



11-14 AUGUST 2022

Drakensberg Convention Centre



GL Events SOUTH AFRICA

Yudeshni Mahomed +27 (0)31 579 3255 yudeshni.mohamed@gl-events.com

SERVICE FORM SUBMISSION DEADLINE: 01 Aug 2022



PLEASE TICK YOUR OPTION

SHELL SCHEME PACKAGE

3M X 2M



BOOTH PACKAGES INCLUDES:

- Shell Scheme Structure
- □ Fascia Board with Company Name
- 01 x 15 amp plug point
- 02 x 150 watt spot light

R1300 excl VAT

SPACE ONLY / CUSTOM STAND: Stand Builder Name

CUSTOM STAND REQUEST FOR QUOTE FROM GL EVENTS

NOTE: ALL CUSTOM STAND BUILDERS MUST PUT DOWN GROUND SHEET OF ONE METER AROUND THEIR STAND DURING BUILD UP!! NOT NEGOTIABLE

DO'S AND DON'T'S WHEN USING SHELL SCHEME

- No painting is allowed; no usage of nails or screws.
- Double sided tape or prestik can be used to affix lightweight items.
- Velcro can be used as well (male & female)
- The contractors will provide special hooks to support heavy products.
- It is advisable to provide fishing line (nylon) to hang pictures etc.
- Damaged panels will be charged to the exhibitor causing such damage.

INDIVIDUAL PANEL SIZE:

- ACTUAL	:	2420mm (h) x 980mm (w)
- VISUAL (for printing purposes)	:	2400mm (h) x 960mm (w)

GL EVENTS SOUTH AFRICA| ASSA SAGES CONFERENCE 2022 11-14 AUGUST 2022 | BUTTRESS HALL | DRAKENSBERG CONVENTION CENTRE| Please keep a copy for your records

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	GL EVENTS SOUTH AFRICA SERVICE FORMS		
2	Please Return forms to: Yudeshni Mahomed Email: yudeshni.mohamed@gl-event.com Tel: + 27 (0) 31 579 3255	SERVICE FORM SUBMISSION DEADLINE: 01 Aug 2022	ASSA + SAGES CONFERENCE 2022
FASC - ACT	- CIA SIZE – 3m FASCIA BOARD: TUAL :	2980mm	n (h) x 320mm (w)

- VISUAL (for printing purposes)

2980mm (h) x 320mm (w) 2960mm (h) x 300mm (w)

STAND PLAN DIAGRAM

COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
CONTACT PERSON	:	
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
VAT # [SA RESIDENTS]	:	

:

PLEASE NOTE : THIS FORM IS COMPULSORY.

TO ENSURE CORRECT PLANNING FOR THE EVENT, THE INSTALLATION OF YOUR SERVICE REQUIREMENTS AND THAT STANDS ARE OF A SUITABLE STANDARD, THIS FORM MUST BE COMPLETED.

On the grid provided please indicate the position of the services ordered.

1. Type of electrical connections i.e. plug point X, spot lights ϕ connection for own lights.

2. Position of equipment used.

3. Any other information not specified above

SIZE OF STAND ORDERED :	m X	m SCALE : One	Block =

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Yudeshni Mahomed

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Email: yudeshni.mohamed@gl-event.com Tel: + 27 (0) 31 579 3255 SERVICE FORM SUBMISSION DEADLINE: 01 Aug 2022



STAND FASCIA BOARDS

COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
CONTACT PERSON	:	
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
VAT # [SA RESIDENTS]	:	

GL EVENTS SOUTH AFRICA

UNIT 4 TIME BUSINESS PARK, 32 KUBU AVENUE, RIVERHORSE VALLEY | VAT REGISTRATION NUMBER: 4610214399

1.	FASCIAS
C	We do require a fascia board included in the package
	We do require a fascia board, but do not require a fascia name (i.e. blank fascia board)
	We do not require a fascia board
	(Corner Stand) We require an extra fascia board (Vinyl Lettering @ R215.00)
2.	STANDARD SHELL SCHEME FASCIA SIGNAGE
•	ify the ordering of signage and standard format is offered as follow:

