



# 5TH MEETING OF THE CAREC WORKING GROUP ON HEALTH



2-3 NOVEMBER 2023 | ALMATY, KAZAKHSTAN

## INFORMATION NOTE FOR ADB-SPONSORED PARTICIPANTS

### I. DATE AND VENUE OF THE MEETING

We look forward to your participation at the **5<sup>th</sup> Meeting of the CAREC Working Group on Health** which will be held on **2–3 November 2023** in Almaty, Kazakhstan. The venue is the InterContinental Almaty Hotel (Astana 1&2).

The **Side Meeting of Drug Regulatory Authorities** from Azerbaijan, Kyrgyz Republic and Tajikistan will be held on 2–3 November 2023 at Astana 3 in the same venue.

#### **Hotel Address:**

InterContinental Almaty  
181, Zheltoksan Street,  
Almaty, 050013  
Kazakhstan

Tel.: +7 727 250 5000, 258 2900

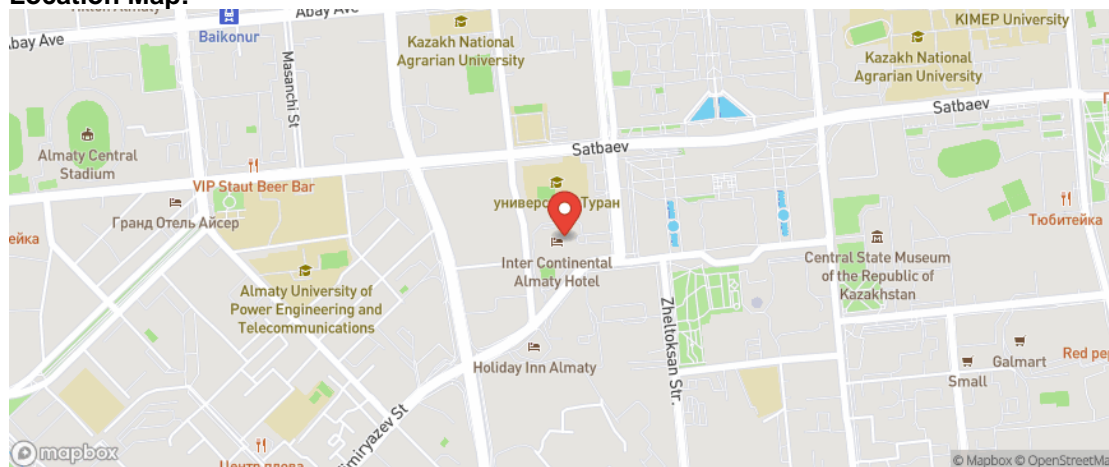
Fax: +7 727 258 2794

Website:

[https://www.ihg.com/intercontinental/hotels/gb/en/almaty/alaha/hoteldetail?cm\\_mmc=GoogleMaps--IC--KZ--ALAHA](https://www.ihg.com/intercontinental/hotels/gb/en/almaty/alaha/hoteldetail?cm_mmc=GoogleMaps--IC--KZ--ALAHA)

Distance from Almaty International Airport International Airport to InterContinental Almaty Hotel is approximately 23.5 km or about a 38-minute journey by taxi/car.

#### **Location Map:**



#### **Contact persons in Intercontinental Almaty Hotel:**

##### **For meeting arrangements**

##### **Ainaz Kairollakzy**

Meeting and Event Sales Coordinator

InterContinental Almaty

Email address: [ainaz.kairollakzy@interconti-almaty.kz](mailto:ainaz.kairollakzy@interconti-almaty.kz)

Contact number: +7 701 952 5652

##### **For hotel accommodations**

##### **Sophya Ilyassova**

Assistant Sales & Marketing Director

InterContinental Almaty

Email address: [sophya.ilyassova@interconti-almaty.kz](mailto:sophya.ilyassova@interconti-almaty.kz)

Contact number: +7 701 783 4676

**For airport transfer****Temirlan Zhanadilov**

Chief Concierge

InterContinental Almaty

Email address: [consierge@interconti-almaty.kz](mailto:consierge@interconti-almaty.kz)

Contact number: +7 727 250 5000, 258 2900

**II. CAREC HEALTH MEETING SECRETARIAT**

Relevant information about the meeting will be uploaded on the EventsAir website. The link will be shared with countries in due course.

