

## ANNEX 6

### VALIDATION OF FERIA DE MADRID ELECTRICAL INSTALLATION

---

#### 1. INTRODUCTION

Feria de Madrid is, by law, a public place, and its electrical installations have been duly validated. This document seeks to provide the guidelines for the validation of the temporary electrical installations set up at the Exhibition Centre for different types of events, such as: Congresses, Shareholder's Meetings, Product Roll-Out, etc.

#### 2. APPLICABLE REGULATION

The regulation applicable to this type of installations is described hereunder:

- The Low Voltage Electrotechnical Regulation adopted by Royal Decree 842/2002 of 22 August.
- The Regional Ministry of Finance and Technological Innovation, by Order 9344/2003 of 1 October, lays down the procedure for the application, commissioning and inspection of non-industrial, low voltage, electrical installations.
- The Directorate General for Industry, Energy and Mining, by the Resolution of 14 January 2004, establishes the official models for the Technical Design Report and Installation Certificate of the Autonomous Community of Madrid.

#### 3. REGULATORY REQUIREMENTS

The installations for the abovementioned events are considered as temporary installations under the following two assumptions:

- Installations with < 50 Kw maximum power
- Installations with > 50 Kw maximum power

##### a) **Installations with 50 Kw maximum power**

Once the installation is set up and checked according to the provisions laid down in section 3 of ITC.BT.05, the approved Low Voltage electrical installer shall submit the following documentation to the EICI (Industrial Inspection and Control Agency) :

- Official application form (Provided by the EICI upon submission of the documentation).
- Technical Design Report according to the official model (2 copies) Annex I.
- Installation Certificate with electrical installer's inspection (five copies). Annex II.
- User information dossier (two copies)

- Written proof of valid low voltage installer qualification.

The EICI shall validate and return to the installer four copies of the Installation Certificate and a copy of the Technical Report.

The EICI may inspect the installation if said provision is part of the predetermined sampling. The EICI shall contact the Approved Installer and the Project Supervisor to that effect.

**b) Installations with > 50 Kw maximum power**

Once the installation has been completed and the appropriate inspections conducted according to the provisions set forth in section 3 of the ITC BT 05, the approved Low Voltage installer shall submit the following documentation to the EICI:

- A project written and signed by a qualified person, and endorsed by the appropriate professional association (two copies).
- Official application form (Provided by the EICI upon submission of the documentation).
- Installation Certificate with electrical installer's inspection (five copies).
- User information dossier (two copies).
- Project Design and Construction Certificate (two copies).
- Written proof of valid low voltage installer qualification.
- Supplementary supporting documents of deviations, if any.

The EICI shall analyze all the abovementioned documentation, within 15 days maximum, ensuring that it complies with the regulations in force, and shall validate the Installation Certificate copies, returning four copies to the Approved Low Voltage Installer, of which two shall be for the installer proper and two for the property holder. Furthermore, a validated copy of the project shall be returned to the holder or his/her representative.

The EICI may inspect the installation if said provision is part of the predetermined sampling. The EICI shall contact the Approved Installer and the Project Supervisor to that effect.

**4. RATES AND FEES**

The EICI rates are set annually by The Directorate General for Industry, Energy and Mining establishes the annual rates of the EICI.

The Directorate General for Industry, Energy and Mining establishes the fees for each installation.