



# **FIREFIGHTER COMBAT CHALLENGE®**

**2019 REGISTRATION PACK**





# DATES/COSTS

## ISLAND & NATIONAL CHALLENGES

### SOUTH ISLAND CHALLENGE



CROMWELL

16 MARCH 2019

Registration opens 14 January 2019  
Registration closes 15 February 2019

#### South Island Schedule

##### Saturday 16 March 2019

0800hrs Registrations Open - *Cromwell College, Barry Ave, Cromwell*  
0900hrs Compulsory Safety Briefing for all Competitors and Officials - *Includes BA debrief*  
0930hrs South Island Firefighter Combat Challenge begins  
1230 - 1330hrs Lunch available on a rolling basis  
1700hrs Approximate Conclusion of the Challenge  
1830hrs Prizegiving Function - *Cromwell Memorial Hall, Melmore Terrace, Cromwell*

### NORTH ISLAND CHALLENGE



PALMERSTON NORTH

5 - 7 APRIL 2019

#### North Island Schedule

##### Friday 05 April 2019

1030hrs Registrations Open - *The Square, Palmerston North*  
1130hrs Compulsory Safety Briefing for all Competitors and Officials - *Includes BA debrief*  
1200hrs North Island Firefighter Combat Challenge begins  
1230 - 1330hrs Lunch available on a rolling basis  
1700hrs Approximate Conclusion of Day 1 - *Track closes immediately after the last run*

##### Saturday 06 April 2019

0830hrs Registrations Open - *The Square, Palmerston North*  
0900hrs Compulsory Safety Briefing for all Competitors and Officials - *Includes BA debrief*  
0930hrs North Island Firefighter Combat Challenge continues  
1230 - 1330hrs Lunch available on a rolling basis  
1700hrs Approximate Conclusion of Challenge  
1830hrs Prizegiving Function - *Palmerston North Fire Station, 50 Cook Street*

#### IMPORTANT

There has been a high level of interest for these challenges.

In the event that numbers exceed our limitations, caps will apply to competitor numbers and a waitlist will be opened.

To avoid disappointment, make sure you register early!

## COSTS

TYPE	FEE	PRIZEGIVING	LUNCH
Individual Competitor	\$70.00	Included	Included
Tandem Team	\$90.00	Included	Included
Relay Team	\$110.00	Included	Included
Additional Tickets*	--	\$50.00	\$18.00
Visiting Individual Competitor	\$70.00	\$50.00	\$18.00
Visiting Tandem Team	\$90.00	\$50.00	\$18.00
Visiting Relay Team	\$110.00	\$50.00	\$18.00

\* A visitor is defined as a UFBA Member - individual or group - competing from outside their funded island. Visiting competitors are not eligible for funding and will have to organise their own flights and accommodation. They are also not eligible for accolades and placings.

\* Registration for funded competitors includes a lunch ticket and a prizegiving ticket. You will not receive additional tickets for being in multiple categories.

# NATIONAL CHALLENGE



## WELLINGTON

**3 - 4 MAY 2019**

**Registration opens** 1 March 2019

**Registration closes** 5 April 2019

There are only a limited number of spaces in the National Draw and due to high interest numbers will be capped. Island Challenges will be used as qualifiers for Nationals i.e. you must attend an Island Challenge to compete in Nationals, OR get written exemption from the Technical Panel.

### National Schedule

#### Friday 03 May 2019

0830hrs	Registrations Open - <i>Odlins Plaza, Wellington Waterfront</i>
0930hrs	Compulsory Safety Briefing for all Competitors and Officials - <i>Includes BA debrief</i>
1000hrs	TANDEM Round 1 commences
1100 - 1400hrs	Lunch available - <i>Macs Function Centre (Upstairs)</i>
1300hrs	RELAY round 1 commences
1400hrs	TANDEM round 2 commences
1600hrs	RELAY round 2 commences
1700hrs	Conclusion of Day 1 - <i>Track closes immediately after the last run</i>
1800hrs	<b>Compulsory Learning Symposium - <i>Te Wharewaka Function Centre, Odlins Plaza</i></b>

