

REaSoN

Neonatal Meeting 2027 – Hybrid Meeting

Abstract Guidelines - REaSoN Neonatal Meeting 2027

Deadline date for abstract submission: Midnight, Monday 15th March 2027

Notification of successful abstracts: W/C Monday 29th March 2027

Delegate Deadline Registration: Monday 19th April 2027

Research Abstract Stream Overview:

- Two delegates from each theme will be selected for Oral Presentations to be presented in the main programme on the stage
- Those who have been accepted for an oral presentation will receive complimentary attendance for the REaSoN 2027 event
- One delegate will be selected as the winner for Oral Presentation and one delegate will be selected as the winner for the Poster Presentation
- Prizes: One complimentary registration for the REaSoN Neonatal Meeting 2028 for the Oral Presentation Winner and Poster Presentation Winner
- **Please note that if you are submitting an abstract supported by Industry, you will not be included in the abstract competition or marking process.**

Abstract Submission Steps:

Abstract submission requires five simple steps which are required to be met before an abstract will be considered for presentation:

1. Develop your structured abstract using the guidelines for a structured abstract below, ensuring you keep within the word/page count.
2. Ensure you are only submitting original work that hasn't been submitted to any other UK Neonatal Meetings.
3. Ensure all authors have had the opportunity to read, comment and approve your abstract.
4. A supervising consultant or senior nurse must approve submission and provide a contact email.
5. Submit your abstract using the Reason Portal to the Research session or the Quality Improvement Session. Do not submit to both, if you are uncertain which category to submit to, please contact georgee@cfsevents.co.uk.

Research Session Summary:

Submissions for this section should describe research, case series or case reports. Case reports are unlikely to be accepted for oral presentations and require to be of sufficient quality for poster presentation.



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Research Session Abstract Guidelines:

General:

- The abstract should be limited to 450 words. Figures and tables should be included (maximum of 1 additional page).
- Generic names for products and devices should be used whenever possible. The abstract should not provide any commercial messages or product endorsements. The abstract should not contain any identifiers or protected health information (i.e. DOB, medical record numbers, patient identifiers etc.).

Title:

- Abstract should include a short descriptive title (10 to 15 words) that clearly communicates the nature of the improvement work.
- Institution name; Institution city, and country
- Author name(s) and degree(s); Primary author contact name, degree(s), email address, and telephone number
- Name and email address of supervising consultant or senior nurse who must approve the abstract prior to submission. Authors should be aware that this person may be contacted subsequently by email to verify their approval by the abstract scoring faculty.

Abstract content should be carefully structured using the following categories to organise your work:

Introduction or background: this should provide the context for your research, what is already known in this area, the rationale for your research and the central questions your research addresses. Do not cite references in your abstract.

Methods: what type of study was it? Eg RCT, case control, cohort and was it retrospective or prospective. This section should define very clearly which patients/population/model was investigated and how this was done.

Results: Include data which are relevant and unique. Use statistical tests but the correct ones for your data eg are the data normally distributed, should mean or median be used, parametric or nonparametric tests? Ensure that denominator date are provided where relevant. If results are not presented, the abstract will not be considered for oral or poster presentation unless you are submitting a case report.

Conclusions: only include what you can derive from the data that have been presented. Do not present new data here or repeat information from the introduction. This should be brief and a maximum of 1-2

sentences which highlights the significance or implications of your findings. You might briefly include recommendation for future research or implementation.

Tips:

- Read other abstracts. It is the best way to learn the conventions of writing an abstract.
- A good abstract is strong but impactful, so make sure every word counts. Each sentence should clearly communicate one main point.
- Avoid filler words and jargon.
- The abstract should tell a condensed version of the whole story. Give yourself a day away from your finished abstract before re-reading it with fresh eyes to make sure it gives a clear summary.
- Get other colleagues to read and comment before submitting.
- Make sure your abstract meets the guidelines below before submitting.

Scoring:

Abstracts for oral and poster presentation are scored by an independent panel according to a pre-defined scoring schedule which assesses the quality of the methodology undertaken, the applicability and importance of results and the quality of the submitted abstract.

Marking Sheet for Abstracts:

The abstracts will be marked from 1 - 10 (1 being poor and 10 being excellent), considering the following when marking	
Does the abstract keep to word count and is it well -structured?	
Does the abstract explain the methods, results and conclusions of the project?	
Are the results clearly presented results with appropriate analysis and is there an important effect size?	
Are the conclusions appropriate?	
Will the findings of the project have a wide impact?	