

BCA TRAINING COURSE CATALOG

JULY 2026-JUNE 2027

Elevating Minnesota's Criminal Justice through Specialized Training

DPS Mission: Serving all communities to build a safer Minnesota.

BCA Mission: The Bureau of Criminal Apprehension prevents, investigates and solves crimes in collaboration with our criminal justice partners.

BCA Vision: Delivering exceptional law enforcement services for a safer Minnesota.



WELCOME TO BCA TRAINING

The Minnesota Bureau of Criminal Apprehension is committed to providing high-quality, cost-effective training to Minnesota's criminal justice community. Our priority is to bring you the most current topics and programs in the criminal justice field.

Our courses are taught by national instructors, BCA subject matter experts and a broad training network of criminal justice professionals. Take a training at our headquarters office in St. Paul, our offsite location in Cottage Grove, or in one of our 10 strategically located training hub partner sites throughout the state. Bringing our trainings to greater Minnesota can help leverage and stretch your agency's training budget so you and your department can continue to receive the best training opportunities in Minnesota.

We encourage agencies to let us know of any recommendations to adjust our courses, programs or conferences, or to bring timely topics to Minnesota. Please register for our weekly email newsletter for updates and announcements, and continue to check our website often, as courses are added and updated throughout the year. We look forward to working with you!

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GET THE BCA TRAINING [NEWSLETTER](#)
DELIVERED RIGHT TO YOUR INBOX!

SCAN/CLICK [HERE](#) FOR THE FULL
PRINTABLE PDF OF 2026/2027 COURSES:



BCA TRAINING CONTACT INFORMATION

Phone: 651-793-1100
Email: bca.training@state.mn.us
Website: bcatraining.x.state.mn.us

COURSES ARE ADDED AND
UPDATED THROUGHOUT THE
YEAR. SCAN HERE FOR THE
MOST UP-TO-DATE
INFORMATION ON TRAININGS,
INCLUDING CALENDAR DATES
AND COURSE PRICING.



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Coffee and refreshments are available with all BCA training courses. Your fee for full-day courses also includes lunch service.



BCA Certification Programs

DMT-G Certification

THREE DAYS | 22 POST CREDITS | \$375

This course will certify law enforcement personnel in the use of the DataMaster DMT-G evidential breath test instrument. This hands-on course will teach proper administration of the DMT, how to interpret test results, and the theory of breath testing for court testimony. This course is required to lawfully run breath tests on the DMT.

This training includes a mandatory one-day virtual day in addition to two classroom days.

AUDIENCE

Sworn law enforcement.

DMT-G Online Recertification

THREE HOURS | 3 POST CREDITS | \$75

Course Prerequisite: DMT-G Certification Course

This online course will recertify law enforcement personnel in the use of the DataMaster DMT-G evidential breath test instrument, including proper test administration and interpretation of test results and DMT test records. Recertification is required every two years to maintain certification to administer breath tests on the DMT.

AUDIENCE

Sworn law enforcement currently DMT-G certified

Alerts—Crime, Missing and Endangered

ONE HOUR ONLINE | 1 POST CREDIT | FREE

This online training provides an overview of the Minnesota Crime Alert Network, demonstrating how to send crime and missing person alerts. After completion, you will become a certified user of the Minnesota Crime Alert Network (MCAN) and will receive instructions about gaining access to send alerts.

LEARNING OBJECTIVES

- Understand how to use the Crime Alert Network to increase investigation leads.
- Complete crime and missing person forms.
- Distribute crime and missing person alerts.

AUDIENCE

Sworn law enforcement.

*This course is a requirement for the **BCA Investigative Certificate**.*

MN Criminal Justice Information Systems (MNJIS Trainings)

Crime Reporting

TWO DAYS | 14 POST CREDITS | \$150

This course explains the purpose, intent and operating procedures of state and federal crime reporting. Through lectures, quizzes and practical exercises, learn how to classify and report crimes in accordance with the standards established by the FBI Uniform Crime Reporting (UCR) Program.

LEARNING OBJECTIVES

- Understand National Incident-Based Reporting System (NIBRS) rules.
- Recognize how to view submission and reporting data using the Crime Reporting System (CRS).
- Identify how to determine the proper UCR Offense Code(s) for each incident.
- Accomplish how to properly enter Group A and Group B incidents.
- Complete supplemental reports within the Supplemental Reporting System (SRS).
- Identify how to use Law Enforcement Incident Search (LEIS).
- Examine trends and metrics via the MN Crime Data Explorer (MN CDE).

AUDIENCE

Reporting Agency Coordinators and staff with related job duties.

MNJIS One-Day Basic Operator Training

ONE DAY | 7 POST CREDITS | \$75

This class covers Criminal Justice Data Communications Network (CJDN) policies and procedures related to access to and dissemination of data. Attendees will gain an understanding of system security, driver and vehicle queries, Criminal History Record Information (CHRI), an overview of Minnesota and NCIC hot files and the hit confirmation process.

LEARNING OBJECTIVES

- Describe CJDN policies and procedures.
- Process administrative messages.
- Query and analyze criminal history information.
- Query driver and vehicle information.
- Identify hot file records.
- Obtain training resources.

AUDIENCE

Operators who have limited query-only hot files job duties and criminal history checks.

MNJIS Two-Day Basic Operator Training

TWO DAYS | 12 POST CREDITS | \$150

This course covers the content from the MNJIS one-day basic operator training plus the following additional training for those who run queries and/or enter records into the Minnesota and NCIC hot files:

- Process KOPS Alerts.
- Process vehicle records
- Process vehicle and boat part records.
- Process boat records.
- Process article records.
- Process gun records.
- Process missing person records.
- Process wanted person records.
- Process identity theft.

This class is held in a computer lab; it is recommended that attendees have direct access exposure to Portals prior to attending the class.

AUDIENCE

New or experienced operators who have full-access hot file entry and query job duties.

TAC Workshop

ONE DAY | 7 POST CREDITS | \$75

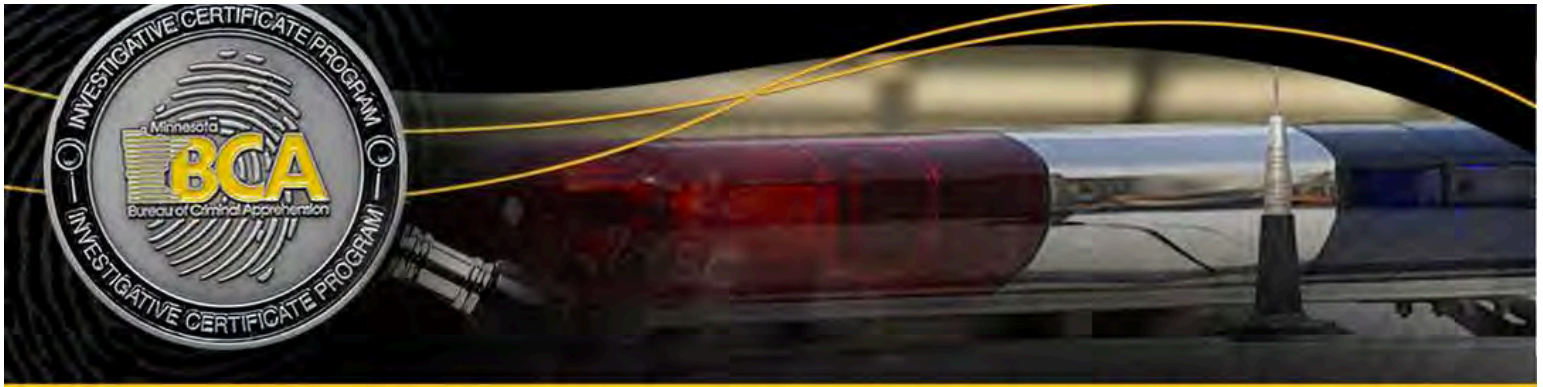
This course summarizes the duties and responsibilities a Terminal Agency Coordinator (TAC) has with regard to BCA MNJIS and FBI NCIC access. Attendees will gain the knowledge and skillset for performing TAC functions within their agency.