#### Saturday 04 May 2019

0730hrs	Registrations Open - <i>Odlins Plaza, Wellington Waterfront</i>
0800hrs	Compulsory Safety Briefing for all Competitors and Officials - <i>Includes BA debrief</i>
0830hrs	INDIVIDUAL runs commence
1100 - 1400hrs	Lunch available - <i>Macs Function Centre (Upstairs)</i>
1600hrs	RELAY Finals commence
1700hrs	Approximate conclusion of Challenge
1900hrs	Prizegiving Function - <i>Renouf Foyer, Michael Fowler Centre, 111 Wakefield Street, Wellington</i>

**PLEASE NOTE:** THE SCHEDULED TIMES FOR ALL CHALLENGES ARE SUBJECT TO CHANGE ONCE THE DRAWS HAVE BEEN CONFIRMED

### COSTS

TYPE	FEE	PRIZEGIVING	LUNCH
Individual Competitor	\$90.00	Included	Included
Tandem Team	\$100.00	Included	Included
Relay Team	\$120.00	Included	Included
Additional Tickets*	--	\$50.00	\$18.00

\* Registration for funded competitors includes a lunch ticket and a prizegiving ticket. You will not receive additional tickets for being in multiple categories.



# FUNDING

## ISLAND & NATIONAL CHALLENGES

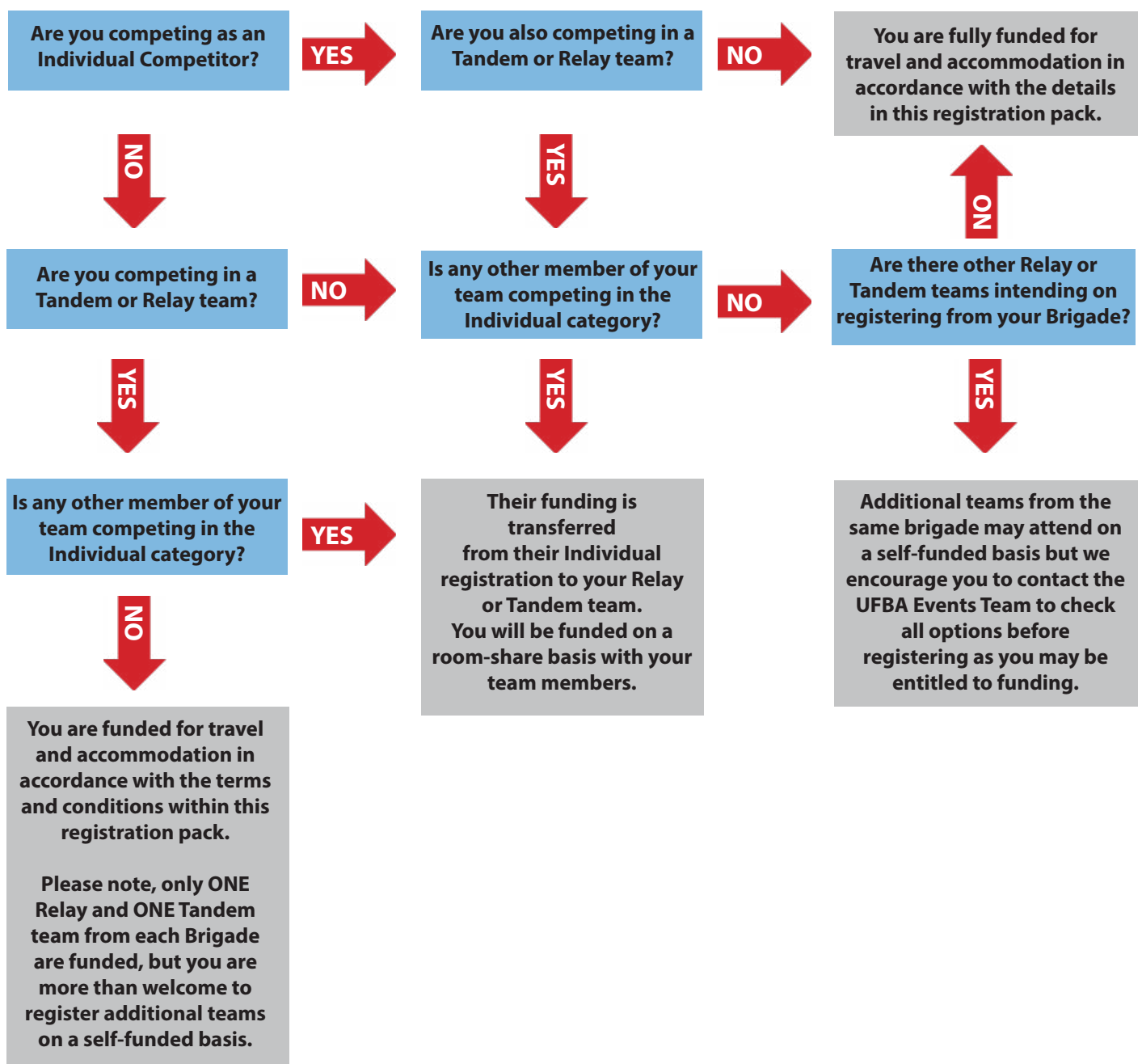
### FUNDING

This funding chart applies to both Island and National Challenges.

All UFBA Firefighter Combat Challenges will be funded for Individual Competitors and for ONE Tandem and ONE Relay team per UFBA Member Brigade. You are more than welcome to register additional Relay and Tandem teams but only one will be funded and you will be responsible for all costs for any additional team.

If your Tandem and/or Relay includes already funded Individuals and there are other Tandem or Relay teams in your Brigade, funding may be passed over to them with written approval from the UFBA Events Team.

The chart below will assist you in clarifying how the funding is distributed.



## REIMBURSEMENT - EXPENSE CLAIMS (UFBA FUNDED COMPETITORS ONLY)

The chart and information below describes what you are eligible to claim back, and HOW to claim back. In your final information email, and your confirmation of registration, you will be sent an expense claim to fill out.

You must include GST receipts.

- One Expense Claim per team will be accepted.
