

SPG Constitution

Name

1. The name of the society shall be "The Sydney Protein Group" (hereinafter called "The Group").

Objects

2. The objects of the Group shall be:

(a) To encourage, stimulate and foster interest in all aspects of proteins amongst interested persons by:

i) The provision of a forum in which research and review papers may be presented for comment, criticism and discussion;

ii) The provision of opportunities for meeting others in related fields of interest and discussing matters of common interest.

(b) To print, publish, issue and circulate such written material as may be conducive to the promotion of the objects of the Group.

Application of Income

3. The income and property of the Group shall be applied solely towards the promotion of the objects of the Group and no portion thereof shall be paid or transferred directly or indirectly to members of the Group.

Membership

4. Any person with an interest in the study of proteins shall be eligible for membership. An individual will be considered a member if they have an active email address registered with the SPG Secretary.

Annual General Meeting

5. The Annual General Meeting of the Group shall be held each year. The day and time for the holding of the Annual General Meeting shall be determined by the Committee.

The yearly accounts made up to and ending the 30th of June shall be submitted to the Annual General Meeting and such meeting shall be competent to entertain and transact any business of the Group.

Special General Meetings

6. The Committee may, wherever it is considered necessary for a special purpose, and shall, upon requisition in writing of not less than four members, call a Special General Meeting and such Special General Meeting will be held within a month of the Secretary receiving the requisition herein referred to. The requisition shall state the purpose for which the meeting is to be called and no other subject shall be discussed at the meeting.

Convening of meetings

7. At least 14 days notice in writing of general meetings shall be given by posting a copy of the notice in a conspicuous place and posting a copy to each member at his/her address. Such notice shall

state the time, place and nature of the meeting and shall set forth the nature of the business to be transacted. No business other than that of which notice has been given herein provided shall be conducted at such meeting.

Procedure at meetings

8. At all general meetings the President shall be chairman and in his/her absence the Secretary or such member as is appointed by the committee. At such meetings each member present and not in arrears with his/her subscription or any other amount due to the Group shall have one vote and in the event of an equal number of votes being cast for and against a motion the chairman shall have a casting or second vote. Voting shall be by a show of hands or if required by any members by ballot.

Quorum

9. At all general meetings the quorums shall be six members present and entitled to vote.

Management

10. The management of the Group shall be vested in the Committee consisting of not less than four members of the Group. The President, Secretary, Treasurer and Communications Officer shall be ex-officio members of the Committee.

Election of Officers

11. The President, Secretary, Treasurer, and Communications Officer positions shall be elected by the members at the Annual General Meeting. Committee members must step down after a four

year term. Committee members are eligible to seek reelection at the conclusion of a four year term. Any two members may in writing nominate another member as an Office Bearer. Such nominations shall be signed by each nominator and by the nominee indicating his/her willingness to stand for election and shall be in the hands of the Secretary at least 24 hours before the Annual General Meeting.

Casual Vacancies

12. The committee shall have power to appoint members to fill casual vacancies in any office. All office bearers elected pursuant to this clause shall retire at the next Annual General Meeting.

Secretary's duties

13. a) The secretary shall:

- keep a faithful record in a book of the business transacted at all meetings.
- keep a copy of this constitution.
- present a report to the Annual General Meeting.
- perform all duties imposed by the committee.
- be generally responsible for the proper performance of all duties by group members.

14. b) The Membership Officer shall keep a list of the names, addresses and other relevant details of all members.

Treasurer's duties

15. The Treasurer shall receive and disburse the monies of the Group as authorised by the committee. The Treasurer shall keep correct accounts of all such transactions and shall lodge in an approved bank all monies received by him and shall present at each meeting of the Committee a financial statement to date together with the bank documents and shall present a report and audited account to the Annual General Meeting. Cheques drawn on the bank account shall be signed by the Treasurer and by another office bearer. No cheque shall be drawn nor any payment made without the authority of the Committee.

Communications Officer's duties

16. The Communications Officer shall maintain all SPG social media accounts and keep the SPG website updated. The Communications Officer shall present an update at each meeting of the Committee on any account activity and updates. The Communications Officer shall uphold and advance the reputation of the SPG using social media by creating appropriate multi-media and digital content in a timely manner.

Committee meetings

17. The Committee of the Group shall meet from time to time to conduct and arrange the affairs of the Group. The quorum at such meetings shall be three members. Minutes of the proceedings of Committee Meetings shall be kept and shall be open for inspection by any member of the Group. The Committee may from time to time for such purposes as it may think fit appoint one or more of its members as a subcommittee.

Financial year

18. The financial year of the Group shall end on the 30th of June.

Indemnity of Office Bearers

19. Office Bearers of the Group who by authority of the Committee accept or incur any pecuniary liability on behalf of the Group shall be held indemnified by the Group against any personal loss in respect of such liability.

Amendment of constitution

20. No repeal, amendment or addition to the Constitution shall be made except by resolution at a general meeting. A resolution to repeal, amend or add to this constitution must be passed by a two-thirds majority of the members present at the meeting and entitled to vote.

Dissolution

21. If upon the winding up or dissolution of the Group there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Group, but shall be given or transferred to some other institution having objectives similar to the objects of the Group, and which shall prohibit the distribution of its income and property among its members to an extent at least as great as is imposed on the Group under clause "Application of Income" hereof, such institution to be determined by members of the group

at or before the time of dissolution and if effect cannot be given to the foresaid provision, then to some charitable object. The Sydney Protein Group is an affiliated Special Interest Group of ASBMB Incorporated.