August 2022

Subject: ISHA Annual Scientific Meeting 2022

JAM "Just A Minute" Session Slide Upload Instructions

Dear JAM Session Presenter,

Congratulations on the acceptance of your work to be presented as a JAM Session at the **ISHA Annual Scientific Meeting**, which will be taking place in Glasgow from 13 - 15 October 2022.

ISHA are delighted to be working again with the team at Multi-learning Group who support the Society with the provision of the JAM Session presentation technology, as well as the E-poster platform at this year's ISHA Annual Scientific Meeting. The support team at Multi-learning will be able to help you with any questions you have relating to the preparation of your JAM Session Presentation Slide and upload onto the platform.

The JAM presentations are a new presentation format for ISHA this year. Presenting authors are asked to prepare one slide, which should follow the same format and layout of the E-poster submissions. These will be uploaded in a similar way to the E-poster presentations. In the JAM Sessions, each slide will be available to the presenter to launch and talk to in the 1-minute allocation to explain their research and out comes to the audience.

The one slide will also be available to view during, and after the Annual Meeting on the E-poster platform.

Guidance is given below on how to produce and upload your slide along with two slide templates which you can select from.

We are also encouraging in the preparation of the PPT Template that you also include audio narration, which will enable you to provide more animated content. When you are presenting the slide in the JAM Session, the narration will be muted to enable you to talk over your slide, but post meeting and via the E-poster viewing screens, delegates and members will be able to view your slides with the narration if this is provided.

ISHA 2022 Executive Office
T: +44 (0)20 3519 9427 (Mon - Fri Business Hours GMT)
www.ishasoc.net   info@ishaconference.com

ISHA 2022 Annual Scientific Meeting Limited
Registered Office Address: c/o TC Group, The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN, United Kingdom
Company Registration Number: 13364864 VAT Number: 411 2534 47

E-POSTER AUTHORS - INSTRUCTIONS FOR PPT TEMPLATE SUBMISSION

To be submitted by the Multi-learning Group Portal

Instructions for the **preparation** of your E-poster

- PowerPoint file or PDF file- landscape format (ratio of 16/9 ideal)
- Not password-protected
- One (1) Slide only
- ISHA encourages you to use one of the slide templates - download below.

  Slide Template 1
  Slide Template 2

  Nevertheless, the use of templates is not mandatory and presenters are free to submit their own designs and color schemes.

Instructions for the submission of your JAM Session / E-poster slide

- Please click here to submit your slide.
- Use your email provided during the submission as your username.
- If you need to set/reset your password please follow this link.
  Deadline for slide submission: **29th Sept, 2022**

AUDIO NARRATION – STRONGLY ENCOURAGED

You will be able to add audio narration to your slide / sections, during the final review step, this will be muted when you give your presentation. To learn more about this feature, see this demo: E-poster with audio narration on sections & embedded video. Tutorials on how to record your audio narration per section are also available:

https://youtu.be/uhgf_Pd-VVE

https://s3.eu-west-1.amazonaws.com/mwc.static/multiE-poster-E-poster_FAQv2.pdf

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Should you decide to withdraw and not participate in the JAM session, or change your presenting author, please advise the secretariat team to ensure that the programme and abstract book can be updated accordingly.

Should you have any questions regarding the PPT slide preparation, contact the team at support@multie-poster.com.

We sincerely hope that you enjoy the added benefits of this educational initiative.

The MULTIE-POSTER Team
Sent on behalf of ISHA

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