

Australian Accounting Standards Board Forum Terms and Conditions of Registration

Registration

Registration

- Registration will be accepted until 31 October 2024 at midnight AEST.

Registration modification / cancellation conditions

Cancellation policy

- All delegate cancellations must be received in writing sent to MCI Australia at aasbforum@wearemci.com

Postponed event policy

- In the event of the 2024 AASB Research Forum is postponed, existing registrations will automatically be transferred to the new Forum dates. For existing registrations, you will receive communication confirming the successful transfer of your registration. If you do not wish to proceed, notification in writing will be required no more than 90 days from the announcement date.

Social functions

- 2024 AASB Research Forum reserves the right to cancel or vary social functions if minimum numbers are not reached.
- Due to commitments to catering, we cannot cancel social function and additional ticket cancellations less than 60 days prior to the event.

Modification policy

- Any registration modification requests must be received in writing sent to MCI Australia at aasbforum@wearemci.com

Transfer of registration

- As an alternative to cancellation, your registration may be transferred to another member of your organisation. Registration transfers must be sent in writing to MCI Australia at aasbforum@wearemci.com



Travel and accommodation

Accommodation cancellation

- Please refer to the hotel's individual cancellation policy to ensure you are aware of cancellation penalties that may be applicable at your chosen hotel. Accommodation cannot be confirmed without a valid credit card.
- Please refer to the hotel's individual payment policy as this may vary for when payment is due.
- Cancellations in whole or part may incur a penalty at the hotel's discretion.

Closure of a hotel

- If hotels promoted by the 2024 AASB Research Forum close prior to the, MCI (event organisers) will assist to seek any pre-payment made by a delegate direct to the hotel and offer alternative options to the delegate. As the contract is directly between the hotel and the delegate, no guarantee can be provided by MCI for any compensation and MCI will not be financially liable for any financial loss.
- When booking a hotel, be aware of the terms and conditions of the hotel you are entering into an agreement with.

Insurance and liability

- It is recommended that participants obtain adequate coverage for travel, health, and accident insurance before they depart for the Forum /MCI Australia, AASB, The Hilton Sydney, and any 2024 AASB Research Forum hotels cannot accept responsibility for personal injuries, or loss of, or damage to, private property belonging to the Forum participants and accompanying persons.

Privacy and data collection

Data privacy policy

- For further information on how your data will be used, we invite you to carefully read the Data Protection and Privacy Policy: <https://www.mci-group.com/privacy-statement>.

Privacy statement

- AASB complies with the requirements of the national Privacy Act 1988 (Cwlth) (Australia) and the Privacy Act 1993 (New Zealand) and has adopted the Australian National Privacy Principles as the guidelines for ensuring the protection of personal information in its care. This policy applies to all personal information collected, stored, used and disclosed by AASB. By 'personal information', we mean information about an identifiable individual.
- The provided name and contact information, including electronic address, may be used by parties directly related to the event such as the Australian Accounting Standards Board, the organisers and approved stakeholders, for relevant purposes such as promotion, networking, and administration of this, and future events of this type. If you do not consent, please email aasbforum@wearemci.com.
- In registering for 2024 AASB Forum, relevant details may be incorporated into a delegate list for the benefit of all delegates (name, organisation and state). Further details may be available to parties directly related to the individual event registered for (for the purpose of special catering and physical requirements, name tag creation and event options). Sponsors and exhibitors may be supplied with the full name, title, organisation, state and email address of those delegates who do



not 'opt out'. Should you not wish for your details to be passed on for any of the above purposes, please indicate this in writing to the AASB via aasbforum@wearemci.com.

Email communication

- In accordance with applicable legislation the AASB Forum may provide notices or correspondence to you by electronic communication. By completing this application, your consent to this form of contact is taken to be given.
Special dietary/physical requirements: Cannot be catered for unless requested before the event registration closing date. Please indicate any special requirements on your registration form or email with your specifications.
- If you do not wish your details to be used for any of the above purposes, please email aasbforum@wearemci.com.

General terms and conditions

Release and waiver of liability

- AASB, the hotels and MCI are not responsible for either the partial or total non-execution of the contract in the event of technology fault, accident, natural disaster (either threatened or actual), in war, curtailment or interruption of transportation facilities, threats or acts of terrorism, governmental travel or terrorism advisory, strikes, lock out, civil disturbance, the issue of a travel warning by the World Health Organization or any other cause beyond the parties' control which prevents access to the platform for the event, or if for the same reasons the event is cancelled by MCI.
- The organisers may at their entire discretion repay the delegate fee paid by the participant, or part thereof, but shall be under no obligation to repay the whole or part of such delegate fee, and shall be under no liability to the participant in respect of any actions, claims, losses (including consequential losses), costs or expenses whatsoever which may be brought against or suffered or incurred by the participant, as the result of the happening of any such event.

Force majeure

- AASB, the hotels and MCI are not responsible for either the partial or total non-execution of the contract in the event of technology failure, accident, an act caused by a third party, such as Acts of God including, without limitation, credible threats of natural disaster in the geographic vicinity, war, curtailment or interruption of transportation facilities, threats or acts of terrorism or similar acts, governmental travel advisory, a governmental elevation of the terrorism alert level, civil disturbance, the issue of a travel warning by the World Health Organization or any other cause comparable events or disaster beyond the parties' control which prevents the platform from accommodating the clients of MCI for the event or if for the same reasons the event is cancelled by MCI.

Photography / videography disclosure

- As a registered participant, you agree to grant permission for AASB and MCI to use your likeness in a photograph or video in any and all of its publications and presentations, including website entries, without payment or any other consideration; to authorise AASB and MCI to edit, alter, copy, exhibit, publish or distribute the photograph or video for purposes of publicising AASB programs or for any other lawful purpose; to waive the right to inspect or approve the finished product, including written or electronic copy, wherein your likeness appears; that these materials will become the property of AASB and MCI.



Acceptable attendee behaviour

- 2024 AASB Research Forum aims to create a professional and respectful environment for all attendees. Therefore, it is expected that all delegates behave in a professional and respectful manner towards other attendees, presenters, and organisers.
- This includes communicating in a respectful and appropriate manner, complying with event rules and regulations, respecting intellectual property, avoiding disruptive behaviour, and respecting confidentiality.
- Any delegate who violates these expectations may be asked to leave the event without refund.

Disclaimer

- information on this website and in event related material is correct at the time of provision, however, the organisers reserve the right to change the information where necessary without notice.

Program

- AASB reserves the right to change event programs at any time. Every effort will be made to ensure programs of equivalent standard.