



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

**This privacy statement provides information about
the processing and the protection of your personal data.**

Processing operation: EU EU Enlargement Forum - 18 November 2025 - Charlemagne Brussels - Belgium

Data Controller:

European Commission – DG ENEST 01 Strategic Coordination and Communication Unit

Record reference: [DPR-EC-01063](#)

Table of Contents

- 1. Introduction**
- 2. Why and how do we process your personal data?**
- 3. On what legal ground(s) do we process your personal data?**
- 4. Which personal data do we collect and further process?**
- 5. How long do we keep your personal data?**
- 6. How do we protect and safeguard your personal data?**
- 7. Who has access to your personal data and to whom is it disclosed?**
- 8. What are your rights and how can you exercise them?**
- 9. Contact information**
- 10. Where to find more detailed information?**

1. Introduction

The European Commission is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This privacy statement explains the reason for the processing of your personal data in the context of the EU EU Enlargement Forum that takes place on 18 November 2025 in Charlemagne, Brussels - Belgium. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation EU EU Enlargement Forum undertaken by the data Controller is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: Data Controller collects and further processes your personal data to provide you with information about the EU Enlargement Forum (before, during and after) and to process your application for participation in that event. In particular, your personal data will be processed for:

- Your registration to the event, specific sessions of the programme, and logistical arrangements (travel, accommodation, local transport, catering);
- Being part of a list of the event participants containing your name and affiliation with other participants in order to draft and share minutes/follow-up reports;
- Being part of a list of the event participants containing your name and affiliation with other participants, in order to create working groups to continue the collaborate work launched during the event.

Moreover, live web-streaming and audio-visual recording at the EU Enlargement Forum of the speakers, participants, organisers, moderators, and participants (online/onsite), as well as photographs (online/onsite) of the speakers, participants, moderators will be taken and published for promotion and communication about the event in the framework of the European Commission activities and to ensure transparency by allowing the dissemination of the European Commission's actions towards its citizens on DG ENEST and European Commission Intranets, webpages and social media channels and through a potential dedicated WebEx link for this event.

Live web-streaming will be available and will be live for the duration of the event on the Forum's dedicated website, ENEST social media channels and ENEST website. The recording will also be available afterwards on the Forum's dedicated website, ENEST social media channels and ENEST website.

The audience or non-speaker participants may be photographed individually or in groups. Panoramic photographs of the event, in the videos, or in the web-streaming and individual short interviews may also occur.

The moderator will inform all participants at the beginning of the event that the event is web-streamed and recorded/published.

For logistical reasons, participants that do not wish to be part of the above web-streaming, recording/publishing activities will have to:

- Sit in the dedicated areas (e.g. back rows of the rooms used for the plenary sessions) and to wear the specific sign that participants will have to collect onsite at the registration desk before the start of the event.
- Turn off their cameras and microphones if following remotely the main event and/or geographic and thematic sessions.

Your personal data will not be used for any automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data?

The processing operations on personal data, linked to the organisation, management, follow-up and promotion of the EU Enlargement Forum in Brussels taking place on 18 November 2025 (including web-streaming, photos, audio-visual recording) are necessary for the management and functioning of the Commission, as mandated by the Treaties. Those provisions are in particular, Article 11 of the Treaty on European Union and Article 15 of the Treaty on the Functioning of the European Union by allowing the dissemination of the European Commission's actions towards its citizens, as well as Regulation (EU) 2021/947 establishing the Neighbourhood, Development and International Cooperation Instrument – Global Europe. Consequently, those processing operations are lawful under **Article 5(1)(a)** of Regulation (EU) 2018/1725 (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body).

The processing operations on personal data of the speakers and moderators for the EU Enlargement Forum with whom a contract is concluded, are carried out in line with the contractual provisions. Consequently, that processing is necessary and lawful under **Article 5(1)(c)** of Regulation (EU) 2018/1725 (processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract).

Your consent is required for:

- ☐ the taking of your picture and audio-visual recording individually or in groups and their publication on DG ENEST and European Commission Intranets, webpages and social media channels for promotional purposes of the event. If you do not wish to be photographed or recorded individually or in group, we invite you to follow the instructions from the organizers and to wear an orange lanyard that you will have to collect onsite at the registration desk before the start of the event.
- ☐ the sharing of the event participants list containing your name and affiliation with other participants, in order to draft and share minutes and/or follow-up reports;
- ☐ the processing of your personal data for inviting you to future similar events the data controller may organise;
- ☐ the processing of your personal data relating to your access requirements (if you have special access to the venue needs)

If you opt-in, you are giving us your explicit consent under **Article 5(1)(d)** of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You can give your consent via a clear affirmative act by ticking the box(es) on the online registration form.

Your consent for these services can be withdrawn at any time:

- for withdrawing consent that you have provided in order to benefit from these services, please contact the controller of the event at: EU-ENLARGEMENT-FORUM@ec.europa.eu

4. Which personal data do we collect and further process?

In the framework of your **registration to the event** the following personal data will be processed:

- function/title, first name, last name, name of organisation, city, country, e-mail address;
- nationality, passport or identity card number and its date of issue and expiry date, for organizing travel may be collected, to obtain access to some buildings where the event is held.
- specific access requirements (if any);

For logistical arrangements (visa, travel and accommodation) the following personal data may be processed:

- title, first name, last name,
- nationality, passport or identity card number and its date of issue and expiry date; a copy of the passport (only name and passport number visible) may be requested in order to ensure that the name on the passport is exactly the same as the name on the flight ticket.

