

Terms and Conditions

By purchasing goods or services from Conferences and Events Limited for the **10th biannual conference series on Advanced Materials and Nanotechnology 2023**, the customer is deemed to accept these Terms and Conditions. We may amend these Terms and Conditions at any time.

Event Cancellation and Refund Policy

We understand that circumstances can change. At any point prior to the event you are welcome to contact us in writing to nominate a substitute delegate at no extra charge. A full refund less a \$100 service fee will be issued for cancellations received on or before **Tuesday 20 December 2022**. No refunds will be issued after **Tuesday 20 December 2022**. Non-payment does not constitute cancellation.

Payments

Full payment **MUST** be made at the time of registration. Once registration is received a confirmation email and tax invoice/receipt will be issued. Any accounts must be paid in full 7 days from the invoice date or 10 business days before the conference start date, whichever comes first. Early bird registrations must be paid by **Tuesday 20 December 2022** or the full registration fee will be charged. The organisers reserve the right, without notification, to cancel outstanding registrations any time after 7 days from the date of a tax invoice being sent. If payment is not received prior to the **10th biannual conference series on Advanced Materials and Nanotechnology 2023** start date, attendance will be granted only after full payment is made via credit/debit card.

Registration Credit Card Payments

We will neither collect nor store your credit card details. On the registration form, you will be directed to use the credit card payment facilities provided by Windcave. Windcave makes the following statement on security: *"Windcave is committed to data security. Windcave uses a variety of technologies and procedures to help protect personal information from unauthorized access, use or disclosure. For example, Windcave stores the data in computer servers with limited access that are located in controlled facilities secured by advanced surveillance and security technology. When Windcave transmits sensitive information (such as a payment card number), Windcave protects it through the use of encryption, such as the Secure Socket Layer ("SSL") protocol. Credit card details stored onsite are encrypted using 168bit 3DES encryption. Windcave is a level 1 certified PCI-DSS compliant provider."* 23 Oct. 19 You can read their full privacy policy [Click here](#)

Payments by credit card can be made with Visa or Mastercard and may incur a transaction fee.

COVID-19 and Payments

Our main aim is to hold an in-person conference in Rotorua from 7 – 10 February 2023. By this time, we expect that New Zealand's management of COVID-19 will put us in the fortunate position of being able to host major conferences and events, however we have seen that this can change very quickly and there is still a risk of disruption between now and the conference. If for reasons beyond the control of the registered attendee relating to COVID-19 (such as government-imposed lock downs or travel restrictions), please contact amn10@confer.co.nz to confirm the situation that is preventing you from being able to attend.

If restrictions in New Zealand prevent the event from being able to happen in-person on the planned dates, in the first instance organisers will consider postponement or shifting to a virtual format. In the unlikely case of the organiser having to make the decision to cancel the event, you will be fully refunded.

Accommodation Policy

Accommodation may be booked via the link provided on the conference website. Conference & Events Ltd are not responsible for any of your accommodation booking and payments. Please ensure you read and understand the hotel's terms and conditions as they vary from one hotel to another. It is your responsibility to contact the hotel directly for any amendments or cancellation and all payments.

Accommodation Credit Card and Cancellation Policy (For ibis and Novotel Bookings)

- Credit card numbers used for holding accommodation bookings.

The software used by Conferences and Events Ltd is a PCI DSS Compliant Credit Card Vault. The vault allows event organisers to safely capture and store attendees credit card details required to guarantee a hotel room

without the need to charge the card. The credit card vault is maintained in a separate Azure environment and protected by a third firewall and will only accept traffic from specified servers. The Credit Card Vault is not available externally. Each customer is given a unique encrypted key pair and all credit card data stored in the vault is double encrypted. Card data is automatically deleted 14 days after an event and all access to the Credit Card Vault is logged.

Delegates who need to cancel their accommodation booking must inform Conferences & Events Ltd in writing of their cancellation **before 4 January 2023**. Cancellations after this date will be charged either one night's accommodation or the full stay, at the discretion of the hotel. New booking requests made within 30 days of conference cannot be guaranteed. If individual hotel cancellation policies differ from the above, they will be outlined on your confirmation email.

Privacy Policy

By completing this registration form, you acknowledge that the details supplied by you may be made available to the **10th biannual conference series on Advanced Materials and Nanotechnology 2023** Committee, the venue and accommodation providers (for the purposes of room bookings and **10th biannual conference series on Advanced Materials and Nanotechnology 2023** related items only). Your details will be included in the delegate list unless you have indicated otherwise on the registration form.

Insurance

It is strongly recommended and your responsibility to have insurance to cover medical, travel, and registration expenses in the event of unforeseen circumstances.

Liability and warranty

The Consumer Guarantees Act 1993 applies to the sale of goods or services to consumers. If the goods or services are acquired for a business, then our liability is limited to the contract price.

Disclaimer

The convenors reserve the right to change activities, topics and presenters where necessary. Neither the organisers (Conferences & Events Ltd) nor the convenors shall be liable for any loss caused by the cancellation or abandonment of the event where such cancellation is due to Force Majeure. The term "Force Majeure" means any circumstance beyond the reasonable control of the organisers including but not limited to war, hostilities (whether war be declared or not), terrorism, aircraft hijacking, military operation, riot, civil war, rebellion, civil commotion or unrest, natural disasters, Acts or Regulations of government, refusal to grant visas, explosions, transport delays, transport difficulties and the insolvency of airline carriers. The organisers will use all reasonable efforts to conduct the event despite the intervention or occurrence of any such cause. Attendees are advised that photographs and videos may be taken during the event and reproduced for promotional purposes.

COVID-19 Health & Safety

Please see [Unite against COVID-19 \(covid19.govt.nz\)](https://www.covid19.govt.nz) for details on the latest government information regarding Covid 19. If you have cold, flu or COVID-19 symptoms, stay at home and do not attend the conference. Conference & Events Ltd will endeavour to ensure a safe environment but no responsibility is accepted by Conference & Events Ltd if a Covid 19 outbreak occurs during, or as a result of, the conference. There is a risk of exposure to Covid 19 at any public event. By agreeing to these Terms and Conditions and attending the conference, you accept this risk. Conference & Events Ltd and the MacDiarmid Institute will not be held liable for the results of sickness occurring as a result of attendance at the conference.