



## Expression of interest submission FAQ's

<b>When do submissions close?</b>	Submissions close on <b>Monday 13 January 2025.</b>
<b>Which streams are accepting expression of interest submissions?</b>	<p>The following streams are accepting expression of interest submissions:</p> <ul style="list-style-type: none"> <li>• Companion animal</li> <li>• Complementary Veterinary Medicine*</li> <li>• Dairy Cattle</li> <li>• Epidemiology, Food Safety, Animal Welfare and Biosecurity</li> <li>• Equine</li> <li>• Industry</li> <li>• Large Animal Veterinary Technicians</li> <li>• Lifestyle*</li> <li>• Sheep, Beef Cattle &amp; Deer</li> <li>• Veterinary Business</li> <li>• Veterinary Nursing</li> </ul> <p><i>*Please be aware that Complementary Veterinary Medicine and Lifestyle will not have dedicated streams at the conference. Expressions of interest accepted for Complementary Veterinary Medicine and Lifestyle will be integrated into other streams.</i></p>
<b>Are there any themes?</b>	<p>The Dairy Cattle stream has identified the following preferred topics and themes for their stream:</p> <ul style="list-style-type: none"> <li>• Applying technology in the field</li> <li>• Clinical skills – for vets young and old</li> <li>• Dairy genetics – an opportunity for vets to help farmer</li> <li>• Dairy farm efficiency and on-farm trials – progress and opportunities</li> </ul>
<b>When will I be notified of the outcome of my submission?</b>	You will be notified by email on the outcome of your submission on <b>Friday 31 January 2025.</b>
<b>Can I apply my expression of interest submission for multiple streams?</b>	Yes. Please email <a href="mailto:vetlearn@vets.org.nz">vetlearn@vets.org.nz</a> and we will action this for you.
<b>Am I limited by an amount of submissions?</b>	No. You can make multiple submissions.

<b>Can I submit multiple expression of interest submissions under one submission?</b>	No. If you have more than one expression of interest submission, please submit multiple submissions.
<b>Can I submit an expression of interest with a colleague?</b>	Yes. Please make this clear in your submission.
<b>Can I submit an expression of interest on behalf of someone else?</b>	Yes, you can but please make this clear in the submission.
<b>Can I submit a late expression of interest?</b>	Late expression of interest submissions will not be accepted.
<b>I submitted an expression of interest for 2024, will my login details work?</b>	No. If you made a submission in 2024, you will need to create a new account login for a 2025 expression of interest submission.
<b>How do I edit my draft expression of interest submission?</b>	In the submission portal: <ol style="list-style-type: none"> <li>1. Select the “My Submissions” tab.</li> <li>2. Select the blue Edit button next to the submission you would like to edit.</li> </ol>
<b>Can I edit my expression of interest submission once submitted?</b>	No, please email <a href="mailto:vetlearn@vets.org.nz">vetlearn@vets.org.nz</a> for any changes you to your submitted expression of interest.
<b>What are the expectations if my expression of interest submission is accepted?</b>	In the event your submission is accepted, you will be sent a speaker agreement.  Please be aware you: <ul style="list-style-type: none"> <li>• are expected to provide deliverables, including a short marketing summary, a paper (expanding on your expression of interest submission) for proceedings and a presentation.</li> <li>• will receive complimentary registration for the day you are speaking</li> <li>• will be expected to fund your own travel</li> <li>• will not be entitled to a speaker fee</li> <li>• agree to have your paper published in the conference proceedings and potentially the related Special Interest Branch publication.</li> </ul>
<b>My submission has been accepted, do I need to present at conference?</b>	Yes, you will be expected to present at the conference and you will be advised by email of the date and time you are speaking.
<b>My submission has been accepted, how long do I have to present at conference?</b>	You will be allocated either 15 minutes or 25 minutes to present at conference. This will be decided by the review panel and you will be notified of your allocated time to

	present if accepted. Your allocated time also includes Q&A time with the audience.
<b>My submission has been accepted, do I receive remuneration for my presentation at conference?</b>	No, you will only be entitled to receive complimentary registration for the day/s you are speaking.
<b>My submission has been accepted, do I receive complimentary registration?</b>	Yes, you will receive complimentary registration for the day/s you are speaking. You will be expected to cover the cost of any additional days of registration.
<b>My submission has been accepted, will my submission be used in the proceedings?</b>	<p>No, you will be expected to provide a paper of at least 500 words (excluding figures), to be used in the proceedings. Your paper may include headings such as:</p> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Methods</li> <li>• Results</li> <li>• Conclusions</li> </ul> <p>You will receive detailed instructions to guide you.</p>
<b>My submission has been accepted, do I receive reimbursement for my travel to conference?</b>	No, you will be expected to fund your own travel.