

GOODS DELIVERY FORM

PLEASE ATTACH THIS FORM TO ALL BOXES, CARTONS, ETC, WHICH ARE TO BE DELIVERED TO THE HOTEL

\*\*Please note delivery’s accepted 48 hours prior to event start date \*\*

\*\*Loading Dock opening hours: Monday- Friday 0900-1200\*\*

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| **TO:** | **QT Gold Coast**  **LOADING DOCK**  **Pandanus Avenue**  **SURFERS PARADISE QLD 4217** |
| **ATTN:**  **Conference/ Event Name :** | **Conference / Banquets Department** |
| **Onsite Event Coordinator** | **Isabella Musso** |
| **FROM:** |  |
| **NUMBER OF ITEMS:**  **(1 OF 3; 2 OF 3, ETC)** |  |
| **CONTENTS:** |  |
| **FUNCTION DATE/S:** |  |
| **BOOTH NAME / BOOTH NUMBER**  **(if applicable):** |  |
| **COURIER AND CONSIGNMENT DETAILS:** |  |
| **YOUR CONTACT NAME:**  **YOUR CONTACT PHONE NUMBER:** |  |