



19 - 20 January 2026, ICC Birmingham

## Abstract submission guidelines

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### Submitting your abstract

A number of travel awards are available for early career researchers (any category) who do not have a permanent tenure track/faculty position or are established team leaders/senior clinicians. These will be awarded based on the quality of the abstract and the poster presented on the day. If you consider that you are eligible for an award, please submit your abstract through the **ECR Submissions Portal**.

All other abstract submissions should use the **General Submissions Portal**.

The UKIBCS welcomes abstracts from patient advocates as the presenting author.

The deadline for abstract submission is **10am BST, Monday 15 September 2025**. You will find out whether your abstract has been accepted before the early bird deadline for registration. The presenting author for the abstract must register to attend the UKIBCS.

You will be asked to select one of the following categories to describe your abstract, based on the themes of the conference programme:

- Preclinical research
- Early breast cancer
- Radiotherapy
- Surgery
- Pathology
- Prevention/Lifestyle
- Treatment/Novel agents
- Metastatic breast cancer
- Living with BC/QoL/Patient perspective/Supportive care
- Genetics/Screening/Early detection
- Trials in Progress
- Radiology
- Other (free category)

We appreciate that your research may fall into more than one of these categories. Please choose the theme that best represents what your work is aiming to achieve.

The UKIBCS is a research conference, and abstracts are expected to show data (or, in the case of ongoing trials, describe and provide an update on a research trial in progress). Your abstract should include a clear description of the results you have obtained, in enough detail to be able to justify any conclusions in the abstract.

### The format of the abstract

- Abstracts and the subsequent presentation must be in English.
- The title may be no more than 25 words.
- There is a limit of 450 words for the body of the abstract.
- You may include one supporting table if you wish, which will not be counted towards the word limit, but **no figures or images**, uploaded as a PDF (max 5mb file size). The table should be described in the body of the abstract; the table may have a title, but there should not be a separate table legend.
- Your abstract should follow the structure of:
  - Background (including the research question)
  - Methods
  - Results
  - Conclusion(s)

- Please do not include references or footnotes in your abstract.
- If your research involves data from a clinical trial, please include the name of the trial and any registration details in the body of the abstract.
- Please use generic drug names rather than proprietary names (e.g. trastuzumab rather than Herceptin).

You will be asked to provide details of the sources of funding for the abstract within the additional information section of the submission, do not include this in the body of your abstract.

### How abstracts will be assessed

You may present work which has already been presented at another conference, or that has recently been published, however original data will be given priority.

We will use a blind selection process to select the abstracts, so please make sure that there is no information in the title or the body of the abstract that can identify authors or their affiliations.

The abstracts will be reviewed by members of the UKIBCS organising committee and other breast cancer experts. They will be assessed on the following criteria:

- i. The **impact** of the research in increasing our understanding of breast cancer, preventing breast cancer, understanding the experience of those with breast cancer, or improving the treatment and care of those with breast cancer.
- ii. The **quality** of the research, including the study design, the strength of the data, the validity of the conclusions and any innovation in the methodology.
- iii. The **novelty** of the research, including whether it has previously been presented or published
- iv. The **presentation** of the abstract

### Other information

By submitting an abstract, this implies that:

- The information contained within it has been approved by all authors.
- All authors are willing for the submitting author to present the research in person at a poster
- All authors consent to the abstract being published (subject to embargo – see below).
- All the research described has received appropriate ethical and/or regulatory approval.

The UKIBCS organisers reserve the right to ask for further evidence of these conditions, and will decline any abstract where the requirements have not been met.

The abstract will be published as submitted in event materials and made available to view on the Symposium website and Delegate app, without further checking by UKIBCS staff, so please check the content carefully. We do not intend to publish the abstracts in any journals.

The abstracts will be under embargo until the start time of the poster session. However, they will be included in the conference programme, which will be available to registered delegates and any press representatives, if in attendance about one week before the conference starts.

There is no limit to the number of abstracts you can submit, but please be aware that all posters will need to have a presenter next to them during their allocated poster session. There is no guarantee that posters with the same presenting author will be next to each other or in the same poster session.

You will hear whether your abstract has been accepted for a poster **by w/c 13 October 2025**. You should then register to attend the UKIBCS. You may change the presenting author for an abstract up until the final registration deadline Friday 12 December 2025. If you wish to do this, please contact the [ukibcs@kc-jones.co.uk](mailto:ukibcs@kc-jones.co.uk). If none of the authors of an accepted abstract have registered by 12 December 2025 then the abstract will be withdrawn and not included in the conference programme or any subsequent publication.

We will provide further details about the format of the posters when we confirm if your abstract has been accepted. **However, all presenters will be asked to provide a lay summary of their work as part of the poster.**

If you have any queries please call **01332 227776** or via email [ukibcs@kc-jones.co.uk](mailto:ukibcs@kc-jones.co.uk).

**Thank you for considering the UK Interdisciplinary Breast Cancer Symposium.**