- Typestyle : Standard, 100mm height
- Colour : Black lettering on White fascia board

Company Name/Lettering (Maximum 40 letters to appear on the fascia board as follow:

3. CUSTOMISED FASCIA SIGNAGE

Other signage, custom fascia lettering, logos, digital signage for the panels etc. are subject to a quotation. Please supply details e.g. typestyle, colour, logos, dimensions and a sketch to GL events SA in order to provide a detailed quote.

4	Please Return forms to: Yudeshni Mahomed	SERVICE FORM SUBMISSION	ASSA
	Email: yudeshni.mohamed@gl-event.com	DEADLINE:	CONFER
	Tel: + 27 (0) 31 579 3255	01 Aug 2022	



We require a Digital Logo on our Fascia Please email artwork, 100DPI to size in .pdf or .jpeg format to contact person mentioned at top of page.	QTY:	R 395.00 ea	TOTAL:
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CARPET HIRE

COLOURS :

COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
CONTACT PERSON	:	
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
	:	
VAT # [SA RESIDENTS]	:	

GL EVENTS SOUTH AFRICA DURBAN VAT REGISTRATION NUMBER: 4610214399

QUANTITY:

BEIGE	m² @ R 27.50 per m²	= R
BLACK	m² @ R 27.50 per m²	= R
BLUE	m² @ R 27.50 per m²	= R
CHARCOAL	m² @ R 27.50 per m²	= R
GREEN	m² @ R 27.50 per m²	= R
GREY	m² @ R 27.50 per m²	= R
RED	m² @ R 27.50 per m²	
		= R
	TOTAL [INCL VAT)	= R

SERVICE FORM SUBMISSION DEADLINE: 01 Aug 2022



DIGITAL BRANDING ON PANELS / FABRIC BANNERS

COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
DCONTACT PERSON	:	
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
VAT # [SA RESIDENTS]	:	

:

GL EVENTS SOUTH AFRICA DURBAN VAT REGISTRATION NUMBER :4610214399

We do require Art Work (digital prints) to be applied to our panels

We would like Fabric Banner panels

INDIVIDUAL PANEL SIZE FOR DIGITAL PRINT:

- ACTUAL	
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- VISUAL (for printing purposes)

2420mm (h) x 980mm (w) 2400mm (h) x 960mm (w)

INDIVIDUAL PANEL SIZE FOR FABRIC BANNERS:

- ACTUAL ACTUAL 2500mm (h) x 3000mm (w) 2500mm (h) x 2000mm (w)

DESCRIPTION	QTY PANELS	UNIT PRICE	AMOUNT
Digital Print per panel		R 1190.00	
3M Fabric Banners per panel		R 3700.00	
2M Fabric Banners per panel		R 2475.00	

ART WORK INFO

Artwork must be provided in High resolution PDF or Jpeg.

150 dpi at full size or 300 dpi half size.

Allow for 10mm bleed.

PICTURES

- CMYK (Convert RGB to CMYK)
- Do not embed scans, scans to be supplied separate from the document

<u>FONTS</u>

- fonts to be supplied
- (Ideally convert type to paths/vector/curves)

<u>COLOURS</u>

- If any special colour matching is required, supply a pantone swatch / number
- All colours to be made up in correct pantone breakdown where applicable



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FURNITURE

COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
CONTACT PERSON	:	
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
VAT # [SA RESIDENTS]	:	