In the **framework of the event** the following personal data will be processed:

- audio-visual recording and photos,
- any personal data voluntarily and spontaneously provided by participants using Slido during the livestream, hosted via the web servers of Slido.com ([link to Slido's privacy policy](https://www.sli.do/terms#privacy-policy): <https://www.sli.do/terms#privacy-policy>) - DPR-EC-06687 - Slido - Audience Interaction Software.

The following personal data will/might be processed **after the event**:

- contact details (function/title, first name, last name, name of organisation, city, country, e-mail address);
- audio-visual recording and photos.

Anonymised viewer analytics for the web player and different simulcasts livestreams will be collected and analysed. None of this data will be able to be traced back to individuals. Anonymised information on participation to the livestreamed event (e.g. number of persons, country location, duration) will be used (link to privacy policy: [privacy statement for web-streaming](#)). This information will be used only for technical internal purposes to make an evaluation of the event.

5. How long do we keep your personal data?

The Data Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

For each of the categories of personal data that is processed, please find below the retention details and the reference to the relevant record of processing:

- ☐ All personal data related to the organisation and management of the ENEST EU

Enlargement Forum (this includes the information given during the registration, before, during or after the event) will be deleted **five (5) years** after the ENEST EU Enlargement Forum.

- ☐ Recordings from the web-streamed of the ENEST EU Enlargement Forum will be kept for **two (2) years** before being deleted. More information is available in the Record of Processing [DPR-EP-646](#) (Web-streaming of European Parliament events).
- ☐ Personal data shared with the controller for future mailing purposes (e.g., for receiving newsletters, participating in working groups or invitations to similar events) are processed in line with the Record of Processing [DPR-EC-03928](#) (Management of subscriptions to receive information) and the specific privacy statement prepared by the organising Commission service.
- ☐ Personal data shared with the Directorate-General for Human Resources and Security of the European Commission for the participants to gain access to Commission buildings is kept for 6 months after the meeting. More information is available in the Record of Processing [DPR-EC-00655](#) (Commission Physical Access Control System (PACS)).

Selected service providers for organisational purposes (such as caterers, travel agents or event management organisations) are contractually bound to process personal data on behalf of and in line with the instructions of the data controller, keep confidential any data they process and protect it from unauthorised access, use and retention.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission and of its contractor Destrée Organisation. All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractor Destrée Organisation bound by a specific contractual clause for any processing operations of your personal data on behalf of the Commission, and by the confidentiality obligations deriving from the General Data Protection Regulation ('GDPR' - [Regulation \(EU\) 2016/679](#)).

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided according to the "need to know" principle to the European Commission – DG ENEST staff responsible for carrying out this processing operation. Such staff abide by statutory, and when required, additional confidentiality agreements.

Where necessary, we may also share your information with service providers for the purposes of organising the EU Enlargement Forum as well as subcontractor(s), namely Destrée Organisation,

the catering company (Debekker, for allergies).

Audio-visual recording, photos, videos might be published on DG ENEST and European Commission intranet, webpages and social media channels.

The registration for the EU Enlargement Forum takes place via a secure registration form provided by Destrée Organisation for the European Commission (EventsAir by Centium).

Third party IT tools, including Social Media

We use third party IT tools for the organisation and promotion of the EU Enlargement Forum - through widely used communication channels. For detailed information about the use of social media by the European Commission, see the Record of Processing [DPR-EC-00073](#) (Social Media Use by the European Commission).

These explain each company's policy of personal data collection and further processing, their use of data, users' rights and the ways in which users can protect their privacy when using those services.

In order to protect your privacy, our use of third party IT tools to connect to those services does not set cookies when our website pages are loaded on your computer (or other devices), nor are you immediately redirected to those social media or other websites. Only in the event that you click on a button or "play" on a video to watch it, a cookie of the social media company concerned will be installed on your device. If you do not click on any social media buttons or videos, no cookies will be installed on your device by third parties.

We may use the online tool WebEx for live streaming of the event. We recommend that users read the relevant privacy policies of "<https://www.cisco.com/c/en/us/about/trust-center/webex.html>" carefully before using it. These explain the company's policy of personal data collection and further processing, their use of data, users' rights and the ways in which users can protect their privacy when using those services.

We also may use the online tool SLIDO for real time opinion polls. We recommend that users read the relevant privacy policies of SLIDO carefully before using it. These explain the company's policy of personal data collection and further processing, their use of data, users' rights and the ways in which users can protect their privacy when using those services.

In order to view such third-party content on our websites, a message will alert you that you need to accept those third parties' specific Terms and Conditions, including their cookie policies, over which the Commission has no control.

The use of a third party IT tool does not in any way imply that the European Commission endorses them or their privacy policies. In the event that one or more third party IT tools are occasionally unavailable, we accept no responsibility for lack of service due to their downtime.

International transfers

The European Commission will not transfer your personal data to recipients in a third country or to an international organization.

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725 public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the

purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your particular situation.

You have the right to withdraw your consent on processing of your personal data which is lawfully carried out pursuant to Article 5(1)d of Regulation (EU) 2018/1725 at any time by notifying the data controller by email to: EU-ENLARGEMENT-FORUM@ec.europa.eu

The withdrawal of your consent will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the data controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, at EU-ENLARGEMENT-FORUM@ec.europa.eu

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- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the European Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-EC-1063