LEARNING OBJECTIVES

- Understand Criminal Justice Data Network (CJDN) policies and procedures.
- Manage user accounts and certifications.
- Obtain and analyze criminal history information.
- Manage hot file records.
- Understand the audit process and expectations.

AUDIENCE

Terminal Agency Coordinators



BCA INVESTIGATIVE CERTIFICATE APPLICATION

Name	Agency
POST	Supervisor's Name
Email	Supervisor's Email

BCA Required Courses – Attend four **Date Completed**

	Interview and Interrogation	
	Search Warrants -OR- <input type="checkbox"/> BCA Basic Narcotics Investigations	
	Financial Crimes: Investigative Foundations -OR- <input type="checkbox"/> Predatory Offender Registration and Investigations	
	Alerts—Crime, Missing, and Endangered	

BCA Sponsored and Co-Sponsored Conferences — Attend one **Date Completed**

	BCA Death and Missing Persons Investigative Conference	
	MSANI CAN-AM Conference	
	ICAC/Human Trafficking Investigation Conference	
	MN Financial Crimes Task Force Criminal Investigation Conference	

BCA Electives – Attend two **Date Completed**

	Financial Crimes: Investigative Workshop - formerly Advanced Financial Crimes	
	Financial Crimes: Investigative Foundations - formerly Basic Financial Crimes (only if not used to fulfill the Required Course above)	
	BCA Crime Scene Course for MN Law Enforcement	
	Crime Scene Photography	
	BCA Basic Narcotics Investigations (only if not used to fulfill the Required Course above)	
	BCA Advanced Narcotics Investigations	
	Down the Rabbit Hole: Utilizing OSINT, Internet of Things, and Social Media Court Orders to Further Investigations	
	Human Trafficking Investigations	
	Predatory Offender Registration and Investigations (only if not used to fulfill the Required Course above)	
	Sexual Assault Investigations	

INSTRUCTIONS:

- You must be a sworn law enforcement officer to participate in this program.
- Use this form to track and document completed trainings, using the information from the Credits tab of your training account.
- Email completed application to bca.training@state.mn.us. Training staff will review and award the certificate if successfully completed.
- Certificate will be mailed to agency address in your BCA training account.

Scan the QR code to find training dates and descriptions.

Or visit our website: bcatraining.x.state.mn.us



Investigative Trainings

Basic Evidence Processing and Collection

ONE DAY | 7 POST CREDITS | \$150

This course incorporates all facets of the forensic laboratory to differentiate between the various forensic disciplines and the lab's testing capabilities for each. Through lecture and practical exercises, you'll learn evidence identification, enhancement/processing and the collection of physical/forensic evidence from crime scenes for the various forensic disciplines, plus the importance of collecting and packaging evidence to ensure integrity.

Note: This is a shortened version of the three-day Crime Scene Course for MN Law Enforcement; this class does not include photography, search warrants and other critical training for crime scene processing.

LEARNING OBJECTIVES

- Develop an understanding of the various forensic testing disciplines.
- Develop a plan for documenting and processing evidence at crime scenes.
- Understand various applications for forensic science to different types of evidence.
- Understand the importance of processing, collection and packaging of evidence to ensure integrity.

AUDIENCE

Sworn law enforcement officers or non-sworn staff with responsibilities for understanding processing of basic crime scenes and forensic evidence.

"Great class and instructors. Everything I thought would be covered was touched on and then some."
-Basic Evidence Processing and Collection attendee

BCA Basic Narcotics Investigations

THREE DAYS | 24 POST CREDITS | \$450

This course includes a wide range of topics that are essential to drug enforcement investigations and are necessary for successful criminal prosecution.

LEARNING OBJECTIVES

- Recognize commonly abused street drugs and their current prices.
- Describe basic drug investigation techniques.
- Explain appropriate procedures for managing informants.
- Discuss unique challenges in writing a search warrant for drugs.

AUDIENCE

Law enforcement officers newly assigned to drug enforcement units or officers who are interested in expanding their knowledge of drug enforcement techniques.

This course can be a required course or an elective for the BCA Investigative Certificate.

BCA Advanced Narcotics Investigations

Course Prerequisite: BCA Basic Narcotics Investigations

THREE DAYS | 24 POST CREDITS | \$450

This course, intended for experienced narcotics investigators, includes the advanced skills and practices necessary to conduct safe, effective short- and long-term drug investigations.

LEARNING OBJECTIVES

- Identify the essential elements of drug conspiracy investigations.
- Analyze case facts to determine if a conspiracy charge is a viable investigative strategy.
- Apply appropriate surveillance technologies in order to legally obtain the best evidence in drug investigations.
- Conduct successful moving surveillances from vehicles.

AUDIENCE

Drug investigators with prior drug investigation experience.
This course is an elective for the BCA Investigative Certificate.

BCA Crime Scene Course for Minnesota Law Enforcement

THREE DAYS | 20 POST CREDITS | \$600

This course teaches basic crime scene processing including how to approach a crime scene; identifying forensic evidence; and documenting, collecting and packaging physical evidence. You'll gain experience with latent prints and trace, biological, and firearms evidence through lecture and practical exercises. Instruction and hands-on experience will also include digital evidence, scene diagramming, scene/evidence photography and preparation of crime scene search warrants.

Note: This course does not adequately address all aspects of major crime scenes such as a homicide.

LEARNING OBJECTIVES

- Identify, process and package different types of physical evidence found at crime scenes.
- Describe important considerations when writing a search warrant for a crime scene.
- Explain the unique aspects of documenting and collecting digital evidence including hardware, software and media.

Investigative Trainings

- Determine the appropriate method(s) for documenting crime scenes including the use of photography, video and diagrams and/or sketches.

REQUIRED EQUIPMENT (NOT PROVIDED)

Digital camera and tripod.

AUDIENCE

Sworn law enforcement officers or non-sworn staff with responsibilities for documenting physical evidence and processing basic crime scenes.

*This course is an elective for the **BCA Investigative Certificate**.*

“The class was excellent and thorough.... [The instructors] provided viable and intentional information.”
-BCA Crime Scene Course attendee

Crime Scene Photography

TWO DAYS | 14 POST CREDITS | \$300

This hands-on class will train you how to use a DSLR camera for the photographic documentation of evidence for cases including assaults, death scenes, vehicle crashes, burglaries, etc. Learn how to take strong photographic documentation in a variety of difficult lighting conditions and challenging environments. Portions of this class will be conducted outdoors.

LEARNING OBJECTIVES

- Identify/understand the fundamental functions and settings of the camera.
- Explain the different settings within the camera menu.
- Compose correct image exposure in varying environments.
- Demonstrate effective low-light photographic skills.
- Become familiar with flash and macro photography.
- Select appropriate photographic equipment and accessories.

REQUIRED EQUIPMENT (NOT PROVIDED)

DSLR camera and spare batteries, macro lens, detachable flash unit, a remote cable release capable of locking the shutter open, tripod, flashlight.

AUDIENCE

Sworn law enforcement officers or non-sworn staff with responsibilities for photographically documenting physical evidence and crime scenes utilizing a DSLR camera.

“This was a great training and I loved the amount of time allowed for hands-on independent and guided work.”
-Crime Scene Photography attendee

Down the Rabbit Hole: Utilizing OSINT, Internet of Things, and Social Media Court Orders to Further Investigations

TWO DAYS | 14 POST CREDITS | \$300

This course will provide an introduction or further your knowledge on Open Source Intelligence (OSINT) techniques to discover, locate and track victims and suspects in the real world and cyber realm. Examine cyber investigative techniques including (but not limited to) social media and electronic service provider court orders, and incorporating the internet in investigations. This course also discusses crypto currency marketplaces and applications utilized to access the dark web, and how data aggregators from market surveillance helps law enforcement.

