



International  
Olympic  
Committee

## Medical Events Terms & Conditions and Privacy Notice

Welcome to the registration platform (“**Platform**”) for the 15<sup>th</sup> Advanced Team Physician Course, 22-24 October 2024, in Rome, Italy (“**Conference**”) organized by the International Olympic Committee (“**IOC**”) with the support of third-party service providers (together the “**Organising Body**”).

The terms herein (“**Conference Terms**”) define the terms and conditions applicable to your use of the Platform, registration, participation and/or contribution to the Conference, including the conditions applicable to the processing of any personal information required to this effect. Additional terms may apply to services provided by third parties in relation to the Conference, including but not limited to services such as accommodation, meals, refreshments or social events.

Please read these Conference Terms carefully. By accessing or using the Platform, registering for and/or attending the Conference, you agree to be bound by these Conference Terms and you confirm you have read and understood the Privacy Notice.

### Section 1 - General Terms

#### 1.1 Registration for and Attendance at the Conference

To attend the Conference, you must register via the Platform by providing the required information.

The Organising Body reserves the right to refuse or cancel any registration for any reason whatsoever and without any liability.

To ensure that the right services can be provided to you and your Guests (as defined in clause 1.4 below), it is your responsibility to provide accurate and complete information in the registration process, including information about your Guests, if applicable and to update such information if necessary. You acknowledge that the Organising Body does not bear any liability for incorrect data.

Whilst attending the Conference you agree to comply with all applicable laws and/or instructions or guidelines given by the IOC or on its behalf. You are responsible for ensuring your own safety and security whilst attending the Conference. The Organising Body reserves the right to refuse access to, or remove any participant from the Conference who, in its reasonable opinion, has or is likely to affect the enjoyment of the other participants.

#### 1.2 Specific Terms for Paying Participants

##### a) Fees and Payment Terms

The total amount of any fees to be paid, if any, for attending the Conference, depends e.g., on when you register, the options you choose and the role in which you will be attending the Conference.

Credit card payments are due upon registration, invoices are payable upon receipt, and full payment must be received in order to gain entry to the Conference. Onsite registration is subject to availability, and cash payments are not accepted.

#### **b) Cancellation policy**

The following refund policy will apply:

- Cancellation notification received before 1 August 2024: an administrative charge of 25% of the registration fees (Conference and social programme) applies. Any refunds will be processed after the Conference.
- Cancellation notification received between 1 August 2024 and 1 September 2024: an administrative charge of 75% of the registration fees (Conference and social programme) applies. Any refunds will be processed after the Conference.
- Cancellation notification received after 1 September 2024 or no-show without prior cancellation: the participant is liable for 100% of the registration fees (Conference and social programme). No refunds will be provided.

Please note that different conditions apply to your hotel booking. Please refer to the hotel booking section in your e-mail confirmation.

Notification of cancellation of registration must be sent in writing to the organising secretariat at [IOCatpc@aimgroup.eu](mailto:IOCatpc@aimgroup.eu) (the “Organising Secretariat”).

If you are not able to attend the Conference and would like to transfer your registration to another person, please contact the Organising Secretariat. Transfer is subject to approval and administrative fees may apply.

### **1.3 Specific Terms for Speakers**

#### **a) Registration and Expenses**

Upon invitation, you may register via the Platform as a speaker for the Conference to deliver a lecture, chair one or more scientific sessions or perform any other services as agreed with the IOC.

The IOC shall cover only such costs as previously agreed in writing or as mentioned in any invitation letter you may have received from the IOC. You hereby (i) understand and agree that no additional remuneration, personal expenses, costs nor per diem will be paid to or for you unless prior written approval by the IOC is given; and (ii) acknowledge the value of participating, contributing to, and being associated with, the Conference.

You expressly agree that the IOC may use your name and likeness for advertisement, promotional or any other purposes in relation to the Conference, in accordance with the terms of clause 1.6 of these Conference Terms.

#### **b) Presentation**

You undertake to perform your duties in person (unless otherwise agreed with the IOC) with all due care, skill and diligence in accordance with the present Conference Terms, applicable professional standards, and any instructions given either by the IOC, or the Scientific Committee, and shall be responsible for the content, quality, accuracy and completeness of your presentation, any materials or other services provided in relation to the Conference.

## 1.4 Guests

The registration process also allows you to register a Guest (18 years old or older) not participating in the scientific programme. Prior to registering and/or submitting any personal information on behalf of your Guest on the Platform, you are responsible to inform your Guest, obtain his/her authorization to act on his/her behalf and ensure that he/she understands and agrees to comply with the present Conference Terms, especially the Privacy Notice in Clause 2. Failure to provide this information and to obtain the necessary authorization and approval from your Guest may result in you becoming liable pursuant to clause 1.14 (Indemnification).

## 1.5 No use of Olympic Properties

You are not granted any marketing rights under these Conference Terms and/or as a result of your participation in the Conference or any right of association in any way with the IOC, the Olympic Games or the Olympic movement. You shall not, and will not, without the prior written consent of the IOC, (i) use, or authorise the use of, any “Olympic Properties” (as defined by the Olympic Charter available here: <https://olympics.com/ioc/olympic-charter>), including the Olympic symbol, emblem, trademark, theme, logo, mascot or other designation, and/or (ii) conduct any communication that may suggest, directly or indirectly, that you are a sponsor or supplier of the IOC, the Olympic Movement or the Olympic Games or that you maintain any particular relation with them, and/or (iii) represent that you are an IOC employee or that you are mandated by the IOC.

## 1.6 Image Rights and Licence to use your Contribution

As a participant, you acknowledge and agree to being filmed, recorded and/or photographed at the occasion of the Conference by the IOC (directly or via any third party for the IOC), as well as by other people contributing to, and/or attending, the Conference in accordance with clause 1.7 below.

Therefore, you hereby grant to the IOC and any entities or companies now existing or to be created, owned or directly or indirectly controlled by the IOC such as, without limitation, the Olympic Foundation for Culture and Heritage, IOC Television & Marketing Services SA, Olympic Channel Services SA, Olympic Broadcasting Services SA, and their respective affiliates (“**IOC & Affiliates**”), all licences, consents and permissions needed to use, and to authorise third parties to use, in accordance with these Conference Terms:

- your image, name(s), likeness, voice, biographical information, and/or other expressions of your personality (your “**Image**”); and
- your contribution to the Conference (which shall be understood as including any and all contents, elements, data, presentations, speeches, information and other materials created and/or provided by you for, or in relation with, the Conference, such as, without limitation, documents, texts, still or moving images, other audio-visual contents, feedbacks, testimonials, quotes, etc.) (your “**Content**”).

Your Image and your Content are together being referred to herein as your “**Contribution**”.

The licences and permissions granted pursuant to this clause 1.6 are non-exclusive, worldwide, perpetual, royalty-free, irrevocable and sublicensable and they cover the use of your Contribution without restriction of any kind, including, without limitation, the right to edit, adapt, translate, modify, combine with other materials, distribute, communicate, reproduce, broadcast, publish, transmit, create derivative works and/or otherwise use or exploit your Contribution (in whole or in part).

In this regard, you agree and confirm that the Content may be distributed worldwide by the IOC & Affiliates, in particular through media platforms operated directly or indirectly by them or third parties authorised by them. You also understand and agree that the IOC & Affiliates can use (including distribute) your Contribution, in whole or in part, live and on demand, in particular for the Authorised Purposes (as defined below), in any media, format or technology now known or later devised, without any restrictions, including of time or territory. The IOC & Affiliates may sub-license the right to use (including to distribute) your Contribution for the purpose of disseminating Content to Conference participants, promoting the Conference, the IOC & Affiliates, the Olympic Games, the Olympic movement and/or the Olympic values (the “**Authorised Purposes**”).

