



**Please read the terms and conditions very carefully. You will be asked to confirm that you understand and will adhere to the terms and conditions before completion of your registration.**

### **Membership**

You must be a BAUN Member during the dates of conference. You are responsible for checking your membership expiry date. If you need to check the status of your BAUN Membership, please do so by contacting [BAUN@fitwise.co.uk](mailto:BAUN@fitwise.co.uk)

If you are not currently a BAUN Member you can apply for Membership once you have completed your application for a funded place. Please make a note of this link <https://www.baun.co.uk/join-us/>

### **Funding Breakdown**

Funding supplied by BAUN covers a full place at conference for 2 x full days of conference including catering, for 1 named individual. This is non transferrable.

### **Accommodation**

If required, you will be provided with details to book approved accommodation. This is for a standard double room for one occupant on Sunday 17th and Monday 18th of November 2025.

It is your responsibility to book your own accommodation using the details provided. If you choose to book an additional night it is your responsibility to pay for any extra nights or charges, direct to the hotel.

### **Travel**

You must book your own travel but this will be reimbursed up to the value of £100 (including VAT).

Copies of your receipts must be received by Fitwise Management Ltd by **Friday 19th December 2025**.

**Funding does not apply to the Sunday workshops or include an Annual Awards Dinner ticket.**

### **Confirmation of Funds Spent**

Copies of your receipts must be sent to Fitwise Management Ltd. These can be sent via email to [events@fitwise.co.uk](mailto:events@fitwise.co.uk) or posted to:

BAUN Annual Conference 2025  
Fitwise Management Ltd  
Blackburn House  
Redhouse Road  
Seafeld  
Bathgate  
EH47 7AQ

All receipts must be received by Fitwise Management Ltd by **Friday 19th December 2025**.



If your application for a funded place is successful, you will be sent a link to download a travel expense claim form.

#### **Attendance at BAUN 2025 Annual Awards Dinner**

You must register and attend the BAUN 2025 Annual Awards Dinner at Dynamic Earth. To purchase a ticket, please use the link sent to you in your confirmation email.

As part of the Medtech Guidelines which BAUN adheres to, we cannot offer an Annual Award Dinner Ticket as part of your funded place. To purchase a ticket, please use the link sent to you in your confirmation email. Checks will be made to ensure you have purchased a ticket.

#### **Non-Attendance at Conference**

If you are selected for a funded place and if you do not attend conference an invoice will be sent to you for the full cost of the conference place applied for plus any associated costs attached to your attendance i.e. cost of hotel accommodation.

#### **How will my application be processed?**

Applications are being processed on a first come, first served basis. Completion of the funding application document does not guarantee funding. Outcomes will be notified by email.

Please note we can only award a maximum of 2 funded places per NHS trust.

#### **Confirmation of Attendance**

You must have approved study leave from your manager prior to submitting your registration.