LEARNING OBJECTIVES

- Understand social media usage statistics.
- Acknowledge different types of intelligence and apply them to investigations.
- Identify the importance of preserving digital evidence.
- Discover digital artifacts left behind on the deep web.
- Identify/describe IoT apps including cloud-based storage, ride-share services and peer-to-peer payments.

AUDIENCE

Sworn law enforcement officers, sex crimes/human trafficking investigators and analysts affiliated with a law enforcement agency.

*This course is an elective for the **BCA Investigative Certificate**.*

“I learned valuable knowledge about the Internet of Things along with a multitude of other topics, and I won't forget about cookies or preservations ever again!”
-Down the Rabbit Hole attendee

Excel for Financial Crimes Investigations

TWO DAYS | 14 POST CREDITS | \$300

This course was highly asked for and created specifically for financial crimes investigators. Expand your knowledge on Excel spreadsheets, sorting and filtering, PivotTables, charts and formulas. Learn datasets commonly encountered during financial crimes investigations, including transaction card data, call detail records, and bank records. Excel Macros, program shortcuts, and Power Query will also be briefly discussed.

Investigative Trainings

LEARNING OBJECTIVES

- Understand and execute filtering, sorting and formatting in Excel.
- Utilize Pivot Tables and data analysis tools.
- Build meaningful charts and visualizations.
- Construct formulas and leverage macros for frequently used tasks.

AUDIENCE

Sworn law enforcement and analysts who encounter data that Excel can be used to analyze.

“Super helpful instruction on how to use different types of data sets we get during investigations. I think we learned way more than what was detailed on the class overview.”
-Excel for Financial Crimes attendee

Financial Crimes: Investigative Foundations (formerly Basic Financial Crimes)

TWO DAYS | 14 POST CREDITS | \$300

This course is intended to equip peace officers to fully investigate financial crimes most commonly encountered at the local level. Instructors will examine financial crime incidents in a group lecture setting, as well as provide demonstrations of criminal counterfeiting and forgery techniques. Students will have opportunities with hands-on participation.

LEARNING OBJECTIVES

- Identify general investigative and analytical resources for financial crimes and scams, including how to leverage Bank Secrecy Act data.
- Recognize the importance of an organized investigative file.
- Identify the elements of Minnesota statutes relevant to financial crimes.
- Understand the investigative process as it relates to financial crimes.

AUDIENCE

Law enforcement officers responsible for investigating financial crimes involving fraud.

*This course is a requirement or an elective for the **BCA Investigative Certificate**.*

Financial Crimes: Investigative Workshop (formerly Advanced Financial Crimes)

Course Prerequisite: Financial Crimes: Investigative Foundations

TWO DAYS | 14 POST CREDITS | \$300

This course is intended to provide a hands-on opportunity to use the knowledge from Financial Crimes: Investigative Foundations in a small group setting. Students will work several cases from beginning to end, including creating an organized case file.

LEARNING OBJECTIVES

- Understand the basic Microsoft Excel functionality.
- Identify appropriate investigative techniques and resources to advance a financial crime investigation.
- Recognize the importance of attention to detail and maintaining an organized investigative file.

REQUIRED EQUIPMENT (NOT PROVIDED)

Laptop with power cord and mouse; Microsoft Excel; Acrobat Pro (not Reader); a media player.

AUDIENCE

Law enforcement officers responsible for investigating financial crimes involving fraud.

*This course is an elective for the **BCA Investigative Certificate**.*

Human Trafficking Investigations

TWO DAYS | 14 POST CREDITS | \$300

This training provides the knowledge essential to a successful investigation and criminal prosecution. Learn from BCA agents—Minnesota’s subject-matter experts on human trafficking—how to recognize the characteristics of both victims and perpetrators, and understand how human trafficking investigations cross over with internet crimes against children.

LEARNING OBJECTIVES

- Recognize characteristics of trafficking victims and perpetrators.
- Learn how to use a victim-centered approach throughout the investigation.
- Understand the resources available to you to assist a victim/survivor during investigations.

AUDIENCE

Sworn law enforcement officers and personnel assigned directly to law enforcement agencies.

*This course is an elective for the **BCA Investigative Certificate**.*

Investigative Trainings

Interview and Interrogation

TWO DAYS | 14 POST CREDITS | \$300

Develop your interview and interrogation skills to obtain high-quality information. Instructors will stress strategies and methods the interviewer can employ to establish rapport, improve feedback and become more discerning through efficient listening. Case studies will be examined.

LEARNING OBJECTIVES

- Explain the impact of case law on interviews and interrogation.
- Examine actual case studies for lessons learned.
- Recognize deception by the interview subject.
- Learn how to develop a pre-interview plan.
- Identify potential non-verbal indicators during interviews.

AUDIENCE

Sworn law enforcement officers and personnel assigned directly to law enforcement agencies.

*This course is a requirement for the **BCA Investigative Certificate**.*

"[The instructors] were very engaging and worked well together. They had a lot of real world applications." -*Interview and Interrogation attendee*

Predatory Offender Registration and Investigations

TWO DAYS | 14 POST CREDITS | \$300

This course is designed to give law enforcement officers, probation officers and prosecuting attorneys the knowledge and skills necessary to meet state requirements for predatory offender registration. It will examine the law, liability issues and roles and expectations within each discipline. It will also emphasize the psychology and typology of sex offenders as it relates to public safety, and the necessity for compliance to registration mandates. Examination of case studies will give participants an opportunity to apply what they have learned.

LEARNING OBJECTIVES

- Conduct thorough investigations of predatory offender registration violations and non-compliance.
- Use proper procedures established between disciplines to determine how to effectively track offenders.
- Identify the different typologies of sexual and predatory offenders and utilize this information through case investigations.

AUDIENCE

Sworn peace officers and employees of governmental law enforcement and public safety agencies.

*This course can be a requirement or an elective for the **BCA Investigative Certificate**.*

"The instructors provided helpful information. Going over the website and how to process changes, the initial registration, and compliance checks was great." -*Predatory Offender Registration and Investigations attendee*

Search Warrants

ONE DAY | 7 POST CREDITS | \$150

This introductory course provides a basic overview of search warrants for patrol officers and newly appointed investigators. Learn how to document reliable information needed to establish probable cause, and common mistakes to avoid when drafting and executing search warrants.

LEARNING OBJECTIVES

- Recognize when a search warrant is legally required.
- Identify the different sections of a search warrant and explain their purpose.
- Define probable cause as it applies to the search warrant.
- Understand differences between daytime search warrants, nighttime search warrants and unannounced entries.
- Describe appropriate procedures for executing warrants.
- Explain documentation requirements associated with search warrants.

REQUIRED EQUIPMENT (NOT PROVIDED):

Laptop and access to eCharging from external site.

AUDIENCE

Sworn law enforcement officers with limited experience drafting and executing search warrants.

*This course is a requirement for the **BCA Investigative Certificate**.*

Investigative Trainings

Sexual Assault Investigations

TWO DAYS | 14 POST CREDITS | \$300

This course leans on case studies and interactive communication skills to explore a variety of topics necessary when investigating sexual assault cases. The course instructors are veteran sexual assault investigators who are passionate about conducting aggressive investigations that lead to positive outcomes.

LEARNING OBJECTIVES

- Understand different strategies for interviewing victims and suspects.
- Examine different investigation strategies between adolescent and adult sexual assault reports.
- Learn how to respond to victims with a victim-centered, trauma-informed approach.
- Identify how to collect and preserve evidence for successful prosecution.
- Analyze and apply proper disciplinary actions through examining real-life case studies.

AUDIENCE

Sworn law enforcement officers.

*This course is an elective for the **BCA Investigative Certificate**.*

“This course was absolutely fantastic. I truly have gained so much confidence in my ability to tackle these types of cases after attending the class. The instructors complemented each other well.” -*Sexual Assault Investigations attendee*

SCAN HERE FOR THE
INVESTIGATIVE
CERTIFICATE FORM





SUPERVISION CERTIFICATE

Join the ranks of successful leaders who have transformed their careers and achieved their goals—unlock your full potential today!

