



What I need to know when I give consent for my image or story to be used by IHC and IDEA Services.

IHC/IDEA Services Consent Form

What I need to know when I give my consent for my image or story to be used by IHC/IDEA Services in a booklet, newspaper, magazine, brochure, DVD, on the internet, in a fundraising newsletter, or on social media.

1. Please read the Frequently Asked Questions section. If you cannot find the answer you are looking for, please contact us.
2. Fill out both sides of the IHC/IDEA Services Consent Form.
3. Once you have filled out the form, send it to IHC Communications by post or scan and email it.

I am going to have my image taken, a story written, or a sound recording made of me. It may be used many times in booklets, newspapers, magazines, brochures, DVDs, fundraising newsletters, on the internet or on social media. My friends and other people will see me. It is okay for my image, story or recording to be used.

Are there any ways you **do not** want your image or story to be used?

.....

Date

Event

Name

Address

.....

Phone

Email

☐ I have read and understand this form or I have gained the required consent from a parent or guardian

☐ I submit my electronic signature and confirm my consent

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Who is the best person to contact about this image, story or sound recording?

Name

Role

Phone

Email

To send your consent form, or to find out more information about the use of your photo or story, please contact:

IHC Communications Team

National Office

Address: Level 15, 57 Willis Street, PO Box 4155, Wellington 6140

Freephone: 0800 442 442

Email: IHCComms@ihc.org.nz

Website: ihc.org.nz

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Frequently Asked Questions (Faq's)

IHC/IDEA Services uses images and stories to celebrate the success of people in our services.

Why do I need to sign a consent form?

Giving your 'consent' means that you are saying 'YES' to your image or story being used by IHC/IDEA Services.

How long can my image be used for?

5 years. If your image is in a booklet or a story, it might be around longer than 5 years.

I am worried you will use an image or story that makes me look bad. How can you make sure I won't be embarrassed by the image or story?

We will make sure that the image or story shows you in a good way.

What happens to the consent form? Where is it kept?

Your consent form is kept private and in a safe place at an IHC/IDEA Services office.

Can my image or story be used for different purposes?

Your image or story may be used for different purposes. It will always be a good match for the story or information that it is used with.

What if I do not want my image or story to be used anymore?

Contact IHCComms@ihc.org.nz

What if I am 18 years or over and I agree to my image or story being used, but my parent or guardian disagrees?

Anyone over the age of 18 is free to give their consent. This information is provided for you to make your own decision, and we will support your decision. If your parent, guardian, friend or supporter has any questions, then they are welcome to contact us.