confidentiality of, confidential information (including know-how and trade secrets) and all other intellectual property rights, in each case whether registered or unregistered and including all applications and rights to apply for and be granted, renewals or extensions of, and rights to claim priority from, such rights and all similar or equivalent rights or forms of protection which subsist or will subsist now or in the future in any part of the world.

**Organiser/s:** means the Archives and Records Association (UK & Ireland) (ARA), a charity registered in England and Wales: Charity No. 1041063 and in Scotland: Charity No. SC041671, with the registered address as Goodwood House, Blackbrook Park Avenue, Taunton, Somerset, TA1 2PX; represented in direct communications by appointed conference organisers Opening Doors & Venues Ltd., registered in England & Wales Company Number 11800809, 5 Camel Cottages, Holy Cross Green, Clent, Nr Stourbridge, DY9 0HG, United Kingdom;

**ARA 2025:** shall mean the **Archives and Records Association UK & Ireland 2025 Annual Conference, 'Next Generation: Innovation and Imagination in Record Keeping'**, held as a hybrid event, during **27 - 29 August 2025**, in-person at the **Delta Hotels by Marriott Bristol City Centre**, and virtually via the EventsAir virtual platform, and organised by the Organisers. This excludes any satellite events.

**Party (or Parties):** shall mean the Organiser/s and you, and 'Party' will mean either one of them;

**Presenter:** shall mean all speakers involved in the delivery of a plenary or parallel/breakout session who are on stage/at the front of the room at any given time during a session that is being live streamed and recorded;

**Recordings:** shall mean the video and audio recordings in part or full, of the presentation given by you during **ARA 2025** including any PowerPoint slides or written documents shared, and any transcripts produced of the same;

**The following consent statement pertains to presenters at the upcoming ARA2025, who, by taking part as a presenter, acknowledges and confirms agreement to the terms set out below relating to the recording of their presentation/s:**

### Consent Agreement

1. The Presenter agrees not to withhold any slides from the presentation for post-conference use.
2. The Presenter agrees to the live streaming of their presentation in real time to an online audience, performed via the designated event platform available to paying delegates using unique login details.
3. The Presenter agrees to waive any Intellectual Property Rights that they may have in the Recordings, and permit the Organiser to retain such Recordings for a period of three months after the last conference day. During this time, the Organiser may provide, share, and distribute the Recordings to registered conference delegates via the designated conference platform. If the Presenter withdraws permission earlier, such withdrawal must be communicated in writing to the Organiser at its registered office or by email to [araconference@opening-doors.org.uk](mailto:araconference@opening-doors.org.uk).
4. The Presenter agrees to the reproduction and distribution of the Recordings on the event platform, free of charge, and on an entirely royalty-free basis.
5. The presenter agrees that this consent applies to any and all audio, video and/or poster presentations that the presenter might be a part of/deliver during **ARA 2025**, unless the presenter requests a different arrangement, with such request communicated in



- writing to the Organiser at its registered office, or by email to [araconference@opening-doors.org.uk](mailto:araconference@opening-doors.org.uk).
6. The Organiser will not be responsible or liable in any way for the treatment of the Recordings by any third party, or for any breach by the third party of any terms of this agreement.
  7. The Organiser reserves the right to translate, reproduce and distribute the presentation recording during the time frame and on the platform clarified in mentioned in paragraph 3.
  8. The Presenter represents and warrants that their presentation is original and that the Organiser has the right to perform and present said presentation on video format and the rights to permit its use, reproduction, transmission and display on behalf of you, pursuant to the terms of this Agreement. In the event of any content-related issues (slide withdrawals, copyright clearance issues; mistakes in the accuracy of information, accidental disclosure of protected information, etc.), the undersigned shall immediately notify the Organiser in writing at its registered office, or by email to [araconference@opening-doors.org.uk](mailto:araconference@opening-doors.org.uk).
  9. This agreement constitutes the entire agreement between the Parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.
  10. The Parties will have no remedies in respect of any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in this agreement, and that the Parties shall have no claim for innocent or negligent misrepresentation or negligent misstatement based on any statement in this agreement.
  11. No variation of this agreement shall be effective unless it is in writing and signed by the Parties (or their authorised representatives).
  12. Nothing in this agreement is intended to, or shall be deemed to, establish any partnership or joint venture between the Parties, or permit either Party enter into any commitments for or on behalf of any other Party except as expressly provided in this agreement.
  13. This agreement does not give rise to any rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of this agreement.
  14. This agreement and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the law of England.
  15. Each Party irrevocably agrees that the courts of England shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with this agreement or its subject matter or formation.

Please providing your details and signature below as consent for the above. Each Presenter involved in a session delivery must provide individual consent.

Full Name:	
Organisation:	
Email:	
Signature (electronic signature accepted):	