



NATIONAL
BOYS'
EDUCATION
CONFERENCE

**2023 Sponsorship and
Exhibition Prospectus**

**DIVERSE
FOUNDATIONS
& FUTURES
OF BOYS'
EDUCATION**

NATIONAL **BOYS'**
EDUCATION
CONFERENCE **2023**

9 & 10 October 2023
The King's School Sydney

ABOUT THE CONFERENCE

On behalf of The King's School Institute, we are honoured to invite you to sponsor or exhibit at the National Boys' Education Conference (NBEC) 2023 - the leading education conference for teachers of boys in Australia. NBEC is a biennial conference, which provides educators with a unique opportunity to explore a range of interdisciplinary interests centred on promoting research in boys' education. By keeping informed of best-practice and considering future directions in learning and teaching, with a particular focus on how boys learn best, we are committed to raising crucial questions within the changing nature of today's learning environments.

The Conference, to be held at the King's School in North Parramatta NSW, will be comprised of two days of keynote and concurrent sessions on Monday 9 and Tuesday 10 October 2023. A welcome reception will be held on the afternoon of Monday, 9 October following the conclusion of Day 1, with the Headmasters Dinner (invitation only) to be held on the same evening in the Trophy Room at The King's School.

This year, the National Boys' Education Conference is delighted to invite those working in, and/or associated with the field of boys' education to come together under the 2023 conference theme: *Diverse Foundations and Futures of Boys' Education*.

The 2023 theme acknowledges the importance of creating inclusive learning environments that cater to the diverse needs of our students. The Conference aims to explore innovative approaches, strategies, and best practices to enhance the learning experiences of boys from various backgrounds.

As a Sponsor or Exhibitor, you will gain visibility and have multiple opportunities throughout the Conference to promote your brand, products and services directly to attendees. The National Boys' Education Conference 2023 can assist you with lead generation available within the Conference App, allowing you to gather more delegate data than before.

Welcome from the NBEC 2023 Scientific Committee:

Chair, Dr Dean Dudley | Director of The King's School Institute, The King's School

Dr Greg Elliott | Director Wellbeing, Catholic Schools Parramatta Diocese

Dr Adam Hendry | Assistant Principal – Learning, Parramatta Marist High School

WHY SPONSOR THE NBEC CONFERENCE?

This is an opportunity to strategically align your business with best practices in the delivery and outcomes of boys' education. You can increase brand awareness, generate sales leads, develop new and existing client relationships as well as to showcase your services directly to your target market.

All Sponsors and Exhibitors will:

- Have the opportunity to participate in a highly successful conference with a strong history and growing delegate participation.
- Be able to launch new products to key decision makers within the industry.
- Have unrivalled opportunity to meet commercial prospects face-to-face.
- Be able to show your product range in real-time, rather than by catalogue or word of mouth.
- Raise your profile in the field of boys' education and add value to your brand.
- Have your company promoted nationally through relevant conference publications and advertising.
- Add value to your marketing strategy and accelerate the buying process.
- Have the opportunity to increase sales and benchmark products and services against competitors.

Who are the delegates?

Over 400+ attendees including Teachers of boys from Independent, Catholic and Government schools will come together from across Australia and New Zealand for the biennial NBEC Conference.



THE KING'S SCHOOL INSTITUTE

The King's School Institute is the teaching and learning research laboratory of The King's School, in partnership with an Australian university. It is not only responsible for the professional learning needs of all staff within The King's School community, it also determines the efficacy of those programs and research-driven interventions undertaken by teachers with their students. The King's School Institute also provides a range of services to staff, including providing research syntheses, connection to best evidence practices, classroom-based research design, and opening up Higher Degree Research pathways.



THE KING'S SCHOOL

The King's School is Australia's oldest independent school and perhaps its best known. Founded in 1831 by command of King William IV of England, King's was established as a boys' school that would provide Australia with its next generation of leaders. Situated on 300 acres of beautiful parkland in the demographic centre of Sydney, King's has also endeavoured to give educational leadership by contributing richly to educational and social debate. Its teaching resources, particularly in the area of boys' education, boarding and the developing of leadership skills, are used around the world. A Pre-Kindergarten to Year 12 day and boarding school, King's combines the fine traditions of the past with a modern and contemporary curriculum.



