



NAVIGATING NEW FRONTIERS

14 – 16 MAY 2025



DonateLife

2025 Abstract Guidelines

GUIDELINES FOR SUBMITTING A COMPETITIVE ABSTRACT IN THE FORM OF: ORAL PRESENTATION OR POSTER PRESENTATION

The theme for 2025 is “Navigating New Frontiers”. The conference provides an opportunity for clinicians across the donation, transplantation, organ, eye and tissue sectors to come together to learn and share ideas with this goal in mind.

The focus will be to share new initiatives, best practices, novel ideas and approaches and also to learn from international experience. The program will include opportunities for attendees to present in either the form of an oral presentation or poster presentation.

Submissions for presentations will occur in the form of a written abstract through the [submission portal](#) with submission options being for an oral presentation, poster presentation or either.

Abstract submissions are encouraged across the areas of donor identification, family approach, donor assessment and medical suitability, offer and allocation, retrieval, preservation, transplantation, wait list management and is inclusive of organ, eye and tissue donation and transplantation. Abstracts that focus on the conference subthemes of bridging gaps, breaking barriers and building capacity will be prioritized.

Abstracts must be submitted by Tuesday 25th February 2025. The authors of abstracts selected for inclusion in the program will be notified by early March.

GENERAL GUIDELINES ON SUBMITTING AN ABSTRACT

Abstracts submitted for the Donation and Transplantation Conference 2025 should:

- ✓ **Articulate succinctly the key message(s) you wish to communicate to conference delegates**
 - **Clearly identify** the subject matter or topic of your presentation



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- **Emphasize the key idea(s)** regarding the problem(s) or question(s) you wish to address
 - **Highlight** your central idea regarding the question(s)/problem(s)
 - **Outline** no more than three key points to your argument
- ✓ **Evoke interest** so that conference participants want to hear what you have to say
- **Select** a title that is captivating and will draw conference delegates
 - **Choose** the right pitch and language, i.e., use words that are understood by both specialists and non-specialists, avoiding jargon where possible
- ✓ **When submitting the abstract** make sure that you
- **Submit** your abstract **online** through the abstract portal website
 - **Be concise** - Abstracts should not exceed 250 words and must relate to one of the identified conference themes
 - **Select an interesting and engaging title** – no more than twenty (20) words
 - **Identify the presenter's name(s)** – identify which presenter is nominated for contact. Note that proxy delegations for successful abstract presenters will not be permitted
 - **Identify the presenter's contact details & bio** - Including institution, address, email address and telephone number as well as a short bio
 - **Provide an indication of preferred presentation format** (Oral Presentation or Poster presentation). Note – inclusion in a particular presentation format is at the discretion of the Program Committee
 - **Submissions may not be advertisements** of institutions as would be more typical of vendor or institution exhibits. Abstracts must be academic and/or professional in nature

SPECIAL INSTRUCTIONS

Oral Presentation Sessions

- Awards will be provided for the best poster and oral presentations
- Presentations will be 10 minutes with an additional 5 minutes for questions (15 minutes in total).
- The Program Committee reserves the right to adjust the presentation time in certain cases.



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- Presentations should be PowerPoint 2016+ in 16x9 (widescreen) format.
- Presenters should check into the speaker room with their PowerPoint presentation on a USB drive or laptop at least 3 hours prior to their session for uploading their talk. It is preferable that presenters email through their PowerPoint presentation at least 1 week prior to the event
- Audio-visual support will be available from the Melbourne Convention and Exhibition Centre.

Poster Presentation

- Awards will be provided for the best poster presentations
- Q & A poster session: Timing of this session will be confirmed when the program is final.
- The poster should be on display in the foyer for the duration of the conference and collected at the conclusion of the conference.
- The poster is to be printed by author in A0 size.

TERMS AND CONDITIONS OF SUBMITTING AN ABSTRACT

The below terms and conditions associated with abstract submissions must be read, understood and agreed to a point of online submission.

- Abstracts must be submitted online no later than the advertised deadlines by program committee.
- The acceptance of an abstract for the event does not imply any provision of registration for the event, nor any other costs associated with preparation or presentation of the abstract or presenter's attendance at the event.
- Authors agree to permit the event organisers' to publish the abstract in the online app and other event materials as required.
- If the author(s) have any commercial interests or associations that might pose a conflict of interest regarding this submission, they must be declared.
- You confirm the submission has been approved by all authors and is original work.
- It is at the program committee discretion, on the confirmed presentation type i.e. you may submit as an oral presentation however accepted as a poster presentation



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KEY DATES

Opening Date for Submissions: Monday 16th December 2024

Closing Date for Submissions: Tuesday 25th February 2025 at 11.59pm (AEST)

Notification Date for Submissions: All submissions will be carefully reviewed by the program committee and authors are expected to be notified of acceptance by early March 2025.

REVIEW CRITERIA

1. Originality – is this new work? is this filling a gap in our knowledge?
2. Relevance to the conference theme of ‘Navigating new frontiers’, how will this help the sector bridge gaps, break barriers and build capacity.
3. Focus on collaborative and inclusive practice
4. Quality of content – clear aim, method and results