



TERMS & CONDITIONS OF ATTENDANCE

Acceptance of Terms and Conditions

You agree to the terms and conditions of attending the IAQ Infrastructure Assembly when you submit the delegate registration form to us.

Each delegate registration form submitted will be a separate and binding agreement between you and IAQ with respect to the participation in the Assembly.

Payment of registration fees

You warrant to pay the registration fees in accordance with the payment terms outlined in the registration form or on the tax invoice sent to you.

Payment must accompany all registrations and may be made by

- Credit Card
- Electronic funds transfer (via Invoice)

If paying via invoice, a remittance advice must also be forwarded by email to iaqassembly@nectarcc.com.au

Payment Policy

- Full payment is required within 14 days of the invoice date.
- Payment via invoice will not be available after 5th September 2025. Any registrations after that date must be paid via credit card. We will accept Mastercard, Visa and American Express for online payments - fees apply.
- If payment is not received by the closing date of the release of tickets, the price will default to the next release pricing.

Confirmation of Registration

- Registrations will be acknowledged by email to the address nominated during the registration process. A tax invoice will be attached to this email. If you have not received confirmation within seven days please contact iaqassembly@nectarcc.com.au

Registration Substitutions

- Fully paid registrations can be substituted for another person if you are no longer able to attend.
- Requests to substitute registrations must be communicated via email to iaqassembly@nectarcc.com.au. Requests are to include the new attendees first and last name, contact details including email and mobile, organisation and position and any dietary requirements we need to be aware of.
- Substitution requests can be made on or before 5 September 2025 at no extra charge.



- Substitution requests made after 5 September 2025 will incur an administration fee of \$150 per change which must be paid at the time of the substitution request

Shared Registrations

- There is one ticket per person. Tickets are for the full day and networking event. Tickets cannot be shared with other persons under any circumstances.

Cancellation policy

- Conference registrations can be cancelled and a refund of registration fees less a cancellation administration fee of \$250 will be made if written cancellation via aqassembly@nectarcc.com.au is received on or before 5 September 2025.
- All refunds will be made within 3 to 7 business days and if you have not received a refund within that time period, please contact us.
- No refunds will be given for cancellations received after 5 September 2025.

Privacy Policy

- Nectar Creative Communications (the contracted registration management company for the IAQ ASSEMBLY 2025) is concerned with the protection of your privacy. We acknowledge and abide by your obligations under the Australian Privacy Principles (APP) guidelines under the Privacy Act 1988 (Privacy Act). We securely store and handle your private information. Please visit our Website to view our Privacy Policy - [click here](#).

Conference App - Your Profile Information

Upon registration, your contact details including names, position and organisation will be updated on the Conference App where other delegates can view your profile and send a message via the app. You will have an opportunity to opt-out from this when you first log-in to the app. Your conference app log-in details will be sent to you prior to the conference.

Social functions

- The networking function ticket is included in the registration fee. Additional networking function tickets are available for purchase for guests accompanying a conference delegate. No refunds will be given for cancellation of additional networking function tickets after 5 September 2025.

Venue

You agree and consent to adhering to the rules, guidelines and recommendations set by the Venue during your participation in the Assembly.



Alterations to the program, cancellation or postponement of the conference/event:

- The IAQ Assembly 2025 and its organisers, Infrastructure Association of Queensland Inc, reserve the right to make alterations to the arrangements of conference/event as published, either before or during the conference/event.
- In the unlikely event of the conference/event being cancelled, a full refund will be made less any credit card fees. Liability will be limited to the registration fee paid by the delegate.
- In the event of it being found necessary, for whatever reason, that the conference/event is being postponed or the dates being changed, The IAQ Assembly 2025 and its organisers, Infrastructure Association of Queensland Inc, shall not be liable for expenditure, damage or loss incurred by the delegate.

Speakers' Views

Views expressed by the speakers are their own. The IAQ Assembly 2025 and its organisers, Infrastructure Association of Queensland Inc, cannot accept liability for advice given, or views expressed by any speaker at the conference/event or any material provided to delegates.

Insurance

- It is the responsibility of the delegate to arrange appropriate insurance cover in connection with their attendance at the conference/event.
- The IAQ Infrastructure Assembly 2025 and its organisers, Infrastructure Association of Queensland Inc, do not accept responsibility for any loss, costs, charges or fines incurred by delegates in the process of attending the conference.

Photography & Filming

- By submitting the delegate registration you and your nominated delegate(s) understand you may feature in images and videos taken during the Assembly.
- You consent, in perpetuity, to the Content being in the public arena, including but not limited to television, social media platforms, print media and electronic media and billboards (Mediums).
- You and your nominated delegate(s) acknowledge that they will not be given the opportunity to receive, inspect or approve the Content.
- We own, in perpetuity, all rights and interests in any intellectual property (including copyright in any document, or ownership of any invention, design, or trademark) that is created in the course of or in relation to the Content.
- By entering into this Agreement, you and your nominated delegate(s) consent to and give permission to us and our third parties to utilise the Content which may depict, record or refer to you including commercial use by us and/or our contractors, in perpetuity.
- Delegates who do not wish to be filmed or recorded should advise us via email at iaqassembly@nectarcc.com.au