GL EVENTS SOUTH AFRICA DURBAN VAT REGISTRATION NUMBER: 4610214399

ITEM CODE	ITEM DESCRIPTION	IMAGE	COLOUR/S & DIMENTIONS	EXHIBITOR PRICE
H01	Carlton Office Chair		O/S BLACK	R215.00
H02	Komora Leather Chair		BLACK & WHITE	R365.00
H07	Bellissima Chair - White		WHITE	R385.00
H12	Aluminium Chair		SILVER	R415.00
H18	Ring Chair - Zobrano		WOOD	R330.00
INS01	Stella Chair		VARIOUS COLOURS	R220.00
H21	Waterfall Barstool	CAJ ASSA SAGES CONFERENCE 2022	WHITE	R470.00

Please Return forms to:

Yudeshni Mahomed

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H27	Aluminium Barstool		SILVER	R440.00
H29	Divo Barstool	₩.	WHITE	R360.00
H30	Komora Leather Barstool		BLACK	R450.00
H28	Solar Barstool		VARIOUS COLOURS	R415.00
INS03	Cocktail Plinth		600mm x 600mm x 1.1mH	R720.00
INS04	Glass cocktail Table			R580.00
H34	Chrome Cocktail Table		H750MM X D 900MM	R680.00
NW 01	Chrome cocktail Table with colour Top	T	WHITEREDBLACKBLUEBEECHYELLOWWOOD	R750.00
NW 02	Chrome Cafe Table with colour Top	↓ ↓	WHITEREDBLACKBLUEBEECHYELLOWWOOD	R655.00
URBO 1	Square Top café Plinth		600mm x600mm x 750H	R620.00
H41	Chrome Café Table [ROUND OR SQUARE]	T	H710 x D900	R620.00

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H46b	Glass Coffee Table	Y IT	H450MM W700MM D500MM	R540.00
H47a	Glass Side Table	THY		R385.00
H53	Tub Chair		BLACK & WHITE H720 L550 D700	R765.00
H61	Single Seater Couch		WHITE , BLACK, BROWN	R780.00
H62	DBL Seater Couch		WHITE, BLACK, BROWN	R1432.00
H94	Cube Ottoman		VARIOUS COLOURS	R395.00
H68	Zig-Zag Brochure holder			R590.00
H64	Octanorm Bar Counter		H900mm W1010mm D500mm	R750.00
H72	Chrome ROPE Stanchions		Per 1 Metre Unit	R295.00
H73	Water cooler with 20L water			R1350.00
H75	Pedestal Display Plinth		H500mm W500mm D500mm	R250.00
H77	Waste Paper Bin Small		H290mm D290mm	R49.00
H78	Large Waste Bin - 25lt	CA ASSA SAGES CONFERENCE 2022	H760 D400	R150.00

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H80	Stainless Steel Ashtray & Waste Paper Bin			Stainless Steel	R230.00
H83a	Large Refrigerator	-		220 Litres	R2100.00
H83b	Small Refrigerator			150 Litres	R1495.00
H84	Newline Cupboard		With a lock	H900mm W1010mm D520mm	R790.00
H85	Octanorm Cupboard		With a lock	H900mm W1010mm D500mm	R750.00
H86	Newline Glass Top Counter		With a lock	H900mm W1010mm D500mm	R1120.00
H87	Octanorm Glass Top Counter		with a lock	H900mm W1030mm D530mm	R1110.00
H88	New line Showcase Large		With a lock	H1980mm W1030mm D500mm	R1830.00
H89	Octanorm Showcase Large		With a lock	H2000mm W1030mm D530mm	R1680.00
H90	Newline Showcase Small		With a lock	H1980mm W500mm D500mm	R1350.00
H91	Octanorm Showcase Small		With a lock	H2000mm W530mm D530mm	R1450.00
H92	Standing Shelf			H1360mm W990mm D495mm	R740.00
H115	Trestle Table	AA		1800 X 450	R299.00
H125	Conference Tables	K		1800 X 400	250.00

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H107 a	Flat Shelves	NO PICTURE AVAILABLE		R245.00
H123	Shelf Brackets	NO PICTURE AVAILABLE		R95.00
	Trestle Cloth	NO PICTURE AVAILABLE	BLACK	R220.00
	Plasma Bracket	MELAMINE BOARD TO MOUNT 42" PLASMA		R280.00

