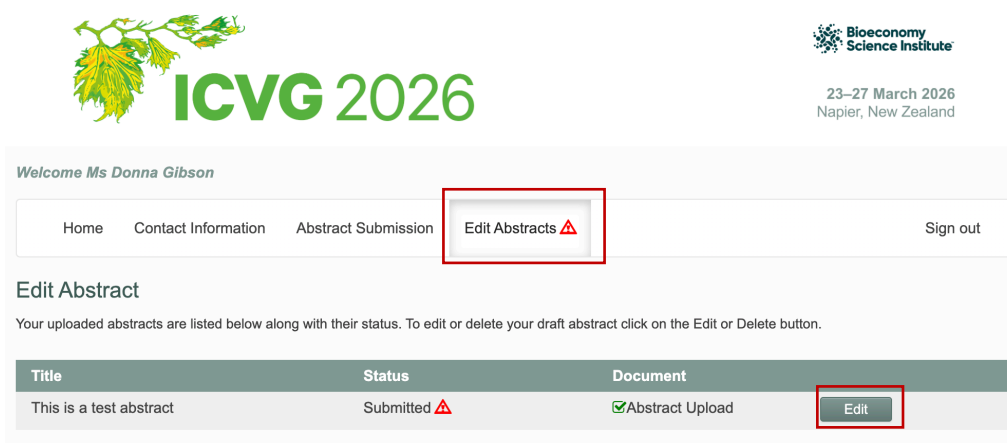


## Complete initial submission:




Follow the steps to submit your abstract via the portal using a temporary Word document at the Abstract Upload stage of the process.

## To replace the temporary abstract document:

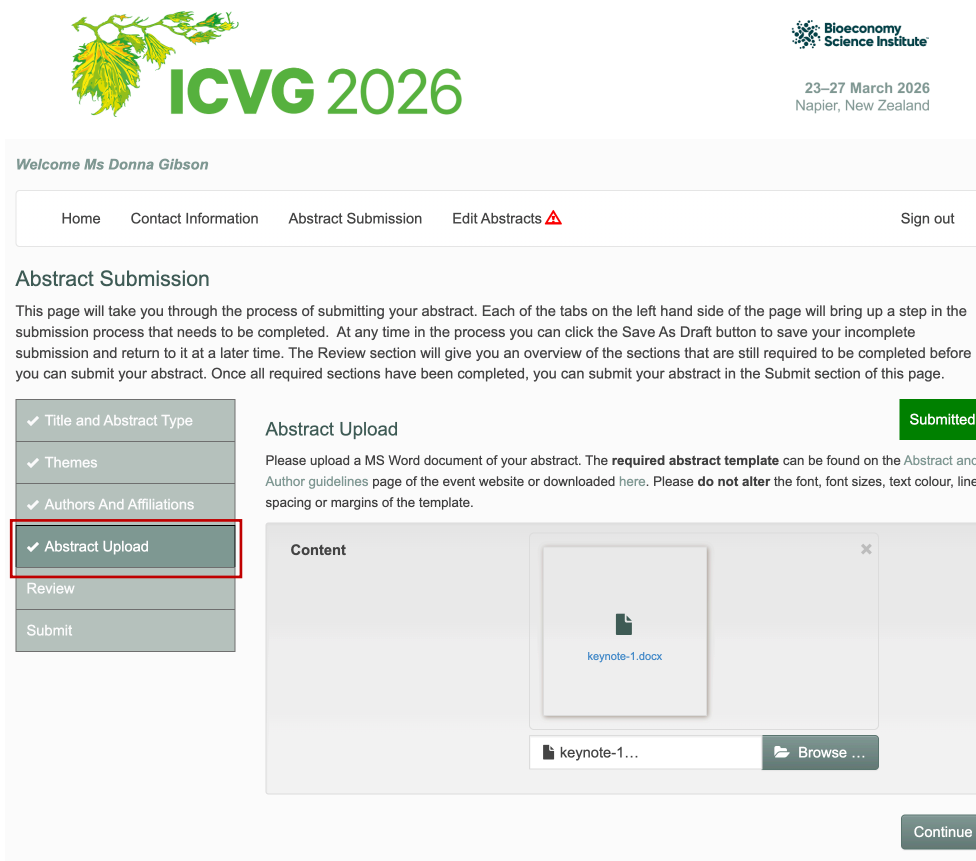
1. Log back in to the Abstract Submission Portal
2. Click on the Edit Abstracts tab then Click on the Edit button for the abstract you wish to replace



The screenshot shows the ICVG 2026 portal interface. At the top, there is a logo for ICVG 2026 and the Bioeconomy Science Institute. Below the logo, the text 'Welcome Ms Donna Gibson' is displayed. A navigation bar contains links: Home, Contact Information, Abstract Submission, Edit Abstracts (highlighted with a red box), and Sign out. Below the navigation bar, the 'Edit Abstract' section is shown. It contains a table with the following data:

Title	Status	Document
This is a test abstract	Submitted 	 Abstract Upload 

3. Click on Abstract upload in the left hand navigation panel



The screenshot shows the ICVG 2026 portal interface. At the top, there is a logo for ICVG 2026 and the Bioeconomy Science Institute. Below the logo, the text 'Welcome Ms Donna Gibson' is displayed. A navigation bar contains links: Home, Contact Information, Abstract Submission, Edit Abstracts (highlighted with a red box), and Sign out. Below the navigation bar, the 'Abstract Submission' section is shown. It contains a list of steps: Title and Abstract Type, Themes, Authors And Affiliations, Abstract Upload (highlighted with a red box), Review, and Submit. The 'Abstract Upload' step is selected, and the 'Submitted' status is shown. The 'Abstract Upload' section contains a text box with instructions: 'Please upload a MS Word document of your abstract. The **required abstract template** can be found on the Abstract and Author guidelines page of the event website or downloaded [here](#). Please **do not alter** the font, font sizes, text colour, line spacing or margins of the template.' Below the text box, there is a 'Content' area with a file upload interface. It shows a file named 'keynote-1.docx' and a 'Browse ...' button. A 'Continue' button is located at the bottom right.

- Click on the grey x to the right of the document thumbnail to delete the current document

Abstract Upload

Submitted

Please upload a MS Word document of your abstract. The **required abstract template** can be found on the [Abstract and Author guidelines](#) page of the event website or downloaded [here](#). Please **do not alter** the font, font sizes, text colour, line spacing or margins of the template.

Content

keynote-1.docx

✕

keynote-1... Browse ...

Continue

- Click on Browse > select your new document > click on Open

- Click on Continue

Abstract Upload

Submitted

Please upload a MS Word document of your abstract. The **required abstract template** can be found on the [Abstract and Author guidelines](#) page of the event website or downloaded [here](#). Please **do not alter** the font, font sizes, text colour, line spacing or margins of the template.

Content

Abstract-template ICVG-2025.docx

✕

Abstract-templat... Browse ...

Continue

- Complete the review and submission process.