



## Why do we collect your data?

We require your name and organisation in order to identify you during the event, including during on-site registration. Your telephone number and email address will be used to contact you prior to this event, in relation to this registration where necessary; to update you on programme/logistical information relating to this event. Your email address will be used by CFS Events Ltd / ISPE to send nonpromotional and promotional information from sponsors relating to this event (including from Pharmaceutical Sponsors). Your billing address will be used to process your payment for this event. Your address will be used to show the geographical spread of attendees to this event. Your name, organisation and job title will be sent onto ISPE committee members, sponsors and exhibitors at the event. Your dietary requirements will be used to ensure you are properly catered for at the event. Any photographs taken at the event will be used for future advertising materials unless ISPE are made aware you do not want your photograph used. Third parties this data will be passed too; Carden Park Golf Resort, Exhibitors and Sponsors at this event, The International Society of Pharmaceutical Engineers (ISPE) and EventsAir. Your data controller for this event is ISPE. Your data processor for this event is CFS Events Ltd. This personal data will be kept for a period of 3 years following the date of the event. Financial information, including billing address will be kept for a period of 7 years, in line with financial practices. To view your rights in relation to your personal data, please click here. Click here to view CFS Events Ltd data privacy notice. Click here to view the ISPE data privacy notice.