ELECTRICAL HIRE

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COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
CONTACT PERSON	:	
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
VAT # [SA RESIDENTS]	:	

GL EVENTS SOUTH AFRICA DURBAN VAT REGISTRATION NUMBER: 4610214399 SEE OUR WEBSITE FOR IMAGES ON THESE ITEMS – <u>www.gl-events.co.za</u>

DESCRIPTION	QTY	PRICE EXCL. VAT	TOTAL
Three Phase Power Connection Only (Please produce a C.O.C)		R 950.00	
30 Amp Single Phase Distribution Board		R 1 150.00	
30 Amp Three Phase Distribution Board		R 2 296.00	
60 Amp Three Phase Distribution Board		R 3 979.00	
125 Amp Three Phase Distribution Board		R 5 353.00	
160 Amp Three Phase Distribution Board		R 6 375.60	
15 Amp Plug Point - *see note NB		R 225.00	
2,4m Two Lamp Fluorescent Light		R 365.00	

	GL EVENTS SOUTH AFRICA SERVICE FORMS	
1	Please Return forms to:	SERVICE FOR
	Yudeshni Mahomed	SUBMISSIO
	Email: yudeshni.mohamed@gl-event.com	DEADLINE:
	Tel: + 27 (0) 31 579 3255	01 Aug 202



1,5m Two Lamp Fluorescent Light	R 263.00
0,9m / 1,2m Two Lamp Fluorescent Light	R 214.00
50 Watt Long Arm Spot Light	R 295.00
50 Watt Down Light	R 240.00
150 Watt Spot Light	R 320.00
500 Watt Quartz Fitting	R 233.00
1500 Watt Quartz Fitting	R 360.00
150 Watt Metal Halide	R 924.00
Exhibitors Connection	R 200.00
	TOTAL
	EXCL VAT:

PLEASE NOTE THAT PRICES EXCLUDE 15% V.A.T [SA RESIDENTS ONLY]

*NB: If you have not opted for a 'package stand', and do require electrics; plug points need to be ordered along with a power source [DB – Distribution Board] for power supply. We suggest minimally a 30 Amp Single Phase Distribution Board be ordered. This recommendation is based on light currency only. For heavy current usage, a larger power supply unit may be required. Please feel free to contact GL EVENTS for assistance, on +27 21 526 3200.

AUDIO VISUAL HIRE

COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
CONTACT PERSON	:	
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
VAT # [SA RESIDENTS]	:	

GL EVENTS SOUTH AFRICA DURBAN VAT REGISTRATION NUMBER: 4610214399

PLASMA SCREENS

SIZE	DESCRIPTION	ACTUAL SIZE	QTY	PRICE PER SHOW	DAYS REQUIRED	TOTAL
42″	Plasma Screen	1020mm x 605mm x 95mm		R 3200.00	04	
50″	Plasma Screen	1210mm x 724mm x 95mm		R 5440.00	04	
65″	Plasma Screen	1554mm x 925mm x 95mm		R 7995.00	04	

LCD MONITORS | HD READY

PLEASE INDICATE IF YOU WANT FREESTANDING OR MOUNTED

Tel: + 27 (0) 31 579 3255

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SER	VICE	FORM
SU	BMIS	SION
D	EADL	INE:
01	Aug	2022
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SIZE	DESCRIPTION	ACTUAL SIZE	QTY	PRICE PER SHOW	DAYS REQUIRED	TOTAL
	BRACKET	TO MOUNT		R280	05	
	STAND	INCLUSIVE		0	05	
					TOTAL EXCL VAT:	

PLEASE NOTE THAT PRICES EXCLUDE 15% V.A.T [SA RESIDENTS ONLY]







PLANT HIRE

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COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
CONTACT PERSON		
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
VAT # [SA RESIDENTS]	:	