Are you ready to take your career to new heights? The Supervision Certificate Leadership Program is designed to empower and equip you with the skills and knowledge needed to excel in a leadership role.

In today's competitive business world, effective supervision is crucial for organizational growth and success. Our program goes beyond the basics, diving deep into the core principles of leadership, communication, and decision-making. You'll learn how to inspire and motivate your team, foster a positive work environment, and drive results that exceed expectations.

Led by industry experts with years of experience, this program offers a comprehensive curriculum that combines theoretical knowledge with practical application. Through hands-on learning, case studies, and real-world simulations, you'll gain the confidence and competence to lead with conviction.

But it doesn't stop there. Our program also provides ongoing support and networking opportunities, allowing you to connect with like-minded professionals and expand your career horizons. Imagine the possibilities when you join a community of leaders who are passionate about making a difference.

Don't miss out on this life-changing opportunity. Rise above the competition and become the leader you were meant to be. Your future starts now!

View the Credits tab of your training account to verify completion dates. To easily view all currently available trainings in this program, use the search by category button from the Search tab.

Email completed form to bca.training@state.mn.us.

Training staff will review and award the certificate if successfully completed. Certificates will be mailed to the agency address in the graduate's training account.

Name: _____

Email: _____

Agency: _____

Supervisor: _____

Supervisor Email: _____

BCA Required Courses – Attend all Date Completed

		Date Completed
<input type="checkbox"/>	Ethics and Integrity in Supervision	
<input type="checkbox"/>	Influence in Supervision	
<input type="checkbox"/>	Leading Beyond Compliance	
<input type="checkbox"/>	Maxims and Truths	
<input type="checkbox"/>	Mentoring and Coaching	
<input type="checkbox"/>	Trust and Legitimacy	

BCA Electives – Attend two Date Completed

		Date Completed
<input type="checkbox"/>	Change Management	
<input type="checkbox"/>	Employee Misconduct and Discipline	
<input type="checkbox"/>	Employee Recruitment and Development	
<input type="checkbox"/>	Labor Contracts and Arbitration	
<input type="checkbox"/>	Leadership in Police Organizations	
<input type="checkbox"/>	Managing the Media	
<input type="checkbox"/>	Organizational and Employee Wellness	
<input type="checkbox"/>	Team Dynamics and Decision Making	

Leadership Development: Supervision Certificate

Ethics and Integrity in Supervision

TWO DAYS | 14 POST CREDITS | \$300

Supervisors play a fundamental role in setting the tone for acceptable personal and professional conduct. Competent supervision is key for creating high-integrity, culturally contemporary law enforcement organizations. This course teaches the important values ethical leaders impart at all levels of an organization in order to build, gain and maintain organizational and public trust.

LEARNING OBJECTIVES

- Define the difference between ethics, morals and integrity.
- Discuss the importance of the public's trust in law enforcement.
- Understand the positive and negative impact the media has in reporting unethical behaviors by law enforcement.
- Understand and apply the ethical decision-making model in specific situations.
- Explain different supervisory strategies, management principles and leadership models designed to create high integrity organizations.

AUDIENCE

Current and aspiring law enforcement supervisors, leaders and managers, as well as any law enforcement staff with interest in leadership development.

"Very interactive and informative class.... Don't change a thing." -*Ethics and Integrity in Supervision* attendee

Influence in Supervision

TWO DAYS | 14 POST CREDITS | \$300

Once a leader has enhanced their ability to influence others, working with and leading teams is easier; mentoring, coaching and holding others accountable is more effective; and demonstrating ethical behavior comes more naturally. In this course you'll discover simple tools and identify small changes to achieve greater impact and influence with direct reports, peers and others.

LEARNING OBJECTIVES

- Discuss and recognize effective communication skills.
- Identify positive ways to help employees achieve goals and objectives.
- Examine various tools used to understand and recognize different work style preferences.

- Describe how to modify your own style to promote trust and engagement.
- Utilize the Situational Leadership Model as a tool for effective ways to influence others.

AUDIENCE

Current and aspiring law enforcement leaders, managers and supervisors, as well as any law enforcement staff with interest in leadership development.

Leading Beyond Compliance

TWO DAYS | 14 POST CREDITS | \$300

The paramilitary command structure often found in law enforcement can discourage individuals and teams from performing at their highest level. Conversely, ethical and thought-provoking leaders who engage teams and inspire others can make a difference between an organization that meets minimum standards and one that provides outstanding public service. This course studies ways in which law enforcement managers can be more effective at directing, motivating, mentoring and empowering their team members.

LEARNING OBJECTIVES

- Identify ways to collaborate between leaders, communities and employees.
- Describe common challenges when supervising and leading others in law enforcement.
- Explain key communication skills necessary to be a great supervisor.
- Discuss how leadership decisions help promote internal and public trust.
- Recognize the importance of having clear organizational values as a law enforcement leader.

AUDIENCE

Current and aspiring law enforcement leaders, managers and supervisors, as well as any law enforcement staff with interest in leadership development.

*This course also satisfies an elective for the **Senior Leadership Certificate**.*

"Very engaging class. Learned a lot. The best leadership class I have attended as part of the series so far." -*Leading Beyond Compliance* attendee

Leadership Development: Supervision Certificate

Maxims and Truths in Supervision

TWO DAYS | 14 POST CREDITS | \$300

This course emphasizes the importance of understanding and adapting to the character shift that must occur when developing into a role as a leader. Examine the skills and attributes needed as a first-line law enforcement supervisor, and learn general management principles and practices while discussing a range of problems that can arise when new supervisors fail to acknowledge and react to problems that may be a result of poor supervision.

LEARNING OBJECTIVES

- Distinguish the difference between leadership and expectation.
- Describe Unity of Command in law enforcement management.
- Recognize political implications of leadership in law enforcement.
- Discuss the sociological effect of police culture in law enforcement supervision.
- Differentiate between various types of leaders.

AUDIENCE

Current and aspiring law enforcement leaders, managers and supervisors, as well as any law enforcement staff with special interest in leadership development.

*This course is a requirement for the **Supervision Certificate**.*

“A fun and energetic course. Very well organized.” -*Maxims and Truths in Supervision attendee*

Mentoring and Coaching in Supervision

TWO DAYS | 14 POST CREDITS | \$300

In today's complex and diversified workforce, more agencies are turning to mentoring and coaching in order to lead employees to success. This course will teach you the differences between and benefits of mentoring and coaching, and how to utilize them to improve employees' performance, speed learning, and increase organizational engagement among your teams.

LEARNING OBJECTIVES

- Understand various coaching theories.
- Adapt supervisory coaching styles to match individual employee needs.
- Describe how individual goal setting applies to an organization's mission and vision.
- Examine the different tools used for coaching difficult employees.
- Plan and implement a results-oriented coaching session.

AUDIENCE

Current and aspiring law enforcement leaders, managers and supervisors, as well as any law enforcement staff with special interest in leadership development.

*This course is a requirement for the **Supervision Certificate** and an elective for the **Senior Leadership Certificate**.*

“Great class and great presenter!”
-*Mentoring and Coaching in Supervision attendee*

Trust and Legitimacy

TWO DAYS | 14 POST CREDITS | \$300

Trust plays a huge role in the ability to influence others. Without trust, a leader loses credibility and diminishes their potential to effectively influence their followers. This course will examine behaviors that build or destroy trust, and strategies that strengthen and regain it.

LEARNING OBJECTIVES

- Identify behaviors that build trust or cause mistrust.
- Discuss the concepts of behavior-based policing.
- Summarize historical context of law enforcement as it pertains to underserved communities.
- Explain the connections between trust, legitimacy and compliance with the law.
- Build practical actions for police organizations to strengthen or rebuild trust and legitimacy within the community.

AUDIENCE

Current and aspiring law enforcement leaders, managers and supervisors, as well as any law enforcement with interest in leadership development.

