

## **Terms and Conditions**

### **Liberal Democrats Party Autumn Conference 2024**

Please note that all registrations are non-transferable.

The submission of the application form does not confer any right upon the applicant to attend the conference and the Liberal Democrats reserve the right to refuse admission.

If you are registering as a member and have a query relating to your registration please contact our Conference Team on [conferences@libdems.org.uk](mailto:conferences@libdems.org.uk)

### **Deadlines and late application charges**

Due to the large volume of applications we process, deadlines will be rigorously adhered to. Here are our [deadlines and prices](#).

Applications correctly completed and received by 30th August will be processed and conference passes will be mailed out. Applicants who register after 30th August may have to collect their pass in person, on-site at Conference from the Registration Area.

### **Cancellation/ Refund Policy**

The Liberal Democrats follow a strict refund policy:

- All cancellation requests must be put in writing either by email to [conferences@libdems.org.uk](mailto:conferences@libdems.org.uk) or to Registration, Conference & Events Office, Liberal Democrats, 1 Vincent Square, London SW1P 2PN.
- Cancellation requests received up to and including 29 July 2024 will incur a 25% administration charge.
- Any cancellation requests received after 29 July 2024 will not qualify for a refund. The full registration fee will apply.
- In the unlikely event that your application is unsuccessful, you will be issued a full refund of your registration fees. The Liberal Democrats will not accept liability for any additional costs incurred by the applicant.
- Please note that all Corporate Events tickets (including Business Lunch tickets) are non-refundable. If you are no longer able to attend you may apply to transfer the name of the guest if that person is also registered for a valid Commercial Observer conference pass. If you have any queries relating specifically to Corporate Events Tickets please contact our Corporate Team on

corporate@libdems.org.uk

### **Media Passes**

Please note all applications are subject to verification by the Liberal Democrat Press Office and that previous attendance does not guarantee approval for this event. If there is a query with your application you will be contacted directly by our Press Office.

The Liberal Democrats reserve the right to reject or cancel any registrations. The applicant will be informed in writing and any applicable registration charges refunded in full.

### **Data protection**

If you enter your details on this website, the Liberal Democrats may, in addition to providing you the service requested, use information in it to manage our Conferences and/or to contact you in future using any of the means provided. Some contacts may be automated. You may opt out of some or all contacts or exercise your other legal rights by contacting us. Further details are in our Privacy Policy at [www.libdems.org.uk/privacy](http://www.libdems.org.uk/privacy)

### **Photography and Videography**

Please note that photographs and filming will take place throughout the Conference. This will be used by the Liberal Democrats for marketing and publicity in our publications, website and social media or in any third party publication. Please let the photographer/videographer know if you have any concerns.