

PROMPT Train the Trainer (T3) Course

8.00 am – 4.30 pm

MORNING PROGRAM

Time	Topic	Presenter/s																																																		
8.00 am – 8.15 am	Registration																																																			
08.15 (45 mins) Seminar room	Welcome and introduction <ul style="list-style-type: none"> PROMPT – What is it? Does it improve outcomes? Ice breaker exercise 																																																			
09.00 (25 mins) Seminar Room	Teamworking <ul style="list-style-type: none"> Evidence for training in teams Team working slides Team working checklists Team working exercise (10 mins) 																																																			
9.25 (20 mins) Seminar Room	Debriefing and Giving feedback <ul style="list-style-type: none"> Debriefing presentation Hints & tips 																																																			
9.45 – 10.05	Morning refreshments (provided)																																																			
10.05 (35 mins) Seminar Room	Mock debrief <ul style="list-style-type: none"> Practical session (inc video) 																																																			
10.40 (20 mins) Seminar room	Module Review and Drill Explanation <ul style="list-style-type: none"> Drill safety and instruction 																																																			
11.00 (1 hr 30 min) Teams move into simulation rooms and prepare for scenarios Teams will be shown how the scenario is set up	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th colspan="2" style="background-color: #d9ead3;">ROOM 1</th> <th colspan="2" style="background-color: #d9ead3;">ROOM 2</th> </tr> <tr> <th style="background-color: #d9ead3;">Time</th> <th colspan="2" style="background-color: #d9ead3;">Scenario</th> <th colspan="2" style="background-color: #d9ead3;">Scenario</th> </tr> </thead> <tbody> <tr> <td style="background-color: #d9ead3;">11.05</td> <td colspan="2" style="background-color: #d9ead3;">Both teams orientate to room</td> <td colspan="2" style="background-color: #d9ead3;">Both teams orientate to room</td> </tr> <tr> <td style="background-color: #d9ead3;">11.15</td> <td style="background-color: #d9ead3;">Team 1 Set up & observe</td> <td style="background-color: #d9ead3;">Team 2 Enact</td> <td style="background-color: #d9ead3;">Team 3 Set up and observe</td> <td style="background-color: #d9ead3;">Team 4 Enact</td> </tr> <tr> <td style="background-color: #d9ead3;">11.30</td> <td colspan="2" style="background-color: #d9ead3;">Debrief</td> <td colspan="2" style="background-color: #d9ead3;">Debrief</td> </tr> <tr> <td style="background-color: #d9ead3;">11.40</td> <td colspan="2" style="background-color: #d9ead3;">Debrief the debrief</td> <td colspan="2" style="background-color: #d9ead3;">Debrief the debrief</td> </tr> <tr> <td></td> <td colspan="2" style="background-color: #d9ead3;">Teams switch</td> <td colspan="2" style="background-color: #d9ead3;">Teams switch</td> </tr> <tr> <td style="background-color: #d9ead3;">11.55</td> <td style="background-color: #d9ead3;">Team 1 Enact</td> <td style="background-color: #d9ead3;">Team 2 Reset & observe</td> <td style="background-color: #d9ead3;">Team 3 Enact</td> <td style="background-color: #d9ead3;">Team 4 Reset & observe</td> </tr> <tr> <td style="background-color: #d9ead3;">12.10</td> <td colspan="2" style="background-color: #d9ead3;">Debrief</td> <td colspan="2" style="background-color: #d9ead3;">Debrief</td> </tr> <tr> <td style="background-color: #d9ead3;">12.20</td> <td colspan="2" style="background-color: #d9ead3;">Debrief the debrief</td> <td colspan="2" style="background-color: #d9ead3;">Debrief the debrief</td> </tr> </tbody> </table>			ROOM 1		ROOM 2		Time	Scenario		Scenario		11.05	Both teams orientate to room		Both teams orientate to room		11.15	Team 1 Set up & observe	Team 2 Enact	Team 3 Set up and observe	Team 4 Enact	11.30	Debrief		Debrief		11.40	Debrief the debrief		Debrief the debrief			Teams switch		Teams switch		11.55	Team 1 Enact	Team 2 Reset & observe	Team 3 Enact	Team 4 Reset & observe	12.10	Debrief		Debrief		12.20	Debrief the debrief		Debrief the debrief	
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12.30 pm – 1.00 pm	Lunch (provided)																																																			

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Afternoon program

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1.00 pm (10 mins)	Module Review and Drill Explanation <ul style="list-style-type: none"> Drill safety and instruction 																																																			
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2.30 – 2.45	Afternoon refreshments (provided)																																																			
2.45 (1.30 mins) Seminar Room	Local administration of PROMPT course and how to make the program work <ul style="list-style-type: none"> Setting up your in-house workshop Setting your own program Setting up scenarios CPD Accreditation Achieving multi-professional attendance Ideas from workshops run around Australia / NZ Successful Implementation <ul style="list-style-type: none"> Steps to successful implementation Identification of potential barriers Group Q&A 																																																			
4.15 – 4.30 pm	Evaluation, certificates & close																																																			