GL EVENTS SOUTH AFRICA DURBAN VAT REGISTRATION NUMBER: 4610214399

INDOOR PLANTS

- Standard Availability – Bushy Bamboo Palms, Kentia Palms, Ficus Benjaminas (Green / White)

SIZE	DESCRIPTION	QTY	PRICE EXCL. VAT	TOTAL
30cm Plastic	White Planter with Small Plant ± 0.8m		R 390.00	
35cm Plastic	White Planter with Medium Plant ± 1.4m		R 410.00	
43cm Plastic	White Planter with Large Plant ± 2.0m		R 485.00	
49cm	Genuine Terracotta Planters with Large Plant		R 940.00	
32cm	Mixed Desk Bowl		R 460.00	
90cm x 20cm	Through with Greenery or Colour		R 690.00	
40cm	Stainless Steel Planters with Med/Large Plant		R 910.00	
49cm	Genuine Ceramic Planter with Large Plant		R 960.00	

OUTDOOR PLANTS

- Standard Availability – Bushy Bamboo Palms, Kentia Palms, Ficus Benjaminas (Green / White)

SIZE	DESCRIPTION	QTY	PRICE EXCL. VAT	TOTAL
35cm	Standard Eugenias – Topiary/Lollipop		R 460.00	
35cm	Eugenias – Bushy ± 1.6m		R 460.00	
35cm	Roebelenii Palms ± 0.8m		R 460.00	
43cm	Cordylines ± 1.8m		R 480.00	
49cm	Genuine Terracotta or Ceramic Planter		R 760.00	
40cm	Stainless Steel Planter		R 760.00	
70cm	Terracotta Conifer		R 1 190.00	
70cm	Terracotta Cordyline		R 1 190.00	
70cm	Terracotta Cycas		R 1 190.00	
70cm	Terracotta Lollipop		R 1 190.00	
70cm	Terracotta Roebelenii		R 1 190.00	
70cm	Terracotta Strelitzia		R 1 190.00	
43cm	Strilitzia ± 1.8m		R 480.00	
			TOTAL EXCL VAT:	

PLEASE NOTE THAT PRICES EXCLUDE 15% V.A.T [SA RESIDENTS ONLY



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EXPO SCREEN HIRE: Lockable canvas to secure stand after hours

COMPANY NAME	:	
STAND NUMBER	:	
STAND NAME	:	
CONTACT PERSON	:	
TELEPHONE NUMBER	:	
EMAIL ADDRESS	:	
POSTAL ADDRESS	:	
VAT # [SA RESIDENTS]	:	

GL EVENTS SOUTH AFRICA DURBAN VAT REGISTRATION NUMBER: 4610214399

We Hire the following Expo Screens Services

QTY	OPENINGS OF STANDS	PRICE EXCL. VAT	TOTAL
	3 METRES WIDTH	R 3150.00	
	4 METERS WIDTH	N/A	
	5 METERS WIDTH	N/A	
		TOTAL EXCL VAT	

Prices are listed for the duration of the Expo. To confirm your order, please fax the completed form together with a payment confirmation. A tax invoice will be supplied after the exhibition, VAT REG. 4610214399

PLEASE NOTE THAT PRICES EXCLUDE 15% V.A.T [SA RESIDENTS ONLY



Please Return forms to:

Yudeshni Mahomed

Email: yudeshni.mohamed@gl-event.com Tel: + 27 (0) 31 579 3255 SERVICE FORM SUBMISSION DEADLINE: 01 Aug 2022



GENERAL TERMS

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The above items are for hire, and remain the property of GL EVENTS SOUTH AFRICA PTY. This quotation is subject to the following terms & conditions:

Conditions of Hire & Supply:

Orders subject to stock availability. Items hired, remain the property of GL EVENTS SOUTH AFRICA PTY NO GOODS WILL BE DELIVERED, UNLESS PAID FOR IN FULL WITH ORDER. Late orders received after the cut off time will be subject to a surcharge of 50%. Goods damaged, will be charged to the relevant exhibitor.