*This course is a requirement for the **Supervision Certificate** and an elective for the **Senior Leadership Certification**.*

“This course was spot on with its information and presentation.”
-*Trust and Legitimacy attendee*

Leadership Development: Supervision Certificate

Employee Misconduct and Discipline

TWO DAYS | 14 POST CREDITS | \$300

Employee performance issues and allegations must be handled in a fair and just manner. This training focuses on how to respond justly when reacting to negligent behaviors of employees. Learn why assessing and documenting employee performance early on and having a performance management system in place are effective tools when faced with employee performance issues.

LEARNING OBJECTIVES

- Understand the role of a supervisor in dealing with employee misconduct.
- Discuss the importance of Police Early Warning Systems and strategies used for early intervention.
- Describe various corrective disciplinary processes, including progressive discipline and understanding employee rights in the grievance process.
- Examine Garrity rights and the legal issues relating to misconduct allegations.
- Analyze and apply proper disciplinary actions through examining real-life case studies.

AUDIENCE

Current and aspiring law enforcement leaders, managers and supervisors, as well as any law enforcement staff with special interest in leadership development.

*This course is an elective for the **Supervision Certificate**.*

Team Dynamics and Decision Making

TWO DAYS | 14 POST CREDITS | \$300

Beyond the technical and procedural capabilities needed to be an effective supervisor, soft skills are critical to motivating individuals, managing conflict, making tough decisions and capitalizing on a team's full potential. This course addresses how to transform groups into high-functioning teams, balance the motivations of different team members and build a willingness of members to support their leaders and organizational goals. Discover methods to manage team conflicts, build team consensus and handle difficult conversations with confidence.

LEARNING OBJECTIVES

- Understand how groups become effective teams. Learn the stages of group development.
- Discover strategies to motivate teams and team members.
- Learn ways to manage conflict in different situations.
- Explore problem-solving and decision-making techniques.

AUDIENCE

Current and aspiring law enforcement leaders, managers and supervisors, as well as any law enforcement staff with special interest in leadership development.

*This course is an elective for the **Supervision Certificate**.*

“Really enjoyed the content. I took away ideas and concepts that I could immediately implement.” -*Team Dynamics and Decision Making attendee*



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SUPERVISION
CERTIFICATE FORM





SENIOR LEADERSHIP CERTIFICATE

Are you ready to take your career to new heights? Start the transformation now and become the leader you were destined to be!

The Senior Leadership Certificate Program is designed to empower seasoned leaders with the skills and knowledge needed to excel in today's competitive business world. Don't let your potential go untapped - join our program and unlock endless opportunities for growth and success!

With our Senior Leadership Certificate Program, you'll gain valuable insights into effective leadership strategies, hone your decision-making skills, and develop a strong sense of self-confidence that will set you apart from the crowd. Our expert instructors will guide you through interactive sessions, real-world case studies, and hands-on exercises, ensuring that you not only learn the theory but also apply it in practical scenarios.

But that's not all! As part of our program, you'll also have access to a network of industry professionals and like-minded peers, providing you with valuable connections and support throughout your professional journey. Imagine the possibilities of collaborating with influential leaders, sharing experiences, and learning from each other's successes and challenges.

Don't miss out on this exclusive opportunity to sharpen your leadership acumen and boost your career trajectory. Register for program trainings today and be the driving force behind your own success. Remember, leaders are not born - they are made.

View the Credits tab of your training account to verify completion dates. To easily view all currently available trainings in this program, use the search by category button from the Search tab.

Email completed form to bca.training@state.mn.us.

Training staff will review and award the certificate if successfully completed. Certificates will be mailed to the agency address in the graduates training account.

Name: _____

Email: _____

Agency: _____

Supervisor: _____

Supervisor Email: _____

BCA Required Courses – Attend all Date Completed

	Budgeting and Staffing	
	Change Management	
	Crisis Resilient Organizations	
	Labor Contracts and Arbitration	
	Leadership Lessons Learned	

BCA Electives – Attend two Date Completed

	Employee Recruitment and Development	
	Leading Beyond Compliance	
	Leadership in Police Organizations	
	Managing the Media	
	Mentoring and Coaching	
	Organizational and Employee Wellness	
	Trust and Legitimacy	

Leadership Development: Senior Leadership Certificate

Budgeting and Staffing

TWO DAYS | 14 POST CREDITS | \$300

Law enforcement leaders need to have a sufficient understanding of budgeting for their employees and equipment, both now and into the future. This course instructs on how to effectively develop, convey and implement modifications to current organizational structure, policy and procedures.

LEARNING OBJECTIVES

- Understand necessary building blocks to construct a budget and apply appropriate strategies to manage it.
- Discuss the impact budgets have in meeting agency staffing needs.
- Identify internal and external factors that affect agency staffing.

AUDIENCE

Current and aspiring senior law enforcement leaders, managers and supervisors, and any law enforcement staff with interest in leadership development.

*This course is a requirement for the **Senior Leadership Certificate**.*

Change Management

TWO DAYS | 14 POST CREDITS | \$300

As communities and citizens call on law enforcement for change in the relationships and standards of the law enforcement profession, learn how to proactively recognize and successfully initiate your response to the ever-changing demographics, trends and patterns that affect the need for change in public safety organizations.

LEARNING OBJECTIVES

- Understand and further react to those factors that influence the need for change.
- Recognize the broader leadership opportunities that exist when focusing on change.
- Lead change based on critical analysis of communities and proactive response to the demands our communities place on public safety services.
- Employ practical administrative, command and management techniques to lead officers, staff and organizations through change.

AUDIENCE

Current and aspiring senior law enforcement leaders, managers and supervisors, and any law enforcement staff with interest in leadership development.

*This course is a requirement for the **Senior Leadership Certificate** and an elective for the **Supervision Certificate**.*

“Great course. Instructor was very knowledgeable and a great speaker.”
-Change Management attendee

Crisis Resilient Organizations

TWO DAYS | 14 POST CREDITS | \$300

The nature of law enforcement requires responding to and facing crises head-on, but few agencies are well prepared to deal with them. Crisis management requires not only responding to crises when they occur, but having a framework in place for handling them before they happen. Learn how to build resilient organizations, and discuss how to prepare for, respond to and learn from crisis events.

LEARNING OBJECTIVES

- Understand factors that influence the need for change.
- Recognize the broader leadership opportunities that exist when focusing on change.
- Lead change based on critical analysis of communities and proactive response to the demands our communities place on public safety services.
- Employ practical administrative, command and management techniques to lead officers, staff and organizations through change.

AUDIENCE

Current and aspiring senior law enforcement leaders, managers and supervisors, and any law enforcement staff with a special interest in crisis management.

*This course is a requirement for the **Senior Leadership Certificate**.*

“Teachers were great and had a lot of passion for their subject of expertise. One of the better BCA courses I’ve attended through this certificate process.”
-Crisis Resilient Organizations attendee

Leadership Lessons Learned

TWO DAYS | 14 POST CREDITS | \$300

By studying different leadership styles, we can better understand ourselves and our organizations. This course teaches the evolution of the various leadership models found in our organizations today, and allows you greater insight into the human condition in the worlds of politics and people, and how politics and ethics apply to the modern workplace.

LEARNING OBJECTIVES

- Understand what creates great leaders.
- Identify specifically what you want from your teams.
- Understand what happens in the absence of trust.
- Analyze ways to foster accountability.

AUDIENCE

Current and aspiring senior law enforcement leaders, managers and supervisors, and any law enforcement staff with interest in leadership development.

*This course is a requirement for the **Senior Leadership Certificate**.*

Leadership Development: Senior Leadership Certificate

Labor Contracts and Arbitration

TWO DAYS | 14 POST CREDITS | \$300

The stakes can be high and the challenges great when it comes to negotiating agreements between organizations and its members. This course provides a greater understanding of employer and employee rights and the laws that govern unions and union members. Experience hands-on practice as a negotiator on both sides of the collective bargaining process.

LEARNING OBJECTIVES

- Identify the role managers play in contract negotiations including interest arbitration.
- Interpret public bargaining laws including the Minnesota Public Employment Labor Relations Act.
- Apply Due Process and Peace Officer Discipline Procedures Act.
- Discuss collective bargaining agreements and grievance arbitration.

