

WA/SA/NT

2020 State & Territory Scientific Meeting **Mirror, Mirror, on the Wall**



31 JULY–2 AUGUST 2020

THE VINES RESORT, SWAN VALLEY, WA

FREE COMMUNICATIONS & POSTER PRESENTATIONS

Invitation and Application



**The Royal Australian
and New Zealand
College of Obstetricians
and Gynaecologists**
Excellence in Women's Health

A RANZCOG event



Free Communications & Poster Invitation & Guidelines

FREE COMMUNICATIONS & POSTER INVITATION

**2020 WA/SA/NT State & Territory Scientific Meeting
The Vines Resort & Country Club
Swan Valley, WA**

Friday 31st July, Saturday 1st August & Sunday 2nd August 2020

**Morning Session - Saturday 1st August 2020 - 10.00am to 10.30am
Afternoon Session - Saturday 1st August 2020 - 3.30pm to 4.00pm**

Dear Colleagues

You are invited to submit an abstract to be considered for presentation at one of the **Free Communications** sessions at the **2020 WA/SA/NT State & Territory Scientific Meeting on Saturday 1st August 2020**

The free communication and poster sessions are open to all medical students, all recent medical graduates, and all RANZCOG diplomates, RANZCOG core and advanced trainees, members, and fellows.

Presenters in a recognised RANZCOG training program and who are based in SA/NT are eligible for the prestigious O'Loughlin Medal. * If awarded, the O'Loughlin Medal this will be presented at the Gala dinner, which will be held Saturday evening at **Sittella Winery, Swan Valley**. There will be a SA/NT State & Territory Committee monetary prize issued for the overall best presentation which is open to all presenters.

The Tony McCartney Prize

The Tony McCartney Prize is open for a WA FRANZCOG Trainee or a WA Fellow of four years or less standing, for the overall best oral presentation on an obstetric or gynaecological topic and may be used by the recipient for any of the following purposes:

1. Assist in travel or conference related expenses to attend conferences or scientific meetings in Obstetrics and Gynaecology.
2. Assist in travel related expenses for the purposes of making a particular study in the disciplines of Obstetrics and Gynaecology.



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The value of the Tony McCartney Prize will be in the vicinity of \$1,500 depending on the return on investment of the principal held in Trust for the purpose of the Tony McCartney Prize.

Conditions:

The Tony McCartney Prize winner will be required to submit a report (The Report) of between 500 – 1,000 words of the use made of the Prize.

The College encourages submission of abstracts from medical students and recent medical graduates, in recognition of the increasing need to demonstrate research skills in the training application process. For inclusion, the Scientific Committee will require all submissions to meet a reasonable minimum standard, regardless of their source.

There may be competition for space in the Free Communication sessions. Please note due to time limitations there are only six vacancies for Free Communications presentations. The Organising Committee will endeavor to select the top six abstracts for presentation and their decision is final.

Presenters are encouraged to submit abstracts in advance of the deadline as late submissions will not be considered.

*For an award to be made in any given year, the standard of the best presentation must be in keeping with the prestige attached to the Tony McCartney Prize and O'Loughlin Medal.

Guidelines for the abstract are attached. The abstract, together with the completed abstract application form, should be forwarded to Claire Siddle, WA State Executive Officer by email wa@ranzcog.edu.au no later than **5pm Friday 13th March 2020**.

You will be informed by email on **Friday 17th April 2020** whether your abstract has been accepted. (Please provide a current email address).



Free Communications & Poster Invitation & Guidelines

The abstract application form is included together with this letter of Invitation. If you have any further questions please contact Claire Siddle, WA State Executive Officer, WA State Office.

Tel: 08 9381 4491

Email: wa@ranzcog.edu.au



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Guidelines for abstract

- Original research, audits, case reports or methodological outlines of proposed research studies will be considered.
- Submission of abstracts implies the author's agreement to publish the abstract in the meeting program handbook and other meeting literature as applicable.
- I understand I should not use my abstract or presentation as means of selling or promoting any commercial products or services.
- All submissions must be accompanied by a maximum 80-word biographical paragraph of the presenting author. Biographical details will be used by the session chair for introductions purposes and may also be published in meeting literature.
- Abstracts must be in electronic format in a word document, of not more than 250 words (excluding the title and author details) and be accompanied with the attached Application form.
- The required format for original research, audits, and case reports is a structured abstract as follows:

Title, author(s) and affiliation(s): A brief title, clearly identifying the subject of the paper, the author and the institution

Background: Brief statement of what of importance is known about the topic and in the context of your presentation, the key feature that you wish to address and that is not already known about the topic, and why it is important.

