

## Terms and Conditions

By purchasing goods or services from Conferences and Events Limited for the **PPTA Leadership Summit 2025**, the customer is deemed to accept these Terms and Conditions. We may amend these Terms and Conditions at any time.

## COVID 19

If you have cold, flu or COVID-19 symptoms, stay at home and do not attend the conference. Conference & Events Ltd will endeavour to ensure a safe environment but no responsibility is accepted by Conference & Events Ltd if a Covid 19 outbreak occurs during, or as a result of, the conference. There is a risk of exposure to Covid 19 at any public event. By agreeing to these Terms and Conditions and attending the conference, you accept this risk. Conference & Events Ltd and PPTA will not be held liable for the results of sickness occurring as a result of attendance at the conference.

## Event Cancellation and Refund Policy

We understand that circumstances can change. At any point prior to the event you are welcome to contact us in writing to nominate a substitute delegate. Cancellations must be made in writing to the organising committee at [PPTAleadership@confer.co.nz](mailto:PPTAleadership@confer.co.nz). The booking deposit will be refunded if a registration cancellation is received before the 14 March 2025, less a processing fee of \$60. No refunds will be made for cancellations received after this date, including no-shows.

## Payments

Where payment is required full payment MUST be made at the time of registration. Once registration is received a confirmation email and tax invoice/receipt will be issued. Any accounts must be paid in full 7 days from the invoice date or 10 business days before the conference start date, whichever comes first. The organisers reserve the right, without notification, to cancel outstanding registrations any time after 7 days from the date of a tax invoice being sent. If payment is not received prior to the **PPTA Leadership Summit 2025** start date, attendance will be granted only after full payment is made via credit/debit card.

## Accommodation Policy

Accommodation must be booked via the link provided on the conference website. Conference & Events Ltd are not responsible for any of your accommodation booking and payments. Please ensure you read and understand the hotel's terms and conditions as they vary from one hotel to another. It is your responsibility to contact the hotel directly for any amendments or cancellation and all payments.

## Privacy Policy

By completing this registration form, you acknowledge that the details supplied by you may be made available to the **PPTA Leadership Summit 2025** Committee, the venue and accommodation providers (for the purposes of room bookings and **PPTA Leadership Summit 2025** related items only). Your details will be included in the delegate list unless you have indicated otherwise on the registration form.

## Insurance

It is strongly recommended and your responsibility to have insurance to cover medical, travel, and registration expenses in the event of unforeseen circumstances.

## Liability and warranty

The Consumer Guarantees Act 1993 applies to the sale of goods or services to consumers. If the goods or services are acquired for a business, then our liability is limited to the contract price.

## Disclaimer

The convenors reserve the right to change activities, topics and presenters where necessary. Neither the organisers (Conferences & Events Ltd) nor the convenors shall be liable for any loss caused by the cancellation or abandonment of the event where such cancellation is due to Force Majeure. The term "Force Majeure" means any circumstance beyond the reasonable control of the organisers including but not limited to war, hostilities (whether war be declared or not), terrorism, aircraft hijacking, military operation, riot, civil war, rebellion, civil commotion or unrest, natural disasters, Acts or Regulations of government, refusal to grant visas, explosions, transport delays, transport difficulties and the insolvency of airline carriers. The organisers will use all reasonable efforts to conduct the event despite the intervention or occurrence of any such cause. Attendees are advised that photographs and videos may be taken during the event and reproduced for promotional purposes.