KEYNOTE SPEAKER AT NBEC 2023

We are thrilled to announce that the keynote speaker for the National Boys' Education Conference 2023 is the highly respected Australian lawyer, academic, and activist, Noel Pearson.

As our conference opening keynote speaker, Noel Pearson will share his insights and perspectives on the challenges and opportunities facing Indigenous communities today, as well as his vision for a more equitable and just future for all Australians.

This conference will provide our attendees and sponsoring partners with a rare opportunity to hear from one of Australia's most influential and respected thought leaders, whose ideas and work has shaped the national conversation on Indigenous issues.

Noel Pearson, Indigenous Affairs Advisor

Prominent Indigenous leader Noel Pearson comes from the Guugu Yimidhirr community of Hopevale on the South Eastern Cape York Peninsula. Noel is one of Australia's most influential indigenous lawyers and activists and has, for many years, campaigned tirelessly on behalf of the Aboriginal people.

Noel is the founder of the Cape York Institute for Policy and Leadership, an organisation promoting the economic and social development of Cape York in Far North Queensland. He is also an Advisor for the Cape York Partnership (CYP), Chairman of Good to Great Schools Australia (GGSA).



CYP is an Indigenous policy reform and leadership organisation dedicated to empowering Cape York Indigenous people and encompasses the Cape York Institute, Cape York Enterprises, Djarragun College, Cape York Employment, Cape York Timber and Bama Services.

Good to Great Schools Australia supports schools to transition from poor to fair, fair to good and good to great. Good to Great Schools Australia's education program was developed by the Cape York Aboriginal Australian Academy (CYAAA). It is responsible for delivering significant improvements in literacy and numeracy.

Noel's goal is to enable Cape York's Indigenous people to have the capacity to choose the life they have reason to value by reinstating the rights of Aboriginal people to take responsibility for their lives.

As a land rights activist, Noel Pearson has been involved in many key Indigenous issues including as a member of the Indigenous Negotiating Team during the drafting of the Native Title Act in 1993. He also participated in the drafting of the Cape York Heads of Agreement. This historic agreement ensured an effective cooperative platform between Indigenous, conservation, mining and pastoral interests in Cape York.

In November 2014, Noel Pearson's powerful eulogy for Gough Whitlam at his state memorial service was hailed on social media as "one of the best political speeches of our time". In fact, one media commentator went so far as to say that, "... Pearson is, by a considerable distance, the best orator in Australia."



2023 SPONSORSHIP PACKAGES

ENTITLEMENTS BY SPONSORSHIP LEVEL

The below table provides an overview of the various sponsorship packages for quick reference and easy comparison. Detailed package information can be found on the following pages.

	PLATINUM Conference Sponsor	GOLD Conference Sponsor	GOLD Barista Coffee Cart Sponsor	SILVER Attendee App Sponsor	SILVER Welcome Reception Sponsor	BRONZE Delegate Lanyard Sponsor	BRONZE Keynote/ Stream Sponsor
Investment	\$9,500 + GST	\$8,000 + GST	\$8,000 + GST	\$6,500 + GST	\$6,500 + GST	\$5,000 + GST	\$5,000 + GST
Full Conference Registration incl. Welcome Reception	3	2	2	1	1	1	1
Exhibition Trestle Display	1	1	1	-	-	-	-
Workshop Session	✓	✓	✓	✓	✓	✓	✓
Display of Pull Up Banners	4	2	2	-	2	-	-
Additional Welcome Reception tickets	-	-	-	-	2	-	-
Address to Delegates	✓	✓	-	-	✓	-	-
Advertisement on Attendee App	✓	✓	-	✓	-	-	-
Push notifications on Attendee App	-	-	2	2	-	-	-
Sponsor Profile on Attendee App	✓	✓	✓	✓	✓	✓	✓
Access to delegate contact information via the Attendee App	✓	✓	✓	✓	✓	✓	✓
Recognition on select formality PPT holding slides	✓	✓	✓	✓	✓	✓	✓
Recognition in all Promotional Emails	✓	✓	✓	✓	✓	✓	✓
Opt-in Delegate List provided post-conference	✓	✓	✓	✓	✓	✓	✓



2023 SPONSORSHIP PACKAGES

PLATINUM CONFERENCE SPONSOR

\$9,500 + GST

Exclusive Package

Platinum sponsorship gives your organisation maximum exposure at the Conference. This exclusive opportunity provides your organisation with maximum branding and promotion, program involvement and business development opportunities.

