



Coversheet

We kindly ask your attention for the following: if you would like to make an order for construction, furnishing or decoration of your stand at this exhibition, please complete this form with the requested information, choose your method of payment and send it as a coversheet along with your order forms.

If we do not receive the fully completed coversheet, the order cannot be executed.

Company Name	Stand Number
Package	
Contact Person	
Address	
Zip Code and City	
Phone Number	Fax Number
Email Address	
National VAT Number (EU countries)	
Invoice Address (if aberrant)	
Zip Code and City	
PO code	

Method of payment: (after August 16th, by wire transfer only)

€Ŀ	CAISSE D'EPARGNE										
	CE AQUITAINE POITOU										
	CHARENTES										

Ce relevé est destiné à être remis, sur leur demande, à vos créanciers ou débiteurs appelés à faire inscrire des opérations à votre compte (virement, paiement de quittance, etc.).

Son utilisation vous garantit le bon enregistrement des opérations en cause et vous évite ainsi des réclamations pour erreurs ou retards d'imputation.

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CENTRE AFFAIRES GIRONDE IMMEUBLE PORTE DE BORDEAUX												33240 PEUJARD					
12 BD ANTOINE GAUTIER																	
33000 BORDEAUX																	
Tél.:	Tél.: 05.33.63.89.70																
Date :													S	ignature :			













Please note that graphic files needs to be send before August 13th.

Date :

Signature :





The following conditions are applicable to your order(s):

• The order coversheet must always be filled in completely and, after being dated and signed, be send to CO-NECT and/ or other selected supplier(s).

• Orders which are not accompanied by a fully completed coversheet will not be executed. This will also apply to coversheets which are not dated and/ or signed.

• After receiving your order CO-NECT will send a conformation. This is also an invoice for the requested services. Invoices must be fully paid BEFORE the exhibition opens. If because of the time- schedule this is not possible CO-NECT is allowed to request cash payment at the exhibition floor.

• Orders can be made at the latest at the last day available for construction and/ or decoration. For orders made at the exhibition floor during build-up an extra (transport) amount can be calculated. For these orders CO-NECT cannot guarantee that the requested colour, model, seize or number is available. Orders made at the exhibition floor will be executed at the following day, before opening of the exhibition.

• Once you have placed your order, if your company issues an order form required for payment. Please ensure you send it to us promptly.

• All prices mentioned are on a rental basis, VAT excluded and, unless mentioned differently, for the full exhibition period.

· For exhibitors based outside FRANCE no VAT will be calculated if CO-NECT

• When an order is cancelled during the period in which an early-order-discount is applicable, a percentage of 10% of the price of the items concerned is charged for administration costs.

• When an order is cancelled after the early-order-discount has come to an end, no financial restitution will be made.