

Technical Recommendations for Oral Presentations

- The working language of the conference will be English.
- Presenters shall allocate **20 minutes** for their presentation – followed by 5-10 minutes for questions at the end of each session.
- Authors have to deliver their presentation by 6 September 2019 as electronic 'PDF' file and PowerPoint (Microsoft Office 2010 – 1920x1080), by uploading the presentation in the account of the online submission portal, as created by the abstract submitter.

Note that with the submission of a final presentation, authors are effectively granting copyright to the conference organisers for inclusion in the conference proceedings.

- If there were to be any modification after presentation upload on the portal, authors are kindly requested to bring their presentation in PPT (Microsoft Office 2010 – 1920x1080) and PDF format on a USB stick, to be uploaded onto the presentation PC in the break before your presentation.
- Presenters are kindly requested to arrive in the meeting room at least 15 minutes prior to the start of the session and contact the organisers who will be located close to the presentation PC.
- The presentations should contain clear information with appropriate font size that is legible from the back of the conference room.
- Handouts of your presentation will not be provided to the participants; however, presentations will be published on the website.
- A PC will be available for the presentations. For performing the presentation, MS-PowerPoint or Adobe PDF Reader under Windows 7 will be used.

Technical Recommendations for Poster Presentations

- Presenters at the poster sessions shall bring their own printed posters. It is not possible to print a poster on site.
- Posters are to be provided in A0 size (841mm x 1190 mm, 33.1 in x 46.8 in) in portrait format. Presenters shall be available at the poster session near their poster for the duration of the session in order to answer to the conference participants' questions. The poster session is scheduled as per Calendar of Events
- Posters will be displayed for the duration of the conference.