



Member-led Symposium Proposal Submission Guidelines

UK Congress on Obesity 2025

Are you interested in contributing to development of the UK Congress on Obesity scientific programme?

The UKCO 2025 Aberdeen Local Programme Organising Committee welcomes proposals for full symposia from ASO members*

*Please note – the person submitting the symposium (Chair) should be a current ASO member, but it is not necessary for all presenters/discussants to be current ASO members.

Please liaise with colleagues and submit a symposium proposal covering an area of current interest to obesity research, clinical and/or public health practice.

Selected Symposia will be provided with a slot in the UKCO programme that will be 1 hour 15 minutes long, but the format and presentation plan within this time is up to you and should be suitable for your topic.

You should aim to cover a hot topic and select speakers who are considered knowledgeable in the field, this is likely to mean speakers come from more than one institution. Preference will be given for new and emerging research and results. Please submit your proposal for a member-led symposia using the online application portal. The proposal should include:

- 1 – Chair's name (should be the person submitting the symposium) and symposium summary (including brief background/rationale and aim) of up to 500 words for the overall session
- 2 – List of all presenting authors (including names and email addresses) and Discussant name and email (if applicable), including full and final titles of presentations which match the titles of the abstracts each presenter will need to submit.
- 3 - Name and email address/contact number for a Lived-Experience Co-Chair (all member-led sessions are encouraged to include a person with lived experience; if this is not possible, please indicate this on the submission and ASO Local Programme Organising Committee reserve the right to assign a lived experience advocate to Co-Chair the session).

The deadline for receipt of symposia proposals AND linked abstracts is 31st March 2025. Late submissions will not be considered. See below for abstract submission details.

All presenters listed as part of a symposium proposal must submit an abstract relating to their symposium presentation via the **UKCO [abstract submission portal](#) by 31st March 2025.**

When submitting their abstracts, authors should identify that the abstract is related to a symposium proposal by selecting the relevant presentation type and by entering the name of the symposium chair when prompted.

Please note – symposia proposals will NOT be considered unless all abstracts relating to the member-led application are submitted on time – by the 31st March 2025.

Presenting authors may also indicate via the abstract submission portal if they would like their abstract to be considered for an oral/poster presentation in the instance that the proposal is not accepted as a full symposium.

We will aim to notify the top-scoring member-led symposia Chairs (i.e. those who submitted the symposium proposal) by **14th April 2025** - to allow the proposed speakers sufficient time to register for UKCO, and benefit from early bird registration rates.

Please note that these member-led suggested symposia are different to the invited part of the programme. All speakers, proposed Discussant/Chair and Lived Experience Co-Chair (if applicable) in an accepted symposia are responsible for their own registration for the congress and will be required to arrange their own travel/accommodation. No expenses are covered as part of member-led symposia.