AUDIENCE

Current and aspiring senior law enforcement leaders, managers and supervisors, as well as any law enforcement staff with interest in leadership development.

*This course is a requirement for the **Senior Leadership Certificate** and an elective for the **Supervision Certificate**.*

Employee Recruitment and Development

TWO DAYS | 14 POST CREDITS | \$300

Through an intentional look at the new generation's more diverse pool of talent, along with agencies' and communities' expectations, this training discusses methods to recruit, hire and develop new employees, as well as the equally important need of promoting the professional advancement of current employees. Identify various character traits needed in the law enforcement profession, and examine development strategies that align with an agency's future goals.

LEARNING OBJECTIVES

- Discuss the impact of generational shifts and diversity on organizational management in law enforcement.
- Define strategies that ensure employee development and professional success.
- Identify multiple retention strategies and methods to retain staff in police agencies.
- Examine the relationship of professional development to an agency's promotional process.

AUDIENCE

Current and aspiring senior law enforcement leaders, managers and supervisors, and any law enforcement staff with interest in leadership development.

*This course is an elective for both the **Supervision Certificate** and the **Senior Leadership Certificate**.*

"The course was very good. I got a lot out of the content, and will bring many things back to my agency." -*Employee Recruitment and Development attendee*

Managing the Media

TWO DAYS | 14 POST CREDITS | \$300

Learn how to communicate clearly with the media, identify and pitch stories to the press, and understand the importance of developing strong working relationships with reporters, photographers and editors. You will actively take part in small-group, scenario-based exercises and practice doing on-camera interviews.

LEARNING OBJECTIVES

- Gain a better understanding of the inner workings of the media in order to write impactful messages and motivate reporters to accurately portray law enforcement's perspective.
- Learn how to work best with media at the scene of an incident.
- Be better prepared to help your agency manage media relations in a time of crisis.
- Create mutually beneficial connections with the media.

AUDIENCE

Supervisors, administrators, PIOs and others who may need to communicate with the media.

*This course is an elective for both the **Senior Leadership Certificate** and the **Supervision Certificate**.*

"My view on the media before this class was not very positive...but I have a better understanding now of how to build relationships with media and use them for our advantage." -*Managing the Media attendee*

Leadership Development: Senior Leadership Certificate

Organizational and Employee Wellness

TWO DAYS | 14 POST CREDITS | \$300

On-the-job stressors cause many law enforcement personnel to struggle with substance abuse, depression and anxiety, posttraumatic stress, suicidal thoughts, burnout, divorce, chronic pain and other challenges. Not actively managing the effects of stress can negatively impact your physical, mental and emotional well-being, resulting in a poor quality of life. Managing this stress, and helping others do so, will be one of the biggest challenges you face. Learn how to recognize the warning signs of burnout and stress—and how to prevent or mitigate the negative effects and avoid potential tragic consequences.

LEARNING OBJECTIVES

- Recognize why wellness matters for law enforcement personnel—personally and professionally.
- Understand the symbiotic relationship between officer wellness and community relations.
- Become familiar with recognizing and effectively dealing with stress, anxiety, anger and other emotions that can negatively impact individual, team and departmental success.

AUDIENCE

Current and aspiring law enforcement leaders, managers and supervisors, as well as any law enforcement staff with special interest in leadership development.

*This course is an elective for the **Supervision Certificate** and the **Senior Leadership Certificate**.*



Professional Training

Followership: The Other Side of Leadership

ONE DAY | 7 POST CREDITS | \$150

Followers are essential to an organization's success. A leader's need to have good followers is a massive understatement. This course explores the roles and relationships between organizational leaders and followers, and examines multiple followership theories. Learn what leaders need from their followers and, conversely, what followers want from their leaders.

LEARNING OBJECTIVES

- Gain insights into the roles and dynamics inherent in the symbiotic relationships between organizational leaders and followers.
- Discover and analyze the expectations leaders have of their followers and the desires followers have from their leaders.
- Explore strategies for cultivating and enhancing the skills of present-day followers to meet the demands of contemporary workplaces, while simultaneously fostering the development of future leaders.

AUDIENCE

Current and aspiring senior law enforcement leaders, managers and supervisors, as well as any law enforcement staff with special interest in leadership development.

"Joe's wealth of knowledge is great. He has real-world examples and his style encourages others to provide feedback and answer questions as well."
-Followership attendee

Internal Affairs

TWO DAYS | 14 POST CREDITS | \$300

Personnel assigned to internal affairs investigations will learn the essential information and resources to effectively implement best practices. Participants will gain insights into investigative procedures, standards and considerations to ensure professionalism and integrity in handling internal affairs cases.

LEARNING OBJECTIVES

- Comprehensively understand legal rights of complainants, subjects and witnesses involved in internal affairs investigations.
- Understand the different types of complaints.
- Follow the process and investigation of complaints including:
 - Best practices for intake of allegations of misconduct.

- Preliminary investigation.
- Formal investigation:
 - Gathering of evidence.
 - Procedural requirements.
 - Interrogation techniques.
 - Completion of investigation.
 - Presentation of investigation.
- Understand the post-investigation procedure including:
 - Pre-deprivation hearing.
 - Post-deprivation procedures.

AUDIENCE

Personnel assigned to receive, investigate and supervise investigations of complaints alleging misconduct of law enforcement personnel.

Instructor Development Course

TWO DAYS | 14 POST CREDITS | \$300

For criminal justice professionals who are currently or aspiring to lead the training and development of public safety personnel, this course focuses on improving teaching skills by learning and applying integrative adult learning strategies, advanced facilitation techniques, instructional design and assessment tools to elevate classroom engagement and real-world application.

LEARNING OBJECTIVES

- Enhance presentation and facilitation skills.
- Incorporate advanced adult learning theories and multi-sensory assessments.
- Develop and adapt instructional plans using feedback and real-time challenges.
- Address ethical dilemmas and establish instructional boundaries.
- Apply Bloom's Taxonomy to create impactful lessons.

AUDIENCE

Criminal justice professionals seeking to improve their teaching skills and integrate advanced methodologies into their instructional practices.

"It touched on entry-level, mid-level, and high-level instruction and education.... I could take this course every year and still learn from it."
-Instructor Development Course attendee

Professional Training

Leadership in Police Organizations (LPO)

**TWO WEEKS (NON-CONCURRENT)
88 POST CREDITS | \$995**

Leadership in Police Organizations (LPO) is recognized as the flagship leadership program from the International Association of Chiefs of Police (IACP). Modeled after the training concept of dispersed leadership (“every officer a leader”), this program delivers modern behavioral science concepts and theories uniquely tailored to the law enforcement environment. You will explore leadership at different levels in an organization, from leading individuals to leading groups and finally leading organizations. Graduates from this course will be able to understand and apply modern behavioral science and leadership theories in the achievement of organizational and career goals.

LEARNING OBJECTIVES

- Discuss and apply modern behavioral science and leadership theories that affect human motivation, satisfaction and performance in the achievement of organizational goals.
- Learn frameworks to organize knowledge and experience into effective leader actions.
- Integrate course content into daily leadership practices.
- Inspire a lifelong commitment to the study and practice of effective leadership.

AUDIENCE

Experienced sergeants (first-line sworn and non-sworn supervisors) and above in law enforcement.

“The course is very well instructed. The development of the students was apparent over the course of the weeks.”
--LPO attendee

LPO Refresher

ONE DAY | 5 POST CREDITS | \$25

For graduates of Leadership in Police Organizations (LPO) and our Senior Leadership certificate program, as well as prospective LPO students, this event provides an update on the program and refreshes some of the key subjects presented during the course, as well as providing an opportunity to reconnect with classmates and facilitators, and network with other past participants.

DISCUSSION TOPICS INCLUDE:

- Individual differences: Understanding Gen Z
- Motivation through job design and intrinsic motivation
- Emotional Intelligence
- Servant leadership—Social Exchange Theory
- The leader’s role in shaping an ethical environment

AUDIENCE

Graduates of previous LPO courses, prospective students, emerging leaders and agency heads.