In any case, your Contribution will not be used to produce any content that creates a direct personal commercial endorsement by you of a particular product or service, without your consent.

You hereby confirm, and warrant to the IOC & Affiliates, that (i) you are entitled and have all necessary rights to grant, free of charge, the licences, consents and permissions pursuant to this clause 1.6; (ii) your Contribution is free of any encumbrance and does not, and its use by the IOC & Affiliates and/or third parties authorised by them in accordance with these Conference Terms will not, infringe on the rights (including copyright, other intellectual property rights, image rights and other rights) of any third party; and (iii) neither the licences, consents and permissions granted pursuant to this clause 1.6, nor the use of your Contribution (by the IOC & Affiliates and/or authorised third parties) in accordance with these Conference Terms will cause any payment to be due to any third party (including collecting societies).

With regard to the use of your Content in other context (i.e. not in connection with the Conference), you hereby understand, acknowledge and expressly agree:

- (i) to remove any and all Olympic Properties and/or content/material the rights of which belong to the IOC (if any has been included in your Content with the IOC’s prior approval) from your Content before any such use; and
- (ii) not to use, authorise and/or facilitate the use of, your Content for or in connection with any activity which could constitute, or be akin to, ambush marketing vis-à-vis the IOC & Affiliates, the Olympic Games and/or the Olympic Movement (including any attempt to create a direct or indirect association with, and/or to unduly take advantage of the reputation of, such entities/events) and/or that could potentially harm the interests of the IOC & Affiliates, the Olympic Games and/or the Olympic Movement.

## **1.7 Videos, Photographs and References to the Conference**

Unless indicated otherwise during the Conference, you are authorised to take pictures or videos during the Conference, as well as to post such pictures or videos and/or to make references to the Conference on your personal owned and controlled digital platforms (such as social media accounts/pages, blogs, websites, etc.) provided that it (i) is factually correct and for the sole purpose of promoting the Conference, (ii) not used for any promotional and/or commercial activity or purpose, (iii) respects the rights of any and all third-parties, including their right to privacy or private information and intellectual property rights, (iv) complies with all applicable laws, regulations and rules (including, where applicable, the terms of social media platforms) and (v) does not, and is not likely to, expose the IOC & Affiliates, or any third party or bring them into disrepute. You authorise the IOC & Affiliates and any third parties authorised by them to repost and/or share on their digital platforms, your contents and posts related to the Conference. Furthermore, you agree to immediately remove/take down

and/or delete any of your contents and/or posts related to the Conference at the first request of the IOC.

You understand that (part of) your Contribution might be captured in photographs, recordings, videos and/or posts taken/made by (other) participants during the Conference and hereby authorise such participants to use the photographs, recordings, videos and/or posts on which (part of) your Contribution appears/is included provided the conditions listed in the first paragraph of this clause 1.7 are complied with.

## **1.8 Changes to the Conference**

The IOC may at any time without notice, in its absolute discretion, change, cancel or postpone the Conference, change its venue, programme or any of the other published particulars, or withdraw any invitation to attend, in each case without liability. However, should the Conference be cancelled by the IOC, the IOC will refund any registration fees you may have paid to attend the Conference under section 1.2 above and such refund will be the full extent of the IOC's liability to you arising from such cancellation.

Please note that the IOC reserves the right to, at its sole discretion and without liability or refund, cancel your reservation or expel and/or revoke your participation if you violate these Conference Terms, or any other rules or regulations, especially those relating to health or safety, or act in a manner that is considered by the IOC to be inappropriate or illegal.

## **1.9 Force Majeure**

The IOC shall not be held responsible or liable for any delay or failure in performance of its obligations hereunder to the extent such delay or failure is caused by fire, flood, earthquakes, hurricanes, unseasonably extreme inclement weather, strikes, labor disputes, inability to secure sufficient labor, civil, governmental or military authority, government requisitions, restrictions or regulations on travel, facility availability, commodities or supplies, civil disturbance, transportation, acts of God, acts of terrorism or threats of terrorism, acts of war, accidents, epidemics and pandemics (actual or threatened), disasters, or any other cause beyond its reasonable control. In any such event, the IOC may postpone, reschedule or cancel the Conference without liability on the part of the IOC. In the event the Conference cannot be held or is postponed pursuant to this clause, the IOC shall not be liable to you for any damages, costs, or losses incurred, such as transportation costs, accommodations costs, or financial losses.

## **1.10 Disclaimers**

The views and opinions of speakers and any participants attending the Conference are entirely their own and in no way reflect the views and opinions of the IOC. Any links to external resources or materials online sent by speakers or other participants are opened at your own risk. Please note that presentations may be pre-recorded.

## **1.11 Visa**

It is your sole responsibility to take care of any visa requirements. If you require an entry visa, you must allow sufficient time for the visa application procedure. Without any obligation, we may assist you in the immigration process. To receive a support document for your visa application, you must first register and, if applicable, pay any registration fees in full.

## **1.12 Insurance**

It is your responsibility to arrange appropriate insurance to cover any costs, liabilities or other losses that you may suffer or incur in relation to the Conference or these Conference Terms (including the indemnity below). You acknowledge that the IOC shall not be liable for any costs or losses arising due to any cancellation or your inability to attend the Conference, save to the extent expressly set out in these Conference Terms, and therefore it is your responsibility to ensure you have appropriate insurance.

## **1.13 Limitation of Liability**

In the absence of gross negligence or wilful misconduct, the IOC shall not be liable to you for any loss or damage sustained or suffered in connection with the Conference.

You acknowledge that for any services provided by third parties, including but not limited to transportation, accommodation or meals, additional terms may apply, and that the IOC does not make any warranty or accept any responsibility for such services. Any claims shall be addressed to the said third party.

## **1.14 Indemnification**

You agree to defend, indemnify and hold the IOC (including its officers, directors, employees, agents, affiliates and subcontractors) harmless from and against any claims, liability, losses, damages and costs (including legal fees) arising from any act or omission by you, your Guest or otherwise in connection with the Conference, including but not limited to you registering for and/or participating in the Conference.

## **1.15 Governing Law and Jurisdiction**

You agree that these Conference Terms and any disputes, contractual or non-contractual, relating to or arising from them, including, without limitation, in connection with you registering for and/or participating in the Conference, shall be governed by, and interpreted in accordance with, the laws of Switzerland, without reference to its conflicts of law rules. You further agree that any disputes, which cannot be settled amicably, shall be submitted to the exclusive jurisdiction of the ordinary courts of Lausanne, Switzerland.

## **1.16 Miscellaneous**

If any provision of these Conference Terms is found by any court or competent authority to be invalid, unlawful or unenforceable, that provision shall be interpreted so as to reflect its intended purpose as closely as possible, to the maximum extent permitted by the applicable laws and this shall not affect the enforceability of the remainder of these Conference Terms.

No action of the IOC, other than a written waiver or amendment, may be construed as a waiver or amendment of these Conference Terms.

Any rights and obligations hereunder, may not be transferred or assigned by you, but may be assigned by the IOC without restriction.

## Section 2 - Privacy Notice

This Privacy Notice outlines the different types of personal data processed by the IOC and its business partners in the context of your registration and attendance of the IOC Conference.

For any aspects not referred to within this Privacy Notice, please refer to the [IOC Privacy Policy](#).

### 2.1 Purposes of processing of personal data

As data controller, the IOC will process your personal data for the purposes of:

- enabling you as well as your Guest (if applicable) to register for and to attend the Conference and to book other services in relation to your attendance to said Conference (the “**Services**”);
- informing you about future conferences or similar events.

### 2.2 Personal data collected

Personal data processed through the present registration platform (the “**Platform**”) can be categorized as follows:

- *Contact information related to you and to your accompanying person (if applicable):* title, name and surname, telephone number, mobile number, email address.
- *Registration information:* gender, title, company/institution, profession, medical specialty, country of residence, membership with an International Sports Federation, another type of federation, a sports association and/or a National Olympic Committee, password, promotion code, office address, invoicing address.
- *Information related to your status as university student:* copy of your University official ID with name, surname, photo and registration number in order to obtain a discount on the registration fee.
- *Information related to the accommodation for you and for your Guest (if applicable):* diet preferences, travelling dates, arrival and departure times, arrival and departure flight numbers, guest details, need for a visa, food allergy, disabilities that have impact on hotel reservation, conference and restaurants accessibility.
- *Additional information related to the need to obtain a visa for you and/or for your accompanying person:* passport details (number, issuance date, expiry date, place of issuance, country), date and place of birth.
- *Data collected during your participation to the Conference:* photos, videos, recordings of the Conference.

With particular regard to recordings, please note that some sessions of the Conference may be recorded and used in whole or in part for institutional purposes, including in the context of future events and for the time that is strictly necessary for this purpose. As a participant, you agree to such recordings and uses. Relevant information will be provided at the beginning of each recorded session so that, if you oppose to such recordings, you will have the choice not to participate to such session.

Your credit card information will be processed by Worldline, an independent payment service provider. The IOC will not access your credit card information.

### 2.3 Cookies

The IOC will only use strictly necessary cookies that allow you to navigate this website. These cookies are necessary for the functioning of the website and cannot be disabled in the IOC’s systems. They

are generally set only in response to your actions that are equivalent to a request for services, such as setting privacy preferences, logging in or filling out forms. You may set your browser to alert you to the presence of these cookies or to block them, but in this case, some parts of the website's will not function.

## **2.4 Entities with whom personal data is shared**

Personal data may be accessible by the following categories of entities, who are working on the IOC's behalf, as necessary to carry out the above-mentioned purposes:

- service providers specialized in the organisation of events and online booking solutions;
- catering service providers.

Personal data may be transferred by the IOC to independent service providers such as:

- hotels and venues;
- transportation service providers.

Those service providers are bound to strict confidentiality obligations under agreements concluded with the IOC.

## **2.5 Source of the personal data collected about you**

All abovementioned categories of personal data will be collected directly from you.

## **2.6 Grounds for processing personal data**

We process your personal data for the abovementioned purposes based on:

1. contractual necessity in order to process your booking request and provide you and your accompanying person (if applicable) with accommodation services;
2. our legitimate interest to promote the Olympic movement and the Olympic values;
3. where relevant, on your consent in case you disclose any information related to your diet or disability as part of your registration.

## **2.7 Storage and Personal data retention period**

The IOC will retain your personal data for no longer than necessary for the above-mentioned purposes and as authorised by applicable laws.

## **2.8 Personal data security**

Technical and organisational measures have been taken, by both the IOC and the entities with whom your personal data is shared, to protect personal data from any risk of damage, destruction, loss or unauthorised access, in accordance with applicable laws and regulations.

## **2.9 International transfer of personal data**

Personal information collected through the registration process will usually be processed in the European Union or in Switzerland. However, some of the recipients mentioned above may be based in the country where the Conference is taking place (Colombia) or in other countries. Some countries do not provide in their laws for a level of protection of your privacy equivalent to the one applied within



the European Union and Switzerland. If necessary, the IOC will take the necessary measures as required by applicable laws. Some purposes imply that the IOC shares your personal data with local organizers or local authorities based in countries outside the European Union or Switzerland. However, such transfer is necessary for and justified by the conclusion or performance of a contract concluded in your interest or to which you are a party. For further information on the country where those recipients are based, please contact the IOC through its [dedicated portal](#).

## **2.10 Your rights**

To exercise your data subjects' rights, notably to request access, restriction of such processing, deletion or correction of any erroneous or incomplete data, to object to the processing of your information on grounds relating to your particular situation, or to withdraw your consent at any given moment, please contact the IOC through its [dedicated portal](#).

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