A refundable key deposit will be charged on locks & keys.

Items supplied with plug leads & lighting – prices do not include connection fees.

The risk of all furniture passes to the client on delivery.

Payment terms:

Should this quotation be acceptable to you, we require a (100%) one hundred percent payment on acceptance, with payment also being made by either bank guaranteed cheque, cash or direct deposit.

Bank details:	STANDARD BANK
ACCOUNT NAME	GL EVENTS SOUTH AFRICA (PTY)
BRANCH	SOUTHDALE
BRANCH NUMBER	006 405
ACCOUNT NUMBER	002 787 504

Please state the quote reference number when making payment.

Interest on all overdue accounts will be levied at a rate of 2% (two percent) above the Prime Overdraft Lending Rate of Standard Bank.

Conditions of Hire & Supply:

Orders subject to stock availability Items hired, remain the property of GL EVENTS SOUTH AFRICA PTY No goods will be delivered, unless paid for in full with order. Late orders received after the cut off time will subject to surcharge of 50%. Goods damaged, will be charged to the relevant exhibitor A refundable key deposit will be charged on locks & keys Items supplied with plug leads and lighting – prices do not include connection fees The risk of all furniture passes to the client on delivery

Period of validity:

This quotation is valid for 7 (seven) days from date of quotation.

Should any additions and/or changes to this quotation be required once approved, GL EVENTS SOUTH AFRICA reserves the right to revise the quotation. Furthermore, GL EVENTS SOUTH AFRICA PTY may refuse to enter into a revised quotation at its sole and absolute discretion, notwithstanding the fact that the initial quotation has been paid in full.

Risk:

The risk of all equipment shall pass to the customer on delivery thereof by GL EVENTS SOUTH AFRICA and the customer shall ensure that adequate insurance cover has been secured against all kinds of risk that may occur, including Public Liability Insurance. GL EVENTS SOUTH AFRICA will not be held responsible in any way whatsoever for the loss of any equipment of whatsoever nature. The customer shall ensure that all posters, signage and the like, affixed to the equipment, and shall be removed by the customer, prior to GL EVENTS SOUTH AFRICA breaking down the stand/exhibition.



Please Return forms to:

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Email: yudeshni.mohamed@gl-event.com Tel: + 27 (0) 31 579 3255 SERVICE FORM SUBMISSION DEADLINE: 01 Aug 2022



Availability:

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The availability of equipment provided in terms of this quotation can only be confirmed upon acceptance of this quotation and the deposit having been paid accordingly.

Confirmation:

This quotation is not binding until GL EVENTS SOUTH AFRICA has received a signed acceptance, and an official order, together with the required (50%) fifty percent deposit.

Storage Facility:

This service is not provided, unless specifically agreed and accepted under contract, by GL EVENTS SOUTH AFRICA

Stand Dressing:

This service is not provided, unless specifically agreed and accepted under contract, by GL EVENTS SOUTH AFRICA **Cancellation:**

Should this quotation be cancelled after acceptance hereof, more than 5 (five) days before the event, (50%) fifty percent of the quoted price shall constitute an agreed liquidated damage amount, which will be liable by the customer to GL EVENTS SOUTH AFRICA. Should the customer cancel this quotation within 5 (five) days of the event, the full amount herein will remain owing and payable by the customer to GL EVENTS SOUTH AFRICA.

Ownership:

The equipment provided in terms of this quotation, is for hire, and will always remain the property of GL EVENTS SOUTH AFRICA.

SERVICE FORM DEADLINE: 01 AUG 2022

PLEASE APPROVE BY COMPLETION OF THE BELOW, EMAIL YOUR OFFICIAL ORDER TO YUDESHNI MAHOMED

Email: yudeshni.mohamed@gl-events.com