“I like the material updates that come yearly and think these refreshers are a great way to keep these lessons to the front of mind.”
-LPO Refresher attendee

nexTEST Library

The nexTEST Training Library makes learning simple:
All modules are FREE, on-demand and most take less than 20 minutes to finish.
Learn at your own pace and on your own schedule!

Record Entry

- Administrative Messages
- Article File
- Boat File
- Gang File
- Gun File
- Gun - Return of a Firearm
- Identity Theft File
- KOPS - Keeping Our Police Safe
- Missing Persons File
- Portals Fundamentals
- Protection Orders
- Protection Orders - Extreme Risk Protection Orders
- Vehicle File
- Vehicle and Boat Part File
- Wanted Persons File
- Wanted Person File - Sign and Release Warrants

Gun Permits

- Gun Permit - Permit to Purchase
- Gun Permit - Permit to Carry
- Gun Permit - Modifications
- Gun Permit - Renewal & Transfer Applications
- Gun Permit - Denial of Transfer Applications
- Gun Permit - Workload Maintenance

Data Practices and Record Keeping

- Cannabis Expungement Report
- Clean Slate Expungement Report
- Crime Reporting - The Basics
- Crime Reporting - Managing Submissions
- Crime Reporting - NIBRS
- Crime Reporting - Assaults
- Crime Reporting - Drugs
- Crime Reporting - Larceny
- Crime Reporting - Group B Offenses
- Crime Reporting - Pursuits
- Crime Reporting - Use of Force and Firearms Discharge
- Crime Reporting - No Knock Search Warrants
- Criminal History - Suspense Record Maintenance

Predatory Offender Registry

- POR - Predatory Offender Registry
- POR - Change of Information
- POR - Homeless Check-in
- POR - Incarceration Report
- POR - DNA Collection

Investigations

- Alerts - Crime, Missing, and Endangered
- MNCrash
- Criminal History - CHS
- Criminal History - Portals
- Criminal History - How to Interpret a MN Criminal History Record
- Evidence Collection: DNA
- Evidence Collection: CODIS and Hit Reports
- LEIS - Law Enforcement Incident Search
- LEIS - Record Maintenance
- Driver and Vehicle Files
- DVS - Driver and Vehicle Services

eCharging

- eCharging - Introduction to eCharging
- eCharging - Incident Referral
- eCharging - Criminal Complaints for Law Enforcement
- eCharging - eDWI (Laws)
- eCharging - eDWI (Breath)
- eCharging - eDWI (Blood and Urine - Part 1)
- eCharging - eDWI (Blood and Urine - Part 2)
- eCharging - eDWI (Criminal Vehicular Operation/Homicide)
- eCharging - eDWI (Records Personnel)
- eCharging - Search Warrants
- eCharging - Electronic Tracking Search Warrants
- eCharging - Seized Electronic Device Warrants
- eCharging - eCitations
- eCharging - Juvenile ePetitions
- eCharging - Agency Administrators

Other

- Trust - Part 1: Inside the Agency
- Wellness Training Topic 01: Introduction
- Wellness Training Topic 02: Mental Health
- Wellness Training Topic 03: Physical Health
- Wellness Training Topic 04: Nutrition
- Wellness Training Topic 05: Heart Health
- Wellness Training Topic 06: Conclusion

*Text in RED denotes trainings that offer POST credit.

**The nexTEST library is available to staff affiliated with a Minnesota criminal justice agency. If you have questions regarding access, please reach out to jessica.zupfer@state.mn.us.

<https://bcanextest.x.state.mn.us/nexrest/>



BCA Conferences

Criminal Justice Information Users Conference

September 29-30, 2026 | St. Cloud

Join criminal justice professionals and subject matter experts from across the nation as they provide new and updated information about criminal justice applications, policies, trends and procedure. Learn strategies to help your agency deal with changing laws and changing policies. Choose from dozens of sessions, each providing the latest information that applies specifically to the work you do every day. Meet with BCA staff one-on-one and learn how to use Minnesota Justice Information System (MNJIS) products and services to maximize your investigations. Whether you're new to the job or a seasoned veteran, you will leave this conference with new ideas and techniques to bring back to your agency!

Internet Crimes Against Children (ICAC) and Human Trafficking Conference

November 4-6, 2026 (tentative)

The Internet Crimes Against Children (ICAC) and Human Trafficking Investigation Conference is designed to raise awareness and education within Minnesota law enforcement agencies regarding ICAC and Human Trafficking investigations. This conference hosts several national speakers with expertise and knowledge in sextortion, child protection, wellness and self-care, victim survivor care and cyber safety. Sessions are intended to inform on identifying and responding to victims of these crimes with a trauma-informed and victim-centered approach.

Death and Missing Persons Investigative Conference

April 28-30, 2027 (tentative)

The Death and Missing Persons Investigative Conference highlights the complex nature of death and missing persons investigations, and strives to deliver the most effective investigative tools and techniques for case management. Presenters will discuss topics such as advantages of cooperative relationships between multi-disciplinary and multi-jurisdictional agencies, avoiding predisposed theories and assumptions, and the impact of time constraints during investigations while working within the parameters of legal issues and statutes. Case studies are presented by medical examiners, investigators and specialties within the BCA, such as the laboratory and special operations.

MN Financial Crimes Task Force Criminal Investigation Conference

Spring 2027

The MNFCTF Criminal Investigation Conference provides attendees with an understanding of available tools and resources addressing contemporary financial crimes. Through a variety of case studies, learn the various types of financial crimes and the investigative and prosecutorial methods to solve them. Gain an understanding of digital forensics as it relates to financial crimes, and learn how to leverage relationships in the banking industry to successfully investigate and prosecute financial crimes.

MSANI/CanAm Conference

May 26-28, 2027

Grand View Lodge, Nisswa, MN

The Minnesota State Association of Narcotics Investigators (MSANI) Conference offers many great sessions over the course of three days, including new and updated statutory requirements, developing investigative insight, understanding the full scope of tools for working cases, acknowledging the advantage of a cooperative working relationship between multi-jurisdictional agencies, and understanding the importance of officer safety and wellness. Several case studies will be presented and analyzed for educational awareness. Come for the valuable information, stay for the valuable networking.

BCA Regional Training Hubs

The Bureau of Criminal Apprehension is committed to continually improving our criminal justice trainings, including ensuring that all members of the criminal justice community can benefit from our resources, regardless of their location. For this reason, the BCA has established training hubs throughout the state, with the goal of making our high-quality, cost-effective training more convenient and affordable throughout Greater Minnesota. Training hubs will host and rotate specific Investigative and Leadership courses through a three-year cycle, which will allow those in Greater Minnesota to more easily acquire POST credits from the BCA as well as complete a full certificate program. In the end, BCA courses will be available within a 60-mile radius of over 90% of sworn officers' home agency locations. Our goal at the BCA is to support every peace officer with the resources needed to excel in their role; this initiative will strengthen our ability to give our dedicated law enforcement community in Greater Minnesota the training and tools needed to be successful into the future!

Alexandria

- Maxims and Truths in Supervision
 - October 20-21, 2026
- Sexual Assault Investigations
 - June 2-3, 2027

Bemidji

- Trust and Legitimacy
 - September 16-17, 2026
- Predatory Offender Registrations and Investigations
 - October 20, 2026
- BCA Crime Scene Course for MN Law Enforcement
 - May 18-20, 2027
- TAC Workshop
 - October 29, 2026
 - April 29, 2027
 - May 13, 2027
- MNJIS 1-Day Basic Operator Training
 - April 30, 2027
 - May 14, 2027
- MNJIS 2-Day Basic Operator Training
 - October 27-28, 2026
 - April 27-28, 2027
 - May 11-12, 2027

Brainerd

- Financial Crimes: Investigative Foundations (formerly Basic Financial Crimes Investigations)
 - October 21-22, 2026
- BCA Advanced Narcotics Investigations
 - October 27-29, 2026
- Financial Crimes: Investigative Workshop (formerly Advanced Financial Crimes Investigations)
 - December 2-3, 2026
- Maxims and Truths in Supervision
 - May 18-19, 2027

Duluth

- Influence in Supervision
 - August 4-5, 2026
- Search Warrants
 - October 6, 2026
- BCA Basic Narcotics Investigations
 - May 11-13, 2027

Grand Rapids

- Excel for Financial Crimes
 - October 7-8, 2026
- Ethics and Integrity in Supervision
 - April 13-14, 2027

Mankato

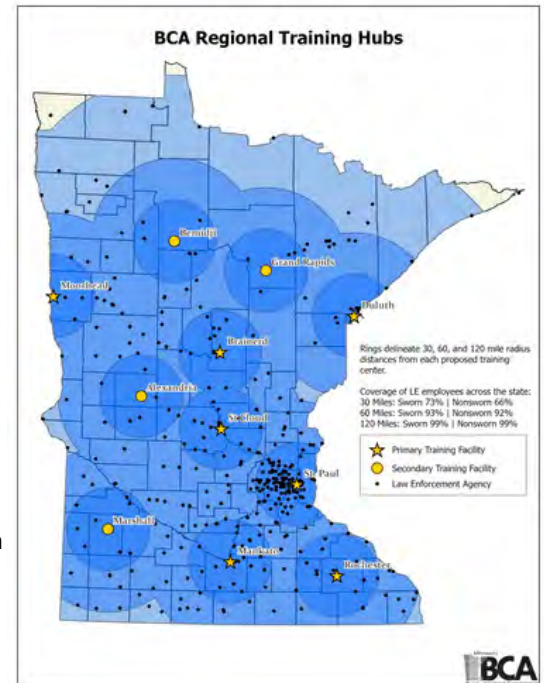
- Trust and Legitimacy in Supervision
 - January 20-21, 2027
- Search Warrants
 - April 21, 2027
- Influence in Supervision
 - May 5-6, 2027
- Financial Crimes: Investigative Foundations (formerly Basic Financial Crimes Investigations)
 - May 26-27, 2027

Marshall

- Mentoring and Coaching in Supervision
 - April 9-10, 2027
- Interview and Interrogation
 - May 24-25, 2027

Moorhead

- Leading Beyond Compliance
 - August 11-12, 2026
- Basic Evidence Processing and Collection
 - December 1, 2026
- Interview and Interrogation
 - December 15-16, 2026



Rochester

- Ethics and Integrity in Supervision
 - January 26-27, 2027
- BCA Advanced Narcotics Investigations
 - March 23-25, 2027
- Predatory Offender Registrations and Investigations
 - April 22, 2027

St. Cloud

- Leading Beyond Compliance
 - February 16-17, 2027
- Human Trafficking Investigations
 - April 7-8, 2027
- Mentoring and Coaching in Supervision
 - May 26-27, 2027

BCA Training Policies and Registrations

Register at bcatraining.x.state.mn.us

Or scan here:



Payments must be received before a registration can be confirmed. Below are accepted payment options:

- **Credit card.** The BCA accepts Visa and MasterCard. Payment is secure: The BCA does not store credit card information.
- **SWIFT payment.** For state agencies only. Select Invoice, then email the SWIFT P.O. number to bca.training@state.mn.us. SWIFT invoices will be sent at the conclusion of the training.
- **Invoice.** Select when paying via check or if another individual will be submitting the card payment. An automated invoice email will be sent to the individual to forward to the correct agency personnel.

All **registrations** remain pending until approved by training staff. A confirmation will be emailed upon approval. *Please note: It can take up to two business days for registrations to be processed.*

Participants are required to **attend** the full training program. A participant who fails to attend the full program without prior approval for the absence will not be eligible for a refund or training credit.

Each registration for an **online or hybrid training** reflects one individual only. Due to the flexibility of online courses, participants are required to and assume the responsibility to complete the full course. Training credit or refund will not be issued if participant does not complete or pass course.

Cancellations must be received five business days prior to the date of the course. Failure to do so will result in the individual's full payment. Make cancellations through your training account (Current Schedule link after login) or by calling 651-793-1100. To **transfer** a registration, please contact the training office prior to start date. (The replacement must have a BCA account.)

In the event that **the BCA must cancel a training**, notices will be sent no later than two weeks prior to the course if possible. While we strive to allow as much notice as possible, there are times when we must cancel due to circumstances outside our control such as weather, instructor conflicts, etc.

Create a training account to:

- Register for courses
- View approved course registrations
- Cancel approved registrations
- Print certificates and transcripts
- Update contact information

If you have a **change in agency or email address**, you will need to create a new training account with the new information. Training staff will merge the training records from the old account to the new one, preserving your access to transcripts and credit information.

If a course is full, you will be placed on a **waitlist** and contacted as soon as possible if an opening occurs.

If you have **special requirements** while attending a BCA training, e.g., food allergies, please let us know in your training account (Update Details tab).

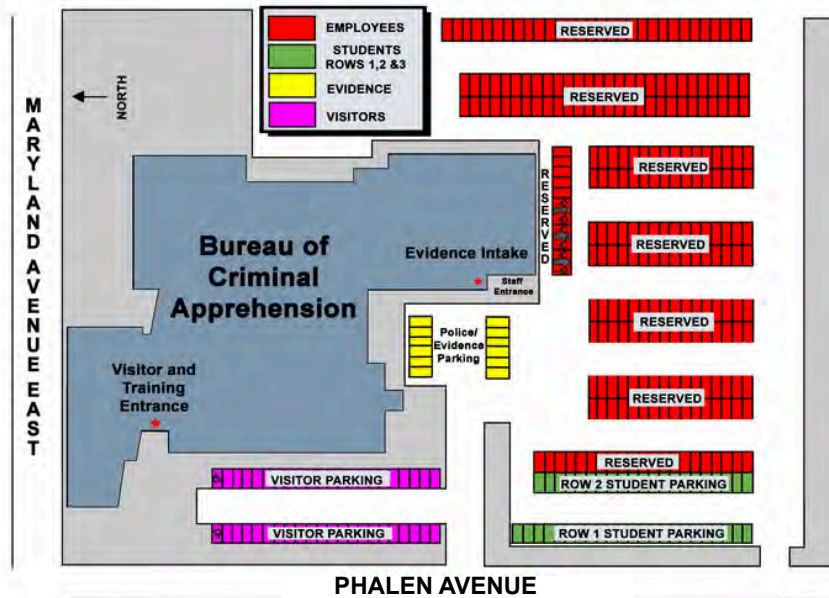
Pursuant to **BCA Policy #1009**, the BCA superintendent is statutorily required under MSS 626.848 to provide "training to peace officers in their powers and duties..." Eligibility to attend BCA provided training is limited to licensed peace officers and employees of governmental law enforcement, public safety and corrections agencies. The Training Director must approve any exceptions to this policy.

The BCA provides training in an environment **free of discrimination** or prejudice. Acts or comments of discrimination by faculty members, staff or students will not be tolerated. Complaints of inappropriate behavior based on race, gender, age, religion, national origin, sexual orientation, etc., may be reported to any representative of the BCA. All complaints received will be handled in accordance with DPS Policy #1502.

Officers in uniform may carry exposed **weapons**. If in plain clothes and your weapon is exposed, a badge or identification must be visible. Gun lockers are available at the BCA during training for those wishing to use them.

Training Locations

MINNESOTA BUREAU OF CRIMINAL APPREHENSION
1430 Maryland Avenue East
St. Paul, MN 55106



Please note:
The BCA front doors open at 7:30 a.m.
Students and visitors will not be admitted into the building before 7:30 a.m.

WHERE TO PARK

Parking is limited. Students may park in Student Parking (green area on the map) and on the street along Phalen Avenue. We encourage carpooling and arriving early if possible.

HERO TRAINING CENTER
10125 85th St. S.
Cottage Grove, MN 55016



Please note:
The HERO Training Center doors open at 7:30 a.m.

