

Terms and conditions for Exhibitors and Supporters, UKIBCS 2026, ICC Birmingham

1. Definitions

In these terms and conditions, “organisers” means “KC Jones conference&events Ltd on behalf of The UK Interdisciplinary Breast Cancer Symposium (UKIBCS)”, “supporters” means “any person, company or organisation and the staff or agents of that company or organisation taking supporter, exhibition or advertising opportunities”, “event” means the “UK Interdisciplinary Breast Cancer Symposium 2026”, “venue” means “ICC Birmingham”.

2. Contract

- a) Completion of the application form is a binding contract of your company’s commitment to the package booked and of your acceptance of these booking terms and conditions including the cancellation policy. A completed contract must be submitted for all bookings.
- b) Should the organisers agree to hold a supporter booking, the organisers reserve the right to sell that package to another supporter should the first enquirer be unable to confirm their booking and/or make payment within 30 days of invoice date.
- c) By submitting the supporter accepts without reservation the following:
 - 1. the terms of the supporter contract;
 - 2. all regulations contained in these terms and conditions, the supporter manual and any reasonable instructions subsequently issued by the organisers;
 - 3. all regulations laid down by the local authority applicable to the event;
 - 4. all regulations laid down by the venue including but not limited to security, health and safety, fire and traffic;
 - 5. all current Health & Safety regulations.

3. Exhibition floorplan

- a) The organisers reserve the right to alter the layout of the exhibition at any time and in any respect. Please do not publicise your stand number on your own marketing material as these are subject to change.
- b) Display space will be allocated to supporters by the organisers on the completion of their booking in the Portal.
- c) Exhibition displays must stay within the allocated floor space at all times.

4. Health & Safety

- a) It is the responsibility of the supporter to ensure that their staff and any supplier/contractor working on their behalf, are familiar with and abide by all current UK and European health and safety regulations. The supporter is responsible for the health and safety of their stand during installation, use and dismantling. This includes provision of Risk Assessments, Method Statements and copies of public liability insurance where applicable.
- b) In order to create and maintain a safe environment at all times, all supporters and contractors must abide by reasonable instructions from the organisers and/or the venue.

5. Security/insurance

- a) Each supporter is responsible for the security and insurance of their own display and its contents.

6. Breakdown

- a) No items may be removed or display breakdown commenced before the official closing time of the exhibition.
- b) Any supporter failing to vacate the venue of their stand and all other items by the prescribed times will be held liable to pay any penalties that may be imposed by the venue.

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7. Staff identification

- a) All supporter staff must wear the identification badges cases, while onsite at the venue. Additional staff will be permitted access upon payment of the relevant registration fees and capacity.

8. Stand fittings

- a) Please note the exhibition will only provide clothed table and chairs, this can be removed if you are bringing in your own set builders.
- b) All materials and stand fittings must be non-flammable or impregnated with fire-proofing solution in a way as to comply with all current safety requirements.

9. Damage

- a) Exhibitors shall not cause any damage to the venue and shall make good any such damage at their own expense.

10. Payment terms

- a) Payment is due at the time of booking or as per invoice terms, 30 days from date raised. Any supporter not having made payment by the time of the exhibition may not be permitted to exhibit.

11. Cancellation by the supporter

- a) Notification of cancellation or non-attendance must be submitted in writing to the organisers by emailing ukibcs@kc-jones.co.uk
- b) In the event that a supporter wishes to cancel the contract, full payment of the associated charges will still be required. In some cases, the Organisers may be able to re-sell the package, but this will be considered on a case by case basis.

12. Bankruptcy or liquidation

- a) In the event of a supporter becoming bankrupt or insolvent or entering into liquidation or having a receiver, administrator, sequestrator or trustee appointed over any of its assets, the organisers shall be at liberty to terminate forthwith the contract with the supporter and the terms and conditions relating to cancellation of space set out in clause 11b shall apply.

13. Force majeure

- a) If the event is abandoned, cancelled or suspended in whole or in part by reason of war, fire, national emergency, labour dispute, strike, lock-out, civil disturbance, pandemic, inevitable accident, the non-availability of the venue or any other cause not within the control of the organisers, the organisers may at their entire discretion, repay the space rental paid by the exhibitor, or part thereof, but shall be under no obligation to do so. The organisers shall be under no liability to the exhibitor in respect of any actions, claims, losses (including consequential losses), costs or expenses whatsoever which may be brought against or suffered or incurred by the exhibitor, as the result of the happening of such an event.
- b) It is recommended that supporters take out appropriate insurance against cancellation.

14. Sub events

Please note, supporters or exhibitors cannot arrange accompanying meetings to run along side UKIBCS that will distract from the main Conference sessions. For example, in another meeting room at the venue or one nearby, without the approval of UKIBCS.

15. General

- a) Each supporter shall be deemed to have full knowledge of the Terms and Conditions and is bound by them in all respects.

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16. ABPI Compliance

a) Pharmaceutical companies and members of the ABPI and so they will need to comply with the [ABPI Code](#).

Companies working with patient organisations must have in place a written agreement setting out exactly what has been agreed, including funding, in relation to every significant activity or ongoing relationship (Clause 27.2).

The written agreement must include:

- the name of the activity
- the names of the organisations involved (pharmaceutical company, patient organisations and any third parties which will be brought in to help)
- the type of activity (eg unrestricted grant, specific meeting or publication etc)
- the objectives
- the respective roles of the company and the patient organisation
- the time-frame
- the amount of funding
- a description of significant indirect/non-financial support (e.g. the donation of public relations agency time or free training courses)
- a statement that all parties are fully aware that sponsorship must be clearly acknowledged and apparent from the start
- the code or codes of practice which will apply
- the signatories to the agreement
- the date of the agreement.

When working with patient organisations, companies must ensure that the involvement of the company is made clear and that all of the arrangements comply with the Code. This includes the need to declare sponsorship (Clause 25.3) and the prohibition on advertising prescription only medicines to the public (Clause 3.2).

Patient Advocates in attendance

We will have patient advocates at the Symposium (potentially up to 5% of all the delegates). The Executive Committee is committed to having our patient advocates play a full and active part in the Symposium, while ensuring that all commercial sponsors can still abide by the ABPI Code of Practice.

Patient advocates will have access to all parts of the programme and all areas of the Symposium, with the following exceptions:

- They will not have access to the main commercial exhibition space in Hall 3. There will be catering facilities in a separate area for patients
- They will not have access to any of the industry Symposia

Patient advocates will be present in all other areas, and they may wish to talk with exhibitors in those unrestricted areas. We ask you and your representatives to be mindful of this.