Sponsorship entitlements include:

Registration

- Three (3) complimentary Full Conference Registrations, including Welcome Reception

Exhibition

- One (1) Exhibition Trestle Display

Program involvement

- Opportunity to provide a 5-minute address to delegates during the Opening Plenary session on day one of the Conference
- Guaranteed workshop session within the program, to display your latest offerings of hardware, software, tools, services, resources or books to the Conference audience
- Company logo displayed on select conference formality PowerPoint slides
- Inclusion in the Exhibitor Passport competition

Company branding and promotion

- Recognition as the **exclusive** Platinum Conference Sponsor
- Four (4) pull up banners displayed at the Conference (sponsor to provide)
- Logo and hyperlink on Supporters page of the Conference Website

- Sponsor profile included on the Conference App (allows for the inclusion of video content, promotional documents and links to your website or social media sites)
- One (1) logo advertisement banner on the Conference Attendee App with a hyperlink back to organisation website (upload of Sponsor logo)
- Sponsorship acknowledged in all conference promotional emails (company logo with hyperlink)

Business development opportunities

- Access to delegate contact information via the Conference Attendee App (allows for contact exchange, meeting invitations and exporting saved connections/sales notes)
- Opt-in Delegate list provided post-conference



2023 SPONSORSHIP PACKAGES

GOLD CONFERENCE SPONSOR

\$8,000 + GST

Exclusive Package

As the exclusive Gold Conference Sponsor, your organisation will be synonymous with industry best practice, supporting boys' education.

Entitlements include:

Registration

- Two (2) complimentary Full Conference Registrations, including Welcome Reception

Exhibition

- One (1) Exhibition Trestle Display

Program involvement

- Opportunity to provide a 5-minute address to delegates during the Opening Plenary session on day two of the Conference
- Guaranteed workshop session within the program, to display your latest offerings of hardware, software, tools, services, resources or books to the Conference audience
- Company logo displayed on select conference formality PowerPoint slides
- Inclusion in the Exhibitor Passport competition

Company branding and promotion

- Recognition as the **exclusive** Gold Conference Sponsor
- Two (2) pull up banners displayed at the Conference (sponsor to provide)
- Logo and hyperlink on Supporters page of the Conference Website

- Sponsor profile included on the Conference App (allows for the inclusion of video content, promotional documents and links to your website or social media sites)
- One (1) logo advertisement banner on the Conference Attendee App with a hyperlink back to organisation website (upload of Sponsor logo)
- Sponsorship acknowledged in all conference promotional emails (company logo with hyperlink)

Business development opportunities

- Access to delegate contact information via the Conference Attendee App (allows for contact exchange, meeting invitations and exporting saved connections/sales notes)
- Opt-in Delegate list provided post-conference



2023 SPONSORSHIP PACKAGES

GOLD BARISTA COFFEE CART SPONSOR

\$8,000 + GST

Exclusive Package

Coffee is an integral part of every Conference delegate's experience. By becoming the Barista Coffee Sponsor, your brand will be at the forefront of delegates minds when the caffeine kicks in. A barista coffee cart will be available in the exhibition area during all catering breaks.

Entitlements include:

Registration

- Two (2) complimentary Full Conference Registrations, including Welcome Reception

Exhibition

- One (1) Exhibition Trestle Display

Program involvement

- Guaranteed workshop session within the program, to display your latest offerings of hardware, software, tools, services, resources or books to the Conference audience
- Company logo displayed on select conference formality PowerPoint slides
- Inclusion in the Exhibitor Passport competition

Company branding and promotion

- Recognition as the **exclusive** sponsor of the Barista Coffee Cart
- Two (2) pull up banners displayed at the Barista Cart (sponsor to provide)
- Opportunity to provide branded disposable Coffee Cups, napkins etc. (sponsor to provide)
- Logo and hyperlink on the Supporters page of the Conference Website
- Sponsor profile included on the Conference App (allows for the inclusion of video content, promotional documents and links to your website or social media sites)

- Two (2) push notifications via the Conference Attendee App promoting the Coffee Cart
- One (1) Logo advertisement banner on the Conference Attendee App with a hyperlink back to organisation website (upload of Sponsor Logo)
- Sponsorship acknowledged in all conference promotional emails (company logo with hyperlink)

Business development opportunities

- Access to delegate contact information via the Conference Attendee App (allows for contact exchange, meeting invitations and exporting saved connections/sales notes)
- Opt-in Delegate list provided post-conference



2023 SPONSORSHIP PACKAGES

SILVER ATTENDEE APP SPONSOR

\$6,500 + GST

Exclusive Package

The Conference Attendee App provides all the important conference and program information in the palm of each delegate's hand. The Conference App will be a valuable resource onsite for all attendees, providing excellent exposure for your organisation.

