

# **Privacy Policy**

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Your privacy is important to IAPCO 2025. We developed this Privacy Policy to provide you with information on how we process your personal data when you contact IAPCO 2025, which is built or run by GIS Group Global Co., Ltd. (GIS Group), for conference registration, logistics arrangement, visa application, and speaker management.

## What does this policy cover?

This policy covers the services that are offered by IAPCO 2025, and also by GIS Group and its subsidiaries. You will find out the following content in this document:

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## What's not covered in this policy?

Our services sometimes link to services run by other companies, like credit card transaction service provider. Those companies have their own privacy policies, so remember that the information you give them will follow their rules and not ours.



## Categories of Personal Data Processed by IAPCO 2025

## A. When you create accounts for conference registration

When you create a conference registration account, we ask you to provide your personal data such as organization name and address, phone number, email, point of contact, passport number, copy of passport, and proof of identity, etc. to facilitate your registration for the conference.

### Purposes and legal grounds:

- 1. IAPCO 2025 processes your email address because you use your email address and your password to sign in to your account. The legal ground for processing your email address for this purpose is based on IAPCO 2025's legitimate interest in protecting the security of your account.
- 2. IAPCO 2025 also processes your email address for the purpose of sending you important information/reminder/notification about your registration, such as the reminder of important dates, preconference notification. The legal ground for processing your email address and name for these purposes is IAPCO 2025's legitimate interest in providing you sufficient information and supporting you to complete the registration.
- 3. If you provide your opt-in consent to receiving marketing information from any conference or event organized by IAPCO 2025 and affiliated or related organizations, IAPCO 2025 will also process your email address for the purpose of sending you marketing information about the conference or event in question. The legal ground for processing your email address for this purpose is your consent. You may withdraw your consent at any time by sending email to <a href="mailto:registration@iapco2025.com">registration@iapco2025.com</a>
- 4. IAPCO 2025 also processes your email address to associate it with your registration account when you interact with our sponsorship/registration/speaker management/logistics arrangement. The legal ground for this processing is our legitimate interest in providing useful advices.



### B. When you pay the registration fee via IAPCO 2025 website

If you pay the registration fee on IAPCO 2025 website, then IAPCO 2025 will collect your name, mailing address and telephone number. We do not view or store your payment card information. A third party processes client credit card information when IAPCO 2025's delegates use a credit card to make a payment on a IAPCO 2025 website.

If you pay the registration fee or order by email with a credit card authorization form to IAPCO 2025, IAPCO 2025 will collect your name, mailing address, telephone number and credit card information.

## Purposes and legal grounds:

We collect your name, mailing address and telephone number, credit card information so we can process your payment and complete your registration and transaction. The legal ground for processing your name, mailing address and telephone number, credit card information for these purposes is performance of a contract and a registration. We also process your personal data as part of our fraud detection processes. The legal ground for processing your personal data for that purpose is our legitimate interest in protecting IAPCO 2025 and our customers from attempts to engage in fraudulent transactions.

### C. When you communicate with IAPCO 2025

When you interact with our sponsorship/registration/speaker management/logistics arrangements via email, telephone, social media or in person, we collect personal data such as your name, email address, phone number, mailing address, and organization name. To improve our service quality, subject to applicable laws, we may also record, review and analyze any feedback provided to us through voluntary customer surveys or emails. With your consent, our employees may contact you to reply your feedback.



### Purposes and legal grounds:

- 1. IAPCO 2025 uses this information to provide you with customer support and logistics arrangement to monitor the quality of customer services we provide to our delegates. The legal ground for processing this information for these purposes is IAPCO 2025's legitimate interests in providing quality services.
- 2. If you provide your opt-in consent to receiving marketing information from any conference or event organized by IAPCO 2025 and affiliated or related organizations, IAPCO 2025 will also process your email address for the purpose of sending you marketing information about the conference or event in question. The legal ground for processing your email address for this purpose is your consent. You may withdraw your consent at any time by sending email to <a href="mailto:registration@iapco2025.com">registration@iapco2025.com</a>

#### D. Device information

Devices are lots of things like:

- your computer
- your mobile devices like smartphone and tablet
- your voice-enabled device

We automatically collect some technical information from these devices and web browsers.

This might include:

- IP (internet protocol) address
- device ID
- app ID
- vendor ID

Your IP address and information about your device might be used to confirm your location. This is so that we can find out if you are accessing the services from inside or outside Taiwan, and to make your experience more relevant to where you live.



### E. Cookies Policy

We use cookies to gather your browsing history to learn about how you use our website, in order to improve your experience. By continuing to browse our site or click on "ACCEPT", you agree to our use of cookies. Most web browsers allow users to delete cookies or refuse to accept them; you may visit the help pages of your web browsers for instructions to do so. Some features of our website may not work properly if you delete cookies or refuse to accept them.

#### What are cookies

A cookie is a small piece of data sent from a website and stored on user's computer or hard drive of computer, by the user's web browser. With the cookies, it allows the website (and/or any third parties they work with) to recognize you and to work more efficiently. For more information about cookies, please visit: http://www.allaboutcookies.org/

## **Transferring Your Personal Data**

#### A. Transfer within IAPCO 2025

Transfers are made throughout IAPCO 2025, and also the conference secretariat, GIS Group (the Controller) and its subsidiaries to support its activities and/or services.

### B. Transfer to third parties

To facilitate your registration for the conference, your personal data will be transferred to hotels, airlines, travel agencies, insurance companies, our business partners, ground transportation service companies, and so on. If you do not agree to this clause, please indicate expressly. We will not provide our service as above mentioned in such case.



#### C. Transfer to other service providers

IAPCO 2025 uses cloud services from third parties to assist in sending emails. Those services track the activities associated with these emails, such as whether they were opened, whether links in the emails were clicked on. IAPCO 2025 uses this data to analyze the level of engagement with its emails.

#### D. Other disclosures

We may disclose personal data about you to others: (a) if we have your valid consent to do so; (b) to comply with a valid subpoena, legal order, court order, legal process, or other legal obligation provided that we promptly notifies you in writing of such demand for disclosure so that you, at your sole expense, may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of your personal data; (c) to enforce any of our terms and conditions or policies; or (d) as necessary to pursue available legal remedies or defend legal claims. We may also transfer your personal data to an affiliate, a subsidiary or a third party in the conference of any reorganization, merger, sale, joint venture, assignment, transfer or other disposition of all or any portion of IAPCO 2025, including, without limitation, in connection with any bankruptcy or similar proceeding, provided that any such entity that we transfer personal data to will not be permitted to process your personal data other than as described in this Privacy Policy without providing you notice and, if required by applicable laws, obtaining your consent.



## **Retention of Personal Data**

When you give us any personal information we'll let you know how long we'll hold it for. If we don't say anything we stick to these principles:

- We only hold your information for as long as we do the activities we told you about
- We think about what type of information it is, the amount collected, how sensitive it might be and any legal requirements
- We design our services so that we don't hold your information any longer than we have to
- We always think about the potential risk from anyone using or sharing this information without Permission

You may request to delete your personal data after the conclusion of the conference by sending an email to our Data Protection Officer at <a href="mailto:registration@iapco2025.com">registration@iapco2025.com</a>

## **Data Storage and Protection**

Your personal data are stored in a cloud-based central database at a third-party provider's location in Australia / Taipei and our local office and branch offices.

We're strongly committed to keeping you and your family's information safe. And to do this we design our services with your safety in mind. We also have dedicated teams to look after your information security and privacy.

At the same time, no service can be completely secure - if you have any concerns that personal information has been put at risk, please get in touch straight away.

## **Data Controller and Data Protection Officer**

Our data controller and data protection officer is located at 2F, No. 316, Wenchang Street, Xinyi District, Taipei, Taiwan and can be reached by email at <a href="mailto:registration@iapco2025.com">registration@iapco2025.com</a>

### **Your Rights**



If you reside in the European Union, you have the right under the General Data Protection Regulation to request from IAPCO 2025 access to and rectification or erasure of your personal data, data portability, restriction of processing of your personal data, the right to object to processing of your personal data, and the right to lodge a complaint with a supervisory authority. If you reside in United States of America and/or in Taiwan; the former resident have the right under HIPAA; the latter resident have the right under Taiwan's data protection act, to request access, modify, or delete your personal data. Outside of the European Union/United States of America/Taiwan, you may have similar rights under your local laws.

Please refer to this link for detailed GDPR regulations:

https://gdpr.eu/

Please refer to this link for detailed HIPAA regulations:

https://www.hhs.gov/hipaa/for-individuals/guidance-materials-for-consumers/index.html

Please refer to this link for detailed Taiwan's data protection act regulations:

https://law.moj.gov.tw/LawClass/LawAll.aspx?PCode=I0050021

Under certain conditions you also have the right to have your personal data that is stored by IAPCO 2025 blocked and deleted, unless IAPCO 2025 has to keep these data for legitimate business or legal purposes. For more information or request, you should contact the Data Protection Officer at <a href="mailto:registration@iapco2025.com">registration@iapco2025.com</a>