



## An Invitation

We encourage you to submit an abstract and showcase your innovative work, clinical practice, quality improvement initiatives, or technological advancements in vascular access.

This is your opportunity to share your work and insights with a professional audience and contribute to advancing the field.

## Key Dates:

**Abstract Submission Deadline:** 5:00pm AEST, Friday 14 March 2025.

**Notification of Acceptance:** Monday 14 April 2025.

**Early Bird Registration Deadline:** Sunday 1 June 2025.

## General Submission Requirements:

- Abstracts must be submitted in English and using the provided template.
- Submissions should present original work that has not been published in an English-language medical or nursing peer-reviewed journal or previously presented at more than one major conference. If your work has substantial new methodology or data/information, a revised abstract may be considered.
- Only the Presenting Author should submit the abstract.
- All communication regarding your abstract will be sent to the email address provided at submission. We recommend this be the Presenting Author's email.

## Formatting Guidelines:

Using format guidelines for abstracts ensures consistency, clarity, and professionalism, making it easier for reviewers to evaluate and compare submissions.

**Format:** Submit your abstract in Microsoft Word (.doc or .docx) format.

**Word Count:** Maximum 300 words (excluding title, author names, and affiliations).

**Title:** Use BLOCK CAPITALS.

**Text:** Single-spaced, Arial 11-point font.

**Authors:** List full names and underline the surname of the presenting author.

**Affiliations:** Include institution name, state, and country.

**Headings:** Write abstract text under the heading. No subheadings, underlining, or bold text within the abstract body.

**Spacing:** Leave one blank line before beginning the abstract text.

**Tense:** Use past tense for completed work. Avoid speculative language like "will be presented."

**Tables and Figures:** No graphs, diagrams, or complex tables. Simple tables are allowed.

**References:** Do not include references.

**Abbreviations:** Spell out all abbreviations at first use.

**Units:** Use the International System of Units (SI).

**Acknowledgments:** Supporting institutions may be acknowledged at the end of the text.



## Abstract Structure:

Use the Abstract Submission template, it has the following headings:

### **BACKGROUND**

[Provide context for your work, highlighting its significance and relevance to vascular access. This could include clinical challenges, innovative solutions, quality improvement initiatives, or technological advancements. Limit to 3-4 sentences.]

### **OBJECTIVES:**

[Clearly state the primary goal of your work, specify what you aimed to achieve]

### **METHODS:**

[Describe the approach used to conduct your work. This could include study design, implementation strategies, technology development, or process improvement steps]

### **RESULTS:**

[Summarise key outcomes or anticipated impacts, include any key data points or describe measurable benefits or preliminary insights]

### **CONCLUSIONS:**

[Discuss the implications of your work for practice, policy, or future research. Highlight how your findings contribute to advancements in vascular access, patient care, or healthcare systems]

## Registration and Attendance:

**Submitting an abstract does not register you for the conference.** Presenting authors must register and pay by the Early Bird deadline. Failure to do so will result in the abstract being withdrawn.

If the **Presenting Author** cannot attend, please notify us of an alternative presenter or withdraw the abstract. Alternative presenters must also register.

## Thank you

We look forward to receiving your submission and celebrating the advancements in vascular access together.

For any inquiries, please contact the Encanta Event Management via email at [events@encanta.com.au](mailto:events@encanta.com.au) or by phone at +61 8 9389 1488.