Entitlements include:

Registration

- One (1) complimentary Full Conference Registration, including Welcome Reception

Program involvement

- Guaranteed workshop session within the program, to display your latest offerings of hardware, software, tools, services, resources or books to the Conference audience
- Company logo displayed on select conference formality PowerPoint slides
- Inclusion in the Exhibitor Passport competition

Company branding and promotion

- Recognition as the **exclusive** Silver Attendee App Sponsor
- Logo and hyperlink on the Supporters page of the Conference Website
- Sponsor profile included on the Conference App (allows for the inclusion of video content, promotional documents and links to your website or social media sites)
- One (1) Logo advertisement banner on the Conference Attendee App with a hyperlink back to organisation website (upload of Sponsor Logo)
- Sponsorship acknowledged in all conference promotional emails (company logo with hyperlink)
- Two (2) push notifications via the Conference Attendee App

Business development opportunities

- Your complimentary delegate will have access to delegate contact information via the Conference Attendee App (allows for contact exchange, meeting invitations and exporting saved connections/sales notes)
- Opt-in Delegate list provided post-conference



2023 SPONSORSHIP PACKAGES

SILVER WELCOME RECEPTION SPONSOR

\$6,500 + GST

Exclusive Package

Have exclusive naming rights to the opening networking event of the Conference. Sponsoring the Welcome Reception is a fantastic opportunity to promote your organisation in a relaxed environment.

Entitlements include:

Registration

- One (1) complimentary Full Conference Registration, including Welcome Reception
- Two (2) additional tickets to the Welcome Reception

Program involvement

- Exclusive 5-minute address to delegates at the Welcome Reception
- Guaranteed workshop session within the program, to display your latest offerings of hardware, software, tools, services, resources or books to the Conference audience
- Logo displayed on select conference formality PowerPoint slides

Company branding and promotion

- Recognition as the **exclusive** Silver Welcome Reception Sponsor
- Two (2) pull up banners displayed at the Welcome Reception venue (sponsor to provide)
- Logo and hyperlink on Supporters page of the Conference Website
- Sponsor profile included on the Conference App (allows for the inclusion of video content, promotional documents and links to your website or social media sites)
- Sponsorship acknowledged in all conference promotional emails (company logo with hyperlink)

Business development opportunities

- Your complimentary delegate will have access to delegate contact information via the Conference Attendee App (allows for contact exchange, meeting invitations and exporting saved connections)
- Opt-in Delegate list provided post-conference



2023 SPONSORSHIP PACKAGES

BRONZE DELEGATE LANYARD SPONSOR

\$5,000 + GST

Exclusive Package

This sponsorship opportunity offers prominent exposure of your organisation and logo. Each delegate will receive a lanyard when they register at the Conference and will be required to wear this for the duration of the event. Every delegate onsite will be wearing your branding, providing your company with great exposure.

Entitlements include:

Registration

- One (1) complimentary Full Conference Registration, including Welcome Reception

Program involvement

- Guaranteed workshop session within the program, to display your latest offerings of hardware, software, tools, services, resources or books to the Conference audience
- Logo displayed on select conference formality PowerPoint slides

Company branding and promotion

- Recognition as the **exclusive** Bronze Delegate Lanyard Sponsor
- Company logo alternated with NBEC logo on the Conference lanyard (single colour logo print)
- Logo and hyperlink on Supporters page of the Conference Website
- Sponsor profile included on the Conference App (allows for the inclusion of video content, promotional documents and links to your website or social media sites)
- Sponsorship acknowledged in all conference promotional emails (company logo with hyperlink)

Business development opportunities

- Your complimentary delegate will have access to delegate contact information via the Conference Attendee App (allows for contact exchange, meeting invitations and exporting saved connections)
- Opt-in Delegate list provided post-conference



2023 SPONSORSHIP PACKAGES

BRONZE KEYNOTE/STREAM SPONSOR

\$5,000 + GST

Multiple packages available

As a keynote speaker or conference stream sponsor, your organisation will be exposed to a large audience, associating you with leaders in the field of boys' education. Please visit our conference website for more information on our confirmed invited keynote speakers. This opportunity is subject to the approval of the speaker and committee.

Entitlements include:

Registration

- One (1) complimentary Full Conference Registration, including Welcome Reception

Program involvement

- Guaranteed workshop session within the program, to display your latest offerings of hardware, software, tools, services, resources or books to the Conference audience
- Recognition within the program next to the keynote/stream being sponsored
- Opportunity to introduce your sponsored keynote session/presenter
- Company Logo displayed on sponsor recognition and sponsored session formality PowerPoint slides

Company branding and promotion

- Logo and hyperlink on Supporters page of the Conference Website
- Sponsor profile included on the Conference Attendee App (allows for the inclusion of video content, promotional documents and links to your website or social media sites)
- Sponsorship acknowledged in all conference promotional emails (company logo with hyperlink)

Business development opportunities

- Your complimentary delegate will have access to delegate contact information via the Conference Attendee App (allows for contact exchange, meeting invitations and exporting saved connections)
- Opt-in Delegate list provided post-conference

**Stream sponsorship entitlement covers one session block on one day between either morning tea and lunch or lunch and afternoon tea.*



2023 TRADE EXHIBITION PACKAGE

TRADE EXHIBITION PACKAGE \$2,000 + GST

Multiple packages available

The Conference program has been designed in a way to maximise the opportunity for delegates to visit the exhibition during morning tea and lunch breaks. The trade exhibition will run from Monday 9 October - Tuesday 10 October 2023. All catering will be served within the trade exhibition area.

Trade Display Stand:

- 1 x trestle table (1.8m x 0.7m) in a 2.5m x 2.0m space
- 2 x chairs per table
- 1 x single 4amp power point per stand

Trade Stand Inclusions

- One (1) Exhibitor Staff Pass (exhibition access and catering only)
- Exhibitor profile included on the Attendee App (allows for the inclusion of video content, promotional documents and links to your website or social media sites)
- Logo and hyperlink on Supporters page of the Conference Website
- Inclusion in the Exhibitor Passport competition
- Access to delegate contact information via the Conference Attendee App (allows for contact exchange, meeting invitations and exporting saved connections/sales notes)
- Opt-in Delegate list provided post-conference

ADDITIONAL EXHIBITION STAFF

Catering is included in your exhibition package for up to one (1) staff member. Please note this registration does not include access to any conference sessions. If you have a complimentary exhibition stand as part of a sponsorship package, exhibitor staff passes are not included in your package. It is assumed your complimentary full conference registrants will staff your exhibition stand during breaks. Additional staff to man the exhibition stand can be purchased at \$50.00 per day, to cover the catering fees charged by the venue.

ONLINE EXHIBITOR INFORMATION PORTAL

The Online Exhibitor Portal, to be sent out approximately two months prior to the Conference, will provide you with all the information that you need in order to plan your attendance.

TRADE EXHIBITOR INSURANCE

In-person exhibitors should consult their own insurance company and/or broker for proper coverage of their exhibits and displays. In most cases, you will be able to extend your existing policy. Public Liability Insurance cover for your exhibition area must be taken out for a minimum of \$10,000,000 from the first day of bump in on Monday 9 October until the completion of bump out on Tuesday 10 October 2023.

A copy of your Public Liability Certificate of Currency must be uploaded to the Online Exhibitor Portal by no later than Friday 22 September 2023.

DO YOU NEED A CUSTOM PACKAGE TO MEET YOUR NEEDS?

We can work with you to create packages and commitment levels tailored to suit your marketing strategies that will help your company achieve the best results at the National Boys' Education Conference 2023.

If you would like to discuss custom packages, please contact:

Michelle Glasson

Conference Manager - NBEC 2023
GEMS Event Management Australia
on 0408 644 663 or email
mglasson@gemsevents.com.au
to discuss your ideas.



SPONSORSHIP EXHIBITION BOOKING FORM

Please complete this Booking Form and return to mglasson@gemsevents.com.au

Contact Person	
Position	
Company	
Postal Address	
Mobile	
Email	
Website	

SPONSