

Pathology Update

Delegate Terms and Conditions

These Terms and Conditions apply to all face-to-face, online, and hybrid workshops, webinars, programs, courses, sessions, conferences, and other events organised by the RCPA (each, an Event), unless specific terms apply to that Event. Where there is any inconsistency, the Event-specific terms will prevail.

Risk and insurance. Registration does not include insurance of any kind and unless required by law, the College will not be liable for any other losses incurred by you as a result of the cancellation or rescheduling of an Event including any travel and accommodation expenses. It is strongly recommended that all delegates take out their own travel and medical insurance prior to coming to the Event.

1. Event Changes, Postponement and Cancellation

1.1 Cancellation by RCPA

If an Event is cancelled and not rescheduled, a full refund of the registration fee will be issued.

1.2 Postponement by RCPA

If an Event is postponed and a delegate is unable to attend the Event at the rescheduled date, a full refund of the registration fee will be issued.

1.3 Program Changes

RCPA reserves the right to make reasonable changes to an Event, including changes to speakers, program content, venue, delivery format, pricing, or capacity. RCPA will use reasonable efforts to ensure that any changes maintain a standard equivalent to that originally advertised.

1.4 Cancellation Due to Insufficient Registration

RCPA reserves the right to cancel an Event where there are insufficient registrations. In this case, registered delegates will be notified, and a full refund of their registration fee will be issued. To the extent permitted by law, RCPA is not responsible for any travel, accommodation, or other costs incurred by delegates.

2. Delegate Cancellation, Transfers and Substitutions

2.1 Delegate Cancellations

Notice of cancellation must be provided in writing to pathologyupdate@rcpa.edu.au as soon as practicable.

Where a registration fee has been paid, the following refund terms apply:

- More than 60 days prior to the Event: a full refund, less a \$100 administration fee
- 60–30 days prior to the Event: 80% refund
- Less than 30 days prior to the Event: no refund

2.2 Substitutions

Where permitted, a delegate may nominate a substitute by providing written notice prior to the Event start date.

- The substitute must meet any applicable eligibility requirements
- Additional fees may apply (for example, where the substitute is not an RCPA member)
- Any additional fees must be paid prior to the Event

RCPA reserves the right to refuse entry to any substitute who has not been approved in advance or does not meet the eligibility requirements. No refunds will be issued for any registration fees paid by the original delegate.

2.3 Special Requirements

Where a substitute delegate has different dietary or accessibility requirements, it is the substitute delegate's responsibility to notify RCPA about that change. RCPA may be unable to accommodate these where less than five (5) Business Days' notice is provided. All requests must be in writing to pathologyupdate@rcpa.edu.au.

3. Intellectual Property

3.1 Ownership

All intellectual property rights in Event materials owned or created by RCPA, including event recordings, printed materials, and online content produced by RCPA, remain the property of RCPA or its licensors. Intellectual property rights in speaker presentations and other presenter-supplied materials remain the property of the respective speakers or rights holders. Any permission granted to RCPA to distribute,

publish, or make available presenter materials will be subject to the terms and duration agreed with the presenter and will not extend beyond the approved period.

3.2 Use of Materials

Event materials may not be copied, reproduced, distributed, published, or otherwise used, in whole or in part, without prior written consent from RCPA.

3.3 Recording

Photography, audio recording, screen recording, or transmission of Event content is not permitted without prior written consent from RCPA.

4. Filming, Photography and Recordings

4.1 Consent

Events may be filmed, photographed, or recorded by RCPA or its authorised representatives. By registering for and attending an Event, delegates consent to the use of their image, voice, or participation for educational, editorial, promotional, or publicity purposes, in print and digital formats.

4.2 Opt-Out

Delegates who do not wish to be filmed or photographed should notify RCPA via pathologyupdate@rcpa.edu.au prior to the Event. While reasonable efforts will be made to accommodate such requests, complete exclusion from recordings cannot be guaranteed.

5. General

5.1 Right of Refusal

RCPA reserves the right to refuse entry to, or remove from an Event, any delegate whose conduct is considered inappropriate, disruptive, or inconsistent with professional standards.

5.2 Costs

To the extent permitted by law, RCPA is not responsible for any travel, accommodation, or other costs incurred by delegates in connection with attending an Event.

Privacy Notice

RCPA collects and handles personal information in accordance with the Privacy Act 1988 (Cth) and the Australian Privacy Principles. Personal information is used for the administration and delivery of Events, including registration, communication, and accreditation. RCPA takes reasonable steps to protect personal information and may disclose it to service providers where necessary to deliver Events. Further information is available in [RCPA's Privacy Policy](#).

By registering for this Event, you acknowledge that your personal information will be collected and used for the purposes set out above and in accordance with the Privacy Policy.