

## Association Work Plan and Yearly Budget

### Background

- Review proposed.
- Simple – think about activities and / or events, the look and planning dates.
- Provide a plan to report against at Committee meetings and at your Association Annual General Meeting (AGM).
- Allows Committee members to know what you are thinking about.

### Process

- Suggest the Work Plan is discussed at your first Association meeting for the year.
- The Work Plan is included as part of your Minutes and updated as required (or at each of your Committee meetings).
- The Work Plan should be shared with your IHC members.
- Things to consider are could be timing and the budget for each activity and / or event. Use your previous activities and / or events as a guide.

The Association Plan also be found on the Association Portal under the “resources” tab.