

Second Seabed Seismic Workshop
18 – 20 September 2023
Milan, Italy

Speaker Presentation Guidelines

Presenters Guidelines

We are glad to have you sharing your knowledge at one of our events. Please find below all the useful information to help you prepare for your presentation.

To ensure the success of the forthcoming workshop and to satisfy the high expectations of the delegates, it is important that speakers adhere to certain standards and guidelines. These are explained in the following pages and we kindly request that you read them carefully.

As a presenter, you are going to communicate the result of your work. In doing so, you should consider carefully who your target audience are and what is of interest to them. It should be kept in mind that most delegates are practicing geoscientists who expect to leave the workshop with new ideas and developments that are applicable to their respective business activities.

Additionally, the amount and detail of information that can be communicated in a **20 minutes presentation (with an additional 5-minutes of Q&A)** is very limited. This means that complexities, detailed derivations, and involved arguments will fail to reach your audience. Simple statements and illustrations are easier to understand, and these must convey the essence of your presentation.

If you still have questions concerning abstract submission or technical program please send an email to middle_east@eage.org.

Commercialism

EAGE does not permit presentations that are commercial in tone. No product names or trademarks may be used. The Programme Committee reserves the right to refuse permission to display any presentation slides considered commercial in nature.

Registration

All presenters must register for the workshop before **31 July 2023**. Please find the registration fee on our the [Seabed Seismic website](#). Presenters are entitled to the Early Bird Rate.

Cancellations

If you are unable to give your presentation or if you will not be the presenter of the presentation(s), please inform us by **30 July 2023**

(Please note that failure to do so will be considered a no-show and will disqualify you from presenting at all EAGE events for the next 3 years.)

Second Seabed Seismic Workshop
18 – 20 September 2023
Milan, Italy

Speaker Presentation Guidelines

Technical Discussion

The presenter should be prepared and able to discuss their paper with their peers in the audience during the dedicated slot. The discussion will be facilitated by the session chairs.

The structure of a good presentation is as follows:

- Define the subject, give a general outline and state the goals of your presentation in your introduction.
- Work out your presentation in more detail.
- Summaries and draw conclusions, which refer to your introduction.
- Limited number of slides (10 – 15 slides)
- Prefer Calibri or Arial in font size not smaller than 14pt
- Use dark text on light background or light text on dark background.
- Do not use ALL CAPS except for titles

Presentation Submission Guidelines

Please use only **EAGE Presenter Slide Template** for your presentation. You are required to submit your presentation in PPT by **30 August 2023**. Kindly email your presentation PPT to middle_east@eage.org.

Technical Programme

The Technical Programme is subject to change, therefore please check our website for updates. This workshop will be held at the following location:

Meliá Milano, Via Masaccio, 19, 20149 Milano MI, Italy