- Even if you know what your expenses will be, expense claims are not reimbursed until after the Challenge.
- Expense claims are due in no later than one calendar month from the conclusion of the attended Challenge.
- The relevant date will be on the top of the expense claims and **no exceptions will be made** for forms that are received at the UFBA Office later than the stipulated date.
- Meals provided during the course of the Challenge will not be reimbursed.

Please include as much information in relation to your expenditure as possible on your Expense Claim form.



### If you have not filled in your expense claim correctly...

It will be returned to you and will not be processed until we get it back correctly filled in with ALL applicable GST receipts.

### Is there anything I can't claim back?

At any of our challenges, unless otherwise stated, the UFBA does not reimburse for loss of wages, excess baggage, laundry services, hotel room service, airline loyalty club visits, car or trailer rentals, alcohol, taxis, mileage accumulated for the duration of the challenge, registration fees, partner costs, or meals on nights where UFBA has already organised functions.

If you are unsure, please contact [events@ufba.org.nz](mailto:events@ufba.org.nz) to get clarification or prior approval before booking anything that you think you will be claiming that might fall outside of the normal allowances.

## NOT QUALIFIED FOR ANY FUNDING OR REIMBURSEMENT

- Composite teams - made up of members from different Brigades
- Teams that have not competed in a North or South Island Challenge who wish to attend Nationals (unless you receive exemption from the UFBA Technical Panel)
- Individuals competing in an Island event that is outside of their own Island.
- International teams.

It is at the discretion of the UFBA Events Manager and Technical Panel to restrict funding and/or numbers where necessary in order to fairly benefit all Member Brigades that wish to participate. Please remember, not only are we restricted by funding, we are also restricted by the number of runs we can have on the Challenge day(s).



# INFORMATION

## ISLAND CHALLENGES

### INTERESTED INTERNATIONAL COMPETITORS - ISLANDS

If you wish to enter our UFBA Island Challenges as an International competitor, there are a few things you must first understand:

- This event is for UFBA Members however, we will consider international registrations on a case by case basis once we have a clear indication of our member numbers.
- You will **NOT** be eligible for funding, accolades or placings.
- If registering a relay team - you will run the standard seeding round as per the draw. When it goes into the 'knockout' rounds, you will run against a 'hybrid' team that will be established on the day. Tandem and Individual runs will be laid out in the draw as per the normal challenge.
- You are required to fund your own flights and accommodation, and catering is NOT included in your registration fee.
- If you wish to enter more than one event (i.e. Relay and Individual), you will be charged the largest international fee, and then the remainder will match the UFBA competitor fees from the first page - i.e. \$600 relay + \$70 individual - this will still not include catering which you can purchase at the costings below.
- We will try and accommodate dietary requirements once tickets are purchased, but this will depend on the catering supplier that we have already pre-arranged.

TYPE	FEE	PRIZEGIVING	LUNCH
International Individual Competitor	\$250.00	\$50.00	\$18.00
International Tandem Team	\$400.00	\$50.00	\$18.00
International Relay Team	\$600.00	\$50.00	\$18.00
Additional Tickets*	--	\$50.00	\$18.00

### TRAVEL, MILEAGE & TRANSFERS (UFBA FUNDED COMPETITORS ONLY)

We recommend that you drive to Island Challenges. If you believe that you require flights, please contact the UFBA Events Team to discuss your best option. Should you require funded flights, you will then be sent a link to book your flights through Orbit Travel online.

#### Driving vs flying

We encourage both Officials and Competitors to travel together where possible. Flights will not be considered for those that live within 200km of the host venue.

If you choose to drive when it is cheaper to fly, you will be reimbursed to the value of the airfare as advised by Orbit Travel post-Challenge. Where you choose to drive when flying is a better option, and require an additional night(s) accommodation, you will need to fund this yourself. This means the same UFBA-secured accommodation rates cannot be guaranteed. The UFBA will use discretion to reimburse travel for the most cost-effective method of transport, regardless of how you choose to travel. Please do keep this in mind to avoid disappointment.

Mileage will be paid at rates consistent with Fire and Emergency NZ policy and one return trip will be calculated from the centre of your town to the centre of the host town, as per [www.wises.co.nz](http://www.wises.co.nz). Mileage during the event will not be reimbursed.

#### Airport transfers

Transfers between the airport and the event venue will be automatically arranged by the UFBA in accordance with the flight reports obtained from Orbit Travel. If you intend to book your flights through another travel provider, it is your responsibility to get your flight details through to [events@ufba.org.nz](mailto:events@ufba.org.nz) no later than 14 days before the Challenge date, if you wish to be included in airport transfers.

#### Challenge Transport

It is assumed that you will have your own transport during an Island Challenge and therefore limited transport and transfers will be available. We will have transfers from the airport to your hotel provider and also for getting you to and from our social functions.

## ACCOMMODATION

(UFBA FUNDED COMPETITORS ONLY)

Competitors within their own Island Challenges are funded for accommodation and reasonable travel costs in line with the distance allowances below. Accommodation for those competing in Tandem or Relay events is based on twin-share accommodation.

**If you live more than 200km away from the Challenge venue:** Two nights of funded accommodation at one of the UFBA-selected accommodation suppliers.

**If you live between 100-200km of the Challenge venue:** One night of funded accommodation at one of the UFBA-selected accommodation suppliers.

**If you live between 100km of the Challenge venue:** No funded accommodation, but there may be the option to stay at one of the UFBA-selected accommodation suppliers at your own cost if you wish.

Distances are calculated using [www.wises.co.nz](http://www.wises.co.nz) and are based on the distance from the centre of your town of origin to the Challenge venue. For those eligible for funding, the following conditions apply:

**Individual:** UFBA funds one single room unless you fall into one of the below categories also.

**Tandem team\*:** UFBA funds one twin-share room and will be allocated by Orbit Travel.

**Relay team\*:** UFBA funds two twin-share rooms and will be allocated by Orbit Travel.

\*Only one Tandem and one Relay team are funded from your Brigade.

On all of the above options, you will have the choice of booking extra nights or rooms on a self-funded basis. You will be invoiced for the extra cost, required to pay in advance and all standard booking terms and conditions will apply.





# INFORMATION

## NATIONAL CHALLENGE

### INTERESTED INTERNATIONAL COMPETITORS - NATIONALS

If you wish to enter our UFBA National Challenge as an International competitor, there are a few things you must first understand:

- This event is for UFBA Members, however we will consider international registrations on a case-by-case basis once we have a clear indication of our member numbers.
- You will **NOT** be eligible for funding, accolades or placings.
- If registering a relay team - you will run the standard seeding round as per the draw. When it goes into the 'knockout' rounds, you will run against a 'hybrid' team that will be established on the day. Tandem and Individual runs will be laid out in the draw as per the normal challenge.
- You are required to fund your own flights and accommodation, and catering is NOT included in your registration fee.
- If you wish to enter more than one event (i.e. Relay and Individual), you will be charged the largest international fee, and then the remainder will match the UFBA competitor fees from the first page - i.e. \$650 relay + \$90 individual - this will still not include catering which you can purchase at the costings below.
- We will try and accommodate dietary requirements once tickets are purchased, but this will depend on the catering supplier that we have already pre-arranged.

TYPE	FEE	PRIZEGIVING	LUNCH
International Individual Competitor	\$300.00	\$50.00	\$18.00
International Tandem Team	\$450.00	\$50.00	\$18.00
International Relay Team	\$650.00	\$50.00	\$18.00
Additional Tickets*	--	\$50.00	\$18.00

### TRAVEL, MILEAGE & TRANSFERS (UFBA FUNDED COMPETITORS ONLY)

#### Flights

You will be able to select flight options applicable to you during your registration through Orbit Travel online. Once selected, you will have 24hrs to respond to your confirmation email and alter these flights - otherwise they will be booked for you. Flights are strictly non-transferable, and non-refundable.

If you choose to book your own flights, best available fares should be booked at all times and if you choose to book more expensive flights, you will be required to pay the difference in cost.

#### Accompanying and non-UFBA funded travellers:

The UFBA encourage you to use Orbit Travel and flight bookings should be made at the time of registration. We ask that all flights be booked no later than one week after receiving confirmation of your registration. This will ensure your flight is the most cost-effective. If you have any issues with flight bookings on the Orbit website, please contact Orbit Travel – 04 496 3379 or [travel@orbit.co.nz](mailto:travel@orbit.co.nz)

#### Driving vs Flying

If you choose to drive when it is cheaper to fly, you will be reimbursed to the value of an average Seat+Bag fare as advised by Orbit post-challenge. Where you choose to drive when flying is a better option and because you are driving require an additional night(s) accommodation, you will need to fund this yourself and the same UFBA-secured rates cannot be guaranteed.

#### Airport Transfers

There will be set transfer times to and from Wellington Airport for this event - this airport transfer list will be sent to you with your final information email.

#### Transport throughout the Challenge

All accommodation is within walking distance to the Challenge venue so there will be no transfers on the Challenge days. Transfers will be available to take you to and from the Prizegiving dinner, please see your final information email for details.

## Mileage

Mileage will be paid at rates consistent with Fire and Emergency NZ policy and will be calculated from the centre of your town to the centre of Wellington, as per [www.wises.co.nz](http://www.wises.co.nz)

We encourage both Officials and Competitors to travel together where possible, either to Wellington or to your closest airport. One return airport trip per vehicle will be reimbursed.

**If you are a Tandem team competitor**, you will be reimbursed for mileage of one vehicle only and **reimbursement for a Relay team** is up to a maximum of two vehicles.

Mileage and other means of travel for the duration of the Challenge will not be reimbursed as official transfers are provided.

## ACCOMMODATION

### (UFBA FUNDED COMPETITORS ONLY)

Accommodation for the National Challenge is funded for two nights. Tandem and Relay Competitors will be allocated on a room-share basis.

**If you live more than 200km away from the Challenge venue:** Two nights of funded accommodation at one of the UFBA-selected accommodation suppliers.

**If you live between 50-200km of the Challenge venue:** One night of funded accommodation at one of the UFBA-selected accommodation suppliers.

For those eligible for funding, the following conditions apply, and individuals from the same brigade are encouraged to register for a twin share room:

**Individual:** UFBA funds one single room unless you fall into one of the below categories also.

**Tandem team\*:** UFBA funds one twin-share room and will be allocated by Orbit Travel.

**Relay team\*:** UFBA funds two twin-share rooms and will be allocated by Orbit Travel.

\* Only one Tandem and one Relay are funded from your Brigade.

On all of the above options, you will have the choice of booking extra nights or rooms on a self-funded basis. You will be invoiced for the extra cost, required to pay in advance and all standard booking terms and conditions will apply. Distances are calculated using [www.wises.co.nz](http://www.wises.co.nz) and are based on the distance from the centre of your town of origin to the Challenge venue.

### COMPULSORY: *Competitor Briefings*

On both the Friday and Saturday mornings, if you are competing that day, you are required to attend the safety briefings in the morning.

For those that are NOT BA qualified, this will be where you are also given a briefing of how to run with a BA.

### COMPULSORY: *Learning Symposium*

To meet the funding criteria as set by Fire and Emergency NZ, you are required to attend a Learning Symposium on Friday evening (1800hrs @ Te Wharewaka)

ALL Competitors must attend this in order to receive funding, and be eligible for placings.

If you do not attend, you may be billed for your entire registration (including flights and accommodation), and disqualified from the Challenge.



# ADDITIONAL INFORMATION

## ISLAND & NATIONAL CHALLENGES

### CHANGES TO BA REQUIREMENTS

In accordance with the rules updated in August 2018 - Competitors are no longer required to be BA qualified to enter into Firefighter Combat Challenges. When registering, you will still be given the option to select whether you are qualified or not. For those that are not, there will be a separate briefing WITHIN the Competitor Briefing in the morning of the Challenge days.

### CHANGES TO BP REQUIREMENTS

In accordance with the rules updated in August 2018 - Competitors will no longer have their blood pressures taken on site at the challenges. You will however still have to sign a medical declaration form in case of emergency.

### REGISTRATION CHANGES & CANCELLATIONS

Changes to registrations after the closing date will incur a fee of \$50.00.

Should you for any reason need to cancel your booking, your registration fee will not be refunded and a cancellation fee will apply to any flight and accommodation bookings made on your behalf, unless you can provide written evidence as to your poor health or extenuating circumstances that prohibit you from attending.

Name changes to registrations after the closing date will incur a \$15.00 fee per name change.

### DRESS CODE

**Firefighter Combat Challenge:** Your own PPE gear as per the current rules on the UFBA website. Officials will be provided with a Challenge shirt to wear during the event.

**Prizegiving:** Full formal uniform (dark blue pants and tunic, including medals where applicable, light blue shirt, black shoes) or appropriate equivalent. Caps and gloves not required.

### RULES

Up-to-date Firefighter Combat Rules are available from the UFBA website. Competitors and Officials are asked to be prepared and well-informed of the current rules prior to attending any of the Firefighter Combat Challenges. If you have any questions in relation to any of the rules, please direct these to [events@ufba.org.nz](mailto:events@ufba.org.nz) and we will answer those for you.

### DRAW & RUN ORDER

For all Challenges, a Draw and Run Order are created prior to the Challenge day. Both the Draw and Run Order are pre-allocated and confirmed by the Technical Panel. The Draw for Individuals is based on the verified personal best time that you provide in your online registration. You should include this where applicable and ensure accuracy.

**The Draw and Run Order are FINAL and no correspondence asking for changes to either will be entered into.**

Necessary changes to the Draw or Run Order are at the discretion of the Technical Panel and UFBA Events Manager, and these may occur for reasons outside of UFBA's control with short notice or even on the Challenge day.

### COMPETITOR CHECK-IN

All competitors are required to check-in with the UFBA Events Team before competing. The Events Team will be available for registration a minimum of one hour prior to the commencement of each Challenge. At this time, you will also be able to register for the Aggregate Team category if you so wish (there is no cost associated with the Aggregate Team category as it is based on your Individual run times).

You will also be required to sign a disclaimer form before you are allowed onto the track.

## INDEPENDENT BOOKINGS

### Travel

UFBA prefer that you use Orbit Travel to book your travel arrangements so we can accurately organise onward transfers for you to and from the Challenge, however we are aware that sometimes you wish to travel with your partner and want to make your own flight bookings. If you wish to book flights, you may do so and claim for the cost of yours via an expense claim after the Challenge, on the condition that you can provide your itinerary and GST receipt.

If you wish to be included on the organised transfers throughout the Challenge, you must advise your flight details (flight number, arrival date and time) to [events@ufba.org.nz](mailto:events@ufba.org.nz) no later than 14 days prior to the Challenge day.

### Accommodation

Funded Competitors and Officials are covered for accommodation costs in accordance with this registration pack and as such, we prefer that those attendees stay at UFBA-selected accommodation providers in order for us to accurately manage our finances and also to ensure that you are covered with transfers and have access to the secured group rates. However, if you wish to stay elsewhere you may do so, bearing in mind transport is only provided from the UFBA-selected hotel(s) and you will need to claim back your accommodation using an expense claim form (where applicable).

We will only reimburse accommodation to the same rate of the UFBA-selected hotel. Any difference in the price of the hotel that you select and the one chosen by the UFBA will be at your own cost.

### Additional travellers and room requirements

If you intend on booking more beds and/or rooms than your entitlements as outlined in this document above, you will be charged the additional costs for these rooms. The UFBA will not cover these costs or any other costs associated with booking additional bed and/or rooms outside of the twin-share entitlements for your team. Additional breakfasts will be at the user's cost.

## PAYMENTS AND INVOICING

All applicable registration fees and partner costs will be invoiced to you via Orbit Travel. You may choose to pay by direct credit, cheque or credit card. Please note that Orbit Travel impose a STRICT 7-day payment term on their invoices. If you are unable to comply with this, please do not register. If your invoice has not been paid by the time of the Challenge, you may be ineligible to compete. Any queries in regards to your invoice and payment should be directed to Orbit.

If you have not paid your registration fee and/or additional social function tickets and you decide to cancel your registration, you will still be required to pay your invoice.

### Please send your payments to:

Orbit Corporate Travel, PO Box 3646, Wellington 6011, New Zealand

Please make cheques payable to Orbit Travel Wellington. Any cheques made payable to the UFBA will be returned to the sender.

### Direct Credit / Internet Banking

The bank account details are:

Account No: 06-0501-0434114-00 / Swift Code: ANZ-BNZ-22

Please ensure your name and invoice number is included as the reference.

### Credit Card

You have the option of paying by credit card when you register online (Visa and MasterCard only). A credit card fee of 2.4% will be applied to the total. Note that debits will show on your statements as being from House of Travel Wellington, the trading name for Orbit Groups and Events. Please contact Orbit Travel directly – 04 496 3288 or [travel@orbit.co.nz](mailto:travel@orbit.co.nz)



**ARE YOU TOUGH ENOUGH?**

