



RANZCOG SA/NT/WA STATE & TERRITORY SCIENTIFIC MEETING

2021 From Beginning to End

19 June 2021, Ayers House, Adelaide

FREE COMMUNICATIONS PRESENTATIONS

Invitation and Application





5 February 2021

FREE COMMUNICATIONS INVITATION **2021 SA/NT/WA State & Territory Scientific Meeting** **From Beginning to End**

Ayers House, Adelaide

North Terrace, Adelaide

Saturday 19 June, 2021

Morning Sessions: 10.00 to 10.30am

Afternoon Sessions: 2.00 to 2.30pm

Dear Colleagues

You are invited to submit an abstract to be considered for presentation at one of the ***Free Communications*** sessions at the **SA/NT/WA State & Territory Scientific Meeting - From Beginning to End** on **Saturday, 19 June 2021**.

The free communication sessions are open to all medical students, all recent medical graduates, and all RANZCOG diplomates, RANZCOG core and advanced trainees, members, and fellows.

Presenters in a recognised RANZCOG training program and who are based in SA/NT are eligible for the prestigious *O'Loughlin Medal*. * If awarded, the *O'Loughlin Medal* this will be presented at the Conference dinner, which will be held Saturday evening at **Ayers House, Conservatory**. There will be a *SA/NT State & Territory Committee* prize issued for the overall best presentation which is open to all presenters.

The College encourages submission of abstracts from medical students and recent medical graduates, in recognition of the increasing need to demonstrate research skills



in the training application process. For inclusion, the Scientific Committee will require all submissions to meet a reasonable minimum standard, regardless of their source.

There may be competition for space in the Free Communication sessions. **Please note** due to time limitations there are only 10 vacancies for Free Communications presentations. The Organising Committee will endeavor to select the top ten abstracts for presentation and their decision is final. Presenters are encouraged to submit abstracts in advance of the deadline as late submissions will not be considered.

* For an award to be made in any given year, the standard of the best presentation must be in keeping with the prestige attached to the *O'Loughlin Medal*.

Guidelines for the abstract are attached. The abstract, together with the completed abstract application form, should be forwarded to the RANZCOG Member Engagement Lead by email **no later than 5pm Friday 7 May 2021**.

You will be informed by email on Friday 14 May 2021 whether your abstract has been accepted. (Please provide a current email address).

The abstract application form is included together with this letter of Invitation. If you have any further questions please contact **Tania Back**, *Member Engagement Lead, SA/NT State & Territory Office*

Tel 08 8 7200 3437

Email tback@ranzcog.edu.au



FREE COMMUNICATIONS ABSTRACT GUIDELINES 2021 SA/NT/WA State & Territory Scientific Meeting

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Guidelines for abstract

- Original research, audits, case reports or methodological outlines of proposed research studies will be considered.
- Submission of abstracts implies the author's agreement to publish the abstract in the meeting program handbook and other meeting literature as applicable.
- I understand I should not use my abstract or presentation as means of selling or promoting any commercial products or services.
- All submissions must be accompanied by a maximum 80 word biographical paragraph of the presenting author. Biographical details will be used by the session chair for introductions purposes and may also be published in meeting literature.
- Abstracts must be in electronic format in a word document, of not more than 250 words (excluding the title and author details) and be accompanied with the attached Application form.
- The required format for original research, audits, and case reports is a structured abstract as follows:

Title, author(s) and affiliation(s): A brief title, clearly identifying the subject of the paper, the author and the institution.



Background: Brief statement of what of importance is known about the topic and in the context of your presentation, the key feature that you wish to address and that is not already known about the topic, and why it is important.

Aims: Brief statement of the overall aims and hypothesis, if applicable.

Methods: Laboratory or other techniques used, including statistical analysis. Outcome measures clearly stated.

Results: Statistically significant results and relevant negative data cited.

Conclusions: Referable to the aims of the study and may include suggestions for future action.

- The required format for methodological outlines of proposed research is a structured abstract as follows:

Title, author(s) and affiliation(s): A brief title, clearly identifying the subject of the paper, the author and the institution.

Background: Brief statement of what of importance is known about the topic and in the context of your presentation, the key feature that you wish to address and that is not already known about the topic, and why it is important.

Aims: Brief statement of the overall aim and hypothesis.

