



PRIVACY NOTICE AND CONSENT FORM – 1st ESA Workshop on Satcom in VLEO – Telecommunications in Very Low Earth Orbit

Introduction

The European Space Agency (herein the “Agency” or “ESA”) is an intergovernmental organisation established by its Convention opened for signature in Paris on 30 May 1975 having its headquarters located at 24 rue du Général Bertrand, CS 30798, 75345 Paris Cedex 07, France.

Protection of Personal Data is of great importance for ESA, which strives to ensure a high level of protection as required by the ESA Framework on Personal Data Protection (herein the “ESA PDP Framework”) which applies in this field. ESA implements appropriate measures to preserve the rights of data subjects, to ensure the processing of personal data for specified and legitimate purposes, in a not excessive manner, as necessary for the purposes for which the personal data were collected or for which they are further processed, in conditions protecting confidentiality, integrity and safety of personal data and generally to implement the principles set forth in the PDP Framework, available at:http://www.esa.int/About_Us/Law_at_ESA/Highlights_of_ESA_rules_and_regulations

ESA PDP Framework is composed of the following elements:

- the Principles of Personal Data Protection, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res.2 (Final)) adopted on 13 June 2017;
- the Rules of Procedure for the Data Protection Supervisory Authority, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res.2 (Final)) adopted on 13 June 2017; and
- the Policy on Personal Data Protection adopted by Director General of ESA on 5 February 2018 and effective on 1 March 2018.

This notice is intended to inform you, as data subject, about:

- the identity of the data controller and contact details of ESA Data Protection Officer (“DPO”);
- the type of personal data which is collected and processed;
- the modalities of collection of personal data;
- the purpose of the collection and processing;
- the recipients (if any) to whom the personal data of the data subject shall be disclosed;
- the time-limits for storing the personal data;
- the practical modalities of exercising the rights of the data subject under the ESA PDP Framework.



This notice is also enables ESA to obtain your consent relating to the collection and further processing of your personal data, under ESA PDP Framework.

(1) Who is the Data Controller?

Your personal data are collected and further processed as shown below upon the decision taken alone by ESA .

Thus the Data Controller is *ESA. This privacy notice covers the processing performed by ESA as Controller.*

Your personal data may also be collected and processed upon an independent decision of LinkedIn as this company provides the platforms where ESA might interact with you. In such case, the LinkedIn privacy policies will apply and ESA will take no responsibility whatsoever in connection with the collection, processing and disclosure of personal data by those legal entities and their parent companies.

You can find the relevant privacy notices here:

[LinkedIn Privacy Policy](#)

(2) What are the contact details of ESA Data Protection Officer?

According to ESA PDP Framework, your first point of contact concerning personal data matters is the ESA Data Protection Officer (“DPO”), who may be contacted at DPO@esa.int

For further information on the situations in which you may contact the ESA DPO, please refer to the questions [***] below.

(3) What kind of personal data about you are collected and further processed?

The personal data which may be collected and further processed for the purposes mentioned below are in particular:

- *Name*
- *Company role/Position*
- *E-mail*
- *Voice/image recording of speakers*
- *Portrait photo*

You are required not to send to the Agency any sensitive information (including information that indicate, directly or indirectly, the personnel’s ethnic origin, political opinions, adhesion to unions, parties etc., health situation, sexual orientation).



(4) How are your personal data collected or further processed?

Your personal data may be collected by various means, including via:

Your data may be collected during the registration to the event. The data collected will be used for the purpose of this event only. The event will be held by ESA in hybrid format, with in person attendance in ESTEC and Webex tool, managed via ATPI.

(5) Why are your personal data collected and further processed?

- Your personal data are collected and further processed so that ESA can run the event and record speakers for promoting the event through the recordings after the event within 24 months of event end date.

In addition to these purposes, the Agency may use your personal information for any of the purposes mentioned in Article 5 of the Policy on Personal Data Protection.

(6) To whom might we disclose your personal data?

The Agency may disclose your personal data to any of the following third party recipients for the fulfilment of all or part of the purposes of the collection and processing of personal data, which are mentioned above:

Recipient acting as:	Servers of the recipient are located in:
<i>ESA as Controller</i>	<i>EU</i>
<i>ATPI as Processor to organise the event</i>	<i>EU</i>
<i>Webex as Processor to provide a tool for the event and to record speakers</i>	<i>NL</i>
<i>ATPI as ESA processor</i>	<i>ATPI website, EU</i>
<i>LinkedIn as separate Controller</i>	LinkedIn Privacy Policy

The Agency does not consider your personal data as an asset for sale and, thus, does not sell your personal data to any third parties.

(7) How long do we retain your personal data for?



The Agency may keep your personal data for as long as necessary for the fulfilment of the above mentioned purposes. Your Personal Data shall be deleted 24 months after end of the event.

(8) *How can you erase, rectify, complete or amend your personal data?*

The Agency is keen to collect and process accurate personal data and to keep it updated.

You may request the erasure, rectification, completion or amendment of your personal data if, and to the extent that it is inaccurate or incomplete, having regard to the purposes for which they are collected and processed, or if they are processed in violation with the principles referred in ESA PDP Framework.

If you choose to make a request for the erasure of personal data, you understand and agree that ESA cannot process your inscription to the event as speaker.

The above-mentioned request should be submitted to the ESA DPO, as first point of contact, by sending an email to: dpo@esa.int

- Copy to: luca.ferrone@esa.int

(9) *What could you do in case of a data protection incident?*

In case of a data protection incident, you should contact ESA DPO, as first point of contact, by sending an email to: dpo@esa.int

In case you wish to submit a complaint, you are required to comply with the Rules of Procedure of the Supervisory Authority set forth by ESA PDP Framework. You will be required to demonstrate that a data protection incident occurred in relation to your personal data, following a decision of the Agency or at least to justify serious reasons to believe that such incident occurred.

ESA Framework on Personal Data Protection:

http://www.esa.int/About_Us/Law_at_ESA/Highlights_of_ESA_rules_and_regulations

(10) *Your consent*

The processing of personal information described in this Privacy Notice is based on your consent. You agree with the collection and further processing of your personal data as described in this Privacy Notice by selecting and submitting the '*I agree with the collection and processing of my personal data as described in the Privacy Notice*' checkbox in the Influencers Online Form.



For those cases where your consent was not already obtained by ESA (including by other modalities) and is required under the ESA Framework on Personal Data Protection, you agree with the collection and further processing of your personal data:

I accept.

I disagree.

As speaker, I choose to provide my consent for my presentation to be recorded and made publicly available for the prescribed duration.

I accept.

I disagree.

You will be able to withdraw your consent depending on the modality used to collect your personal data, in particular by sending an email to ESA DPO at: dpo@esa.int ; copy: luca.ferrone@esa.int

Unsubscribe

You have received this link with photographs of ESA Workshop on Satcom in VLEO because you have requested ESA to include you and the photographs of the event in this mailing list. Should you no longer wish to receive these messages or to rectify your data, or to refrain from sharing the photographs in which you appear, please advise the sender of the email.