

## ACCOMMODATION BOOKING

Official Housing & Registration Partner of the 2026 IEEE International Conference on Robotics and Automation (ICRA):

AIM Austria GmbH

Loewengasse 3 Top 6, 1030 Vienna

AUSTRIA

[ICRA2026hotel@aimgroup.eu](mailto:ICRA2026hotel@aimgroup.eu)

### IMPORTANT NOTICE

There are companies or agencies who incorrectly claim or imply that they are partners of the 2026 IEEE International Conference on Robotics and Automation (ICRA) and offer housing for the congress in Vienna. Please note that these companies are not authorized to represent IEEE in any way, nor do they have access to the officially contracted 2026 IEEE International Conference on Robotics and Automation (ICRA) room blocks or rates.

AIM Austria GmbH, the Vienna Office of AIM Group International is the sole 2026 IEEE International Conference on Robotics and Automation (ICRA) partner for registration, travel and accommodation services. Neither IEEE nor AIM Austria GmbH do take any responsibility for bookings made via unofficial websites and/or agencies.

### 1) PAYMENT & CANCELLATION TERMS

Rooms at preferential rates have been reserved in Vienna for the **period** of the congress (incl. pre- and post-nights). All given prices are stated in EURO and include accommodation, breakfast, and City tax.

Please ensure your hotel reservation is made by 02 March 2026. After this date, room availability is not guaranteed.

### 2) GROUP BOOKINGS

Bookings for 8 or more rooms are subject to different terms and conditions. Reservations will be allocated on a first-come, first-served basis.

If you are interested in receiving a group offer, please send your request to: [ICRA2026hotel@aimgroup.eu](mailto:ICRA2026hotel@aimgroup.eu)

### 3) INDIVIDUAL BOOKINGS

Bookings up to 7 or less rooms have to be made via the on-line booking form.

#### Payment Terms

- a. Booked hotel rooms are binding and must be paid in advance. By making a hotel room reservation, the purchaser agrees to pay for the room regardless of check-in. The cancellation policies apply.
- b. Payments can be made by credit card (Visa, Mastercard or American Express). There will be a handling fee for credit card payments.
- c. All extras must be paid directly to the hotel.
- d. All refunds will be processed 1 month after the last congress day.

#### Cancellation and Alteration Terms

All booking changes or cancellations must be communicated in writing to: [ICRA2026hotel@aimgroup.eu](mailto:ICRA2026hotel@aimgroup.eu)

- a. Cancellations (total stay or individual nights) will be charged as follows:
  - by 02 March 2026: EUR 25,00 handling fee
  - as from 03 March to 01 April 2026: One-night penalty
  - as from 02 April 2026: Reservation is charged in full
- b. Administration fee for changing name/date/invoice/address/etc. are subject to a fee of EUR 25,00 including tax

#### No-Show Policy

In case of no-show reservations will be cancelled, rooms will be re-assigned and the payment will not be refunded.

#### 4) LIABILITY

- AIM Austria GmbH acts as an agent and cannot be held responsible for any loss, injury or damage to any person or property, whatever the cause may be. All participants are responsible for their own travel and health insurance and their visa arrangements.
- All information requested in the registration form is for use in compliance with applicable international privacy protection legislation.
- AIM Austria GmbH acts according to the IEEE Terms and Conditions and Privacy Statement as published on the 2026 IEEE International Conference on Robotics and Automation (ICRA):  
<https://2026.ieee-icra.org/>
- Only written agreements are valid.
- The Accommodation Management retains the right for any changes deemed necessary.