Aims: Brief statement of the overall aims and hypothesis, if applicable.



Free Communications & Poster Invitation & Guidelines

Methods: Laboratory or other techniques used, including statistical analysis. Outcome measures clearly stated.

Results: Statistically significant results and relevant negative data cited.

Conclusions: Referable to the aims of the study and may include suggestions for future action.

- The required format for methodological outlines of proposed research is a structured abstract as follows:

Title, author(s) and affiliation(s): A brief title, clearly identifying the subject of the paper, the author and the institution.

Background: Brief statement of what of importance is known about the topic and in the context of your presentation, the key feature that you wish to address and that is not already known about the topic, and why it is important.

Aims: Brief statement of the overall aim and hypothesis

Methods: Laboratory or other techniques used, including statistical analysis. Outcome measures clearly stated.

Limitations: What are the weaknesses of your study design, and why these were unable to be addressed?

Guidelines for presentations

- Presentations will be limited to ten minutes. Following each presentation one minute will be allowed for questions. These times will be rigidly adhered to.
- Presentations should be saved onto a USB. A PC laptop computer and data projector will be available.
- All presentations must be in Power Point and videos from platforms such as YouTube which require hi speed wi-fi are not permitted.
 1. A “rule of thumb” is 1 slide per minute = 5 slides (excluding title slide)
 2. Presentations are limited to 10 slides including title slide.
 3. Use a large font. (24pt best, no less than 18pt)
 4. Minimise clutter on your slides. Use key words and images, not whole sentences.



Free Communications & Poster Invitation & Guidelines

For all presenters

- Speak to the audience rather than reading from slides or from notes. This takes practice.
- Speak at a natural pace. Time yourself and reduce the content if you run over.
- You will not be able to get everything you want to say across in only 10 minutes – so prioritise your message.
- Be prepared to answer questions during your question time and also be available after the presentation for colleagues who may wish to discuss your presentation in more depth.

Abstracts may be submitted in the following areas of interest:

- General Gynaecology
- General Obstetrics
- Gynaecological Oncology
- Maternal Fetal Medicine
- Obstetrical and Gynaecological Ultrasound
- Reproductive Endocrinology and Infertility
- Urogynaecology

Abstracts will be reviewed by the Organising Committee and will be selected using criteria such as:

- Clarity and appropriateness of the design and methods
- Relevance and appropriateness of the results and analysis
- Originality and relevance of the discussion
- Overall quality of the abstract
- Presentation of new research findings
- Utilisation of new technology in obstetrics and gynaecology
- Papers that challenge current thinking in obstetrics and gynaecology

All papers should be presented by the person named in the program, except in the case of illness or other extenuating circumstances (approved by the Organising Committee).

Please note due to time limitations there are only six vacancies for Free Communications presentations. The Organising Committee will endeavor to select the top six abstracts for presentation and their decision is final.



Free Communications & Poster Invitation & Guidelines

Hard copy posters will be displayed on boards during the scientific meeting proceedings on Saturday 1 and Sunday 2 August 2020

Only one author per abstract can be nominated as the 'presenting author'

Please note that all presenters must register for the meeting and pay the appropriate registration fee upon confirmation of your Abstract being accepted by **Friday 8th May 2020**.

It will be assumed any presenter not registered by this date has withdrawn their abstract from the program.

Key Dates:

Friday 7 February 2020
Abstract Submission Opens
2020 WA/SA/NT State & Territory Scientific Meeting

Friday 13 March 2020
Deadline for receipt of abstracts

Friday 17 April 2020
Authors notified whether abstracts have been accepted

Friday 8 May 2020
Deadline for presenting authors to register

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I wish to submit a presentation:

TITLE OF PAPER

NAME:

Please print clearly in block letters

ADDRESS:

POST CODE _____

TELEPHONE: _____ EMAIL: _____

I am in the following category:

- Medical student
- Recent medical graduate (not in a training program)
- Diplomate of the RANZCOG

Free Communications Application Form



- Core trainee RANZCOG
- Advanced trainee RANZCOG
- Member RANZCOG
- Fellow RANZCOG
- For Core and Advanced Trainees ONLY, please check this box if you wish your presentation to be considered for the O'Loughlin Medal. ↑

Equipment: A PC Computer and Data Projector will be available to use.
Please bring your presentation on a USB.

DEADLINE FOR ABSTRACT SUBMISSION: Friday 13 March 2020 at 5pm

Please return this form with your Abstract to:

Ms Claire Siddle
RANZCOG State Executive Officer
Email: wa@ranzcog.edu.au

**SUCCESSFUL ABSTRACT APPLICANTS WILL BE NOTIFIED ON
Friday 17 April 2020**