Methods: Laboratory or other techniques used, including statistical analysis. Outcome measures clearly stated.

Limitations: What are the weaknesses of your study design, and why these were unable to be addressed.

Guidelines for presentations

- Presentations will be limited to **five minutes**. Following each presentation *one minute* will be allowed for questions (*six minutes in total*). These times will be rigidly adhered to.
- Presentations should be saved onto a USB. A PC laptop computer and data projector will be available.
- All presentations must be in Power Point and videos from platforms such as YouTube which require hi speed wi-fi and not permitted.



1. A "rule of thumb" is 1 slide per minute = 5 slides (excluding title slide)
 2. Presentations are limited to 10 slides including title slide.
 3. Use a large font. (24pt best, no less than 18pt)
 4. Minimise clutter on your slides. Use key words and images, not whole sentences.
- For all presenters
 - Speak to the audience rather than reading from slides or from notes. This takes practice.
 - Speak at a natural pace. Time yourself and reduce the content if you run over.
 - You will not be able to get everything you want to say across in only 5 minutes – so prioritise your message.
 - Be prepared to answer questions during your question time and also be available after the presentation for colleagues who may wish to discuss your presentation in more depth.

Abstracts may be submitted in the following areas of interest:

- General Gynaecology
- General Obstetrics
- Gynaecological Oncology
- Maternal Fetal Medicine
- Obstetrical and Gynaecological Ultrasound
- Reproductive Endocrinology and Infertility
- Urogynaecology

Abstracts will be reviewed by the Organising Committee and will be selected using criteria such as:

- Clarity and appropriateness of the design and methods
- Relevance and appropriateness of the results and analysis
- Originality and relevance of the discussion



- Overall quality of the abstract
- Presentation of new research findings
- Utilisation of new technology in obstetrics and gynaecology
- Papers that challenge current thinking in obstetrics and gynaecology

All papers should be presented by the person named in the program, except in the case of illness or other extenuating circumstances (approved by the Organising Committee).

Please note due to time limitations there are only 10 vacancies for Free Communications presentations. The Organising Committee will endeavor to select the top ten abstracts for presentation and their decision is final.

Only one author per abstract can be nominated as the 'presenting author'. **Please note** that all presenters must register for the meeting and pay the appropriate registration fee upon confirmation of your Abstract being accepted and by the **28th May 2021**. It will be assumed any presenter not registered by this date has withdrawn their abstract from the program.

Key Dates:

Monday 1 February 2021

Abstract Submission Opens

2021 SA/NT/WA Scientific Meeting – From Beginning to End Registrations Opens

Friday 7 May 2021

Deadline for receipt of abstracts

Friday 14 May 2021

Authors notified whether abstracts have been accepted

Friday 21 May 2021

Deadline for presenting authors to register



RANZCOG SA/NT/WA STATE & TERRITORY SCIENTIFIC MEETING

2021 From Beginning to End

19 June 2021 Ayers House, Adelaide

FREE COMMUNICATIONS PRESENTATIONS

Application





FREE COMMUNICATIONS APPLICATION
2021 SA/NT/WA State & Territory Scientific Meeting
From Beginning to End
Saturday, 19 June 2021

I wish to submit a presentation:

TITLE OF PAPER

NAME

Please print clearly in block letters

ADDRESS:

POST CODE

TELEPHONE: _____ **EMAIL:** _____

I am in the following category:

- ☐ Medical student
- ☐ Recent medical graduate (not in a training program)
- ☐ Diplomate of the RANZCOG
- ☐ Core trainee RANZCOG
- ☐ Advanced trainee RANZCOG
- ☐ Member RANZCOG
- ☐ Fellow RANZCOG
- ☐ For **Core and Advanced Trainees ONLY**, please check this box if you wish your presentation to be considered for the O'Loughlin Medal.†

Equipment: A PC Computer and Data Projector will be available to use.
Please bring your presentation on a **USB**.

DEADLINE FOR ABSTRACT SUBMISSION: 5pm 7 MAY 2021

Please return this form with your Abstract to:

Ms Tania Back
RANZCOG Member Engagement Lead, SA/NT
First Floor, 213 Greenhill Road, EASTWOOD SA 5063
email tback@ranzcog.edu.au

SUCCESSFUL ABSTRACT APPLICANTS WILL BE NOTIFIED ON 14 MAY 2021

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