For any inquiries, please contact the Meeting Secretariat:

For guidance on technical content, event's objectives, sessions and presentations	<ul style="list-style-type: none"> <li>- Ms. Kirthi Ramesh, Social Sector Specialist, Human and Social Development Sector Office, Sectors Group, ADB (SG-HSD) (<a href="mailto:kramesh@adb.org">kramesh@adb.org</a>)</li> <li>- Ms. Rosebelle Azcuna (Consultant), ADB (<a href="mailto:rosebelle_92@yahoo.com">rosebelle_92@yahoo.com</a>)</li> <li>- Ms. Martina Merten (<a href="mailto:info@martina-merten.de">info@martina-merten.de</a>) for country presentations</li> </ul>
For confirmations, hotel bookings and background materials	<ul style="list-style-type: none"> <li>- Ms. Sarah Cueno, TA Coordinator (Consultant), ADB (<a href="mailto:scueno.consultant@adb.org">scueno.consultant@adb.org</a>)</li> <li>- Copied to: Ms. Guldana Sadykova, Senior CAREC RCC for Kazakhstan (<a href="mailto:gsadykova.consultant@adb.org">gsadykova.consultant@adb.org</a>); contact number: +7 701 513 7126</li> </ul>
Visa Assistance	<ul style="list-style-type: none"> <li>- Ms. Almagul Yeskendiroya, Events Management Expert (RP), ADB (<a href="mailto:ayeskendiroya.consultant@adb.org">ayeskendiroya.consultant@adb.org</a>); contact number: +7 701 786 2679</li> <li>- Copied to: Mr. Yevgeniy Bulayev (<a href="mailto:ybulayev.contractor@adb.org">ybulayev.contractor@adb.org</a>)</li> </ul>
For flight bookings, and airport transfers	<ul style="list-style-type: none"> <li>- Ms. Almagul Yeskendiroya, Events Management Expert (RP), ADB (<a href="mailto:ayeskendiroya.consultant@adb.org">ayeskendiroya.consultant@adb.org</a>); contact number: +7 701 786 2679</li> </ul>
Inquiries on ADB sponsorship and distribution of allowances	<ul style="list-style-type: none"> <li>- Ms. Madeline Dizon, Project Analyst, SG-HSD (<a href="mailto:mdizon@adb.org">mdizon@adb.org</a>)</li> </ul>

Please copy Ms. Sarah Cueno ([scueno.consultant@adb.org](mailto:scueno.consultant@adb.org)) in all your communications so we can coordinate your requests.

**III. MEETING ARRANGEMENTS****Hybrid: Onsite or virtual participation**

The meeting will generally be held onsite. For participants who will not be able to join the meetings onsite, ADB will send zoom link to registered participants. Please indicate in the registration form to be submitted to ADB if you will be joining virtually. Interpretation to Russian/English language will also be provided thru Zoom.

**IV. LANGUAGE**

The meetings will be conducted in English language and translated to Russian.

**V. DRESS CODE**

Formal or business casual attire is advised for the meetings.

## VI. ADB SPONSORSHIP FOR CAREC COUNTRIES

### A. HOTEL INFORMATION

ADB will book a maximum of 3 nights hotel accommodation in **Intercontinental Almaty**, with Classic Single Room category for each CAREC nominated official (maximum of 3 officials per country, except for Azerbaijan, Kyrgyzstan and Tajikistan that will have a total of 5 officials - two additional participants each for the side meeting). The number of nights will be confirmed upon booking of flights.

- The room is inclusive of daily buffet breakfast and Wi-Fi internet access.
- Incidental charges (laundry, room service, telephone calls, mini bar, etc.) will be charged to individual account and should be settled personally upon departure.
- Check-in time is 14:00. Check-out time is 12:00.

For participants from Kazakhstan who are not based in Almaty, hotel accommodation will be provided as well.

### B. AIRPORT TRANSFER

ADB will arrange and pay for the airport pick-up and drop-off once the flight bookings have been finalized. Nominated CAREC participants from the same country will have the same flight itinerary and ADB will arrange one (1) to two (2) vehicle(s) per country depending on confirmed number of delegation to fetch and drop them off at the airport.

### C. TRAVEL INFORMATION: VISA

The Kazakhstan Resident Mission can provide assistance to acquire a visa. Passports must be valid for more than 6 months by the time of travel in November.

Some countries are exempt from visas (please refer to details below). Please contact the visa focals for inquiries.

The Visa Information can be accessed thru the link:

<https://www.gov.kz/memleket/entities/mfa/press/article/details/6764?lang=en>

[https://egov.kz/cms/en/articles/visa\\_regime\\_for\\_foreigners](https://egov.kz/cms/en/articles/visa_regime_for_foreigners)

Countries exempted from visa:

- D – diplomatic passport
- S – service/official passport
- N – ordinary passport

№	Country	Visa regime on passport types		
		D	S	N
1.	Australia	visa free until 30 days	visa free until 30 days	visa free until 30 days
2.	Austria	visa free until 30 days	visa free until 30 days	visa free until 30 days

3.	Azerbaijan	visa free until 90 days	visa free until 90 days	visa free until 90 days
4.	Albania	visa free until 90 days	visa free until 90 days	visa free until 90 days
5	Andorra	visa free until 90 days	visa free until 90 days	visa free until 90 days
6.	Argentine	visa free until 90 days	visa free until 90 days	visa free until 30 days
7.	Armenia	visa free until 90 days	visa free until 90 days	visa free until 90 days
8.	Bahrain	visa free until 30 days	visa free until 30 days	visa free until 30 days
9.	Belarus	visa free until 90 days	visa free until 90 days	visa free until 90 days
10.	Belgium	visa free until 90 days	visa free until 30 days	visa free until 30 days
11.	Bulgaria	visa free until 90 days	visa free until 90 days	visa free until 30 days
12.	Brazil	visa free until 90 days	visa free until 90 days	visa free until 30 days
13.	Vatican	visa free until 90 days	visa free until 30 days	visa free until 30 days
14.	United Kingdom	visa free until 30 days	visa free until 30 days	visa free until 30 days
15.	Hungary	visa free until 90 days	visa free until 90 days	visa free until 30 days
16.	Vietnam	visa free until 30 days	visa free until 30 days	visa free until 30 days
17.	Germany	visa free until 90 days	visa free until 30 days	visa free until 30 days
18.	Hong Kong	visa free until 14 days	visa free until 14 days	visa free until 14 days

19.	Greece	visa free until 90 days	visa free until 30 days	visa free until 30 days
20.	Georgia	visa free until 90 days	visa free until 90 days	visa free until 90 days
21.	Denmark	visa free until 90 days	visa free until 30 days	visa free until 30 days
22.	Israel	visa free until 90 days	visa free until 90 days	visa free until 30 days
23.	India	visa free until 30 days	visa free until 30 days	visa free until 14 days
24.	Indonesia	visa free until 30 days	visa free until 30 days	visa free until 30 days
25.	Iran	visa free until 30 days	visa free until 30 days	visa free until 14 days
26.	Ireland	visa free until 30 days	visa free until 30 days	visa free until 30 days
27.	Iceland	visa free until 30 days	visa free until 30 days	visa free until 30 days
28.	Spain	visa free until 90 days	visa free until 30 days	visa free until 30 days
29.	Italy	visa free until 90 days	visa free until 30 days	visa free until 30 days
30.	Canada	visa free until 30 days	visa free until 30 days	visa free until 30 days
31.	Qatar	visa free until 30 days	visa free until 30 days	visa free until 30 days
32.	Cyprus	visa free until 90 days	visa free until 90 days	visa free until 30 days
33.	China	visa free until 30 days	visa free until 30 days	visa free until 14 days
34.	Colombia	visa free until 30 days	visa free until 30 days	visa free until 30 days

35.	Korea	visa free until 90 days	visa free until 90 days	visa free until 30 days
36.	Kuwait	visa free until 90 days	visa free until 90 days	visa free until 30 days
37.	Kyrgyzstan	visa free until 90 days	visa free until 90 days	visa free until 90 days
38.	Latvia	visa free until 90 days	visa free until 30 days	visa free until 30 days
39.	Lithuania	visa free until 90 days	visa free until 30 days	visa free until 30 days
40.	Liechtenstein	visa free until 30 days	visa free until 30 days	visa free until 30 days
41.	Luxembourg	visa free until 90 days	visa free until 30 days	visa free until 30 days
42.	Malaysia	visa free until 30 days	visa free until 30 days	visa free until 30 days
43.	Maldives	visa free until 30 days	visa free until 30 days	visa free until 30 days
44.	Malta	visa free until 30 days	visa free until 30 days	visa free until 30 days
45.	Mexico	visa free until 90 days	visa free until 90 days	visa free until 30 days
46.	Moldova	visa free until 90 days	visa free until 90 days	visa free until 90 days
47.	Monaco	visa free until 30 days	visa free until 30 days	visa free until 30 days
48.	Mongolia	visa free until 90 days	visa free until 90 days	visa free until 90 days
49.	Netherlands	visa free until 90 days	visa free until 30 days	visa free until 30 days
50.	New Zeland	visa free until 30 days	visa free until 30 days	visa free until 30 days

51.	Norway	visa free until 90 days	visa free until 30 days	visa free until 30 days
52.	UAE	visa free until 90 days	visa free until 90 days	visa free until 30 days
53.	Oman	visa free until 30 days	visa free until 30 days	visa free until 30 days
54.	Poland	visa free until 90 days	visa free until 30 days	visa free until 30 days
55.	Portugal	visa free until 90 days	visa free until 30 days	visa free until 30 days
56.	Russia	visa free until 90 days	visa free until 90 days	visa free until 90 days
57.	Romania	visa free until 90 days	visa free until 90 days	visa free until 30 days
58.	Saudi Arabia	visa free until 30 days	visa free until 30 days	visa free until 30 days
59.	Serbia	visa free until 30 days	visa free until 30 days	visa free until 30 days
60.	Singapore	visa free until 30 days	visa free until 30 days	visa free until 30 days
61.	Slovakia	visa free until 90 days	visa free until 90 days	visa free until 30 days
62.	Slovenia	visa free until 90 days	visa free until 30 days	visa free until 30 days
63.	USA	visa free until 30 days	visa free until 30 days	visa free until 30 days
64.	Tajikistan	visa free until 90 days	visa free until 90 days	visa free until 90 days
65.	Thailand	visa free until 30 days	visa free until 30 days	visa free until 30 days
66.	Turkey	visa free until 30 days	visa free until 30 days	visa free until 30 days

67.	Uzbekistan	visa free until 30 days	visa free until 30 days	visa free until 30 days
68.	Ukraine	visa free until 90 days	visa free until 90 days	visa free until 90 days
69.	Philippines	visa free until 30 days	visa free until 30 days	visa free until 30 days
70.	Finland	visa free until 90 days	visa free until 30 days	visa free until 30 days
71.	France	visa free until 90 days	visa free until 30 days	visa free until 30 days
72.	Croatia	visa free until 30 days	visa free until 30 days	visa free until 30 days
73.	Czech Republic	visa free until 90 days	visa free until 30 days	visa free until 30 days
74.	Chile	visa free until 90 days	visa free until 90 days	visa free until 30 days
75.	Switzerland	visa free until 90 days	visa free until 30 days	visa free until 30 days
76.	Sweden	visa free until 30 days	visa free until 30 days	visa free until 30 days
77.	Ecuador	visa free until 30 days	visa free until 30 days	visa free until 30 days
78.	Estonia	visa free until 90 days	visa free until 30 days	visa free until 30 days
79.	Japan	visa free until 90 days	visa free until 90 days	visa free until 30 days
80.	UN	visa free until 30 days	visa free until 30 days	visa free until 30 days

#### **D. TRANSPORTATION - AIRFARE**

ADB will book the most direct and cost-effective route, by economy class. The tickets will be issued and emailed by ADB as mentioned above.



## E. DAILY SUBSISTENCE ALLOWANCE

ADB will provide daily subsistence allowance and lumpsum miscellaneous travel expense covering the 2-day event for the nominated CAREC officials attending the event. For participants from Kazakhstan who are not based in Almaty, daily subsistence allowance will be provided as well.

Allowances will be distributed on the second day upon registration preferably from 12:00-12:30 PM. Please look for **Ms. Madeline Dizon** at the registration desk. Kindly present and submit your original boarding pass(es) to ADB, ensure that you have signed the registration/attendance sheet and sign the acknowledgement receipt upon receipt of the allowance.

## F. MEALS

ADB will provide buffet lunch and snacks with coffee from 2–3 November 2023. A welcome dinner will be hosted by ADB at the Intercontinental Almaty Hotel on 2 November 2023. Please advise in advance if you have any dietary requirements (vegetarian, halal etc.).

## G. TRAVEL REQUIREMENTS FOR INTERNATIONAL TRAVELLERS

ADB will provide travel insurance with COVID-19 coverage for all ADB-sponsored participants through the Cigna Global Group Insurance Plan for Visitors (GGIPV). ADB will help in requesting the travel insurance from CIGNA and provide a copy to the nominated CAREC participants.

## VII. TIMEZONE AND WEATHER

Standard Time	(Two hours behind Manila)
Kazakhstan Observes Two Time Zones	Western Kazakhstan observes UTC + 5
	Eastern Kazakhstan observes UTC + 6
Average Temperature November	The weather is usually really cold with a gentle breeze, with temperatures ranging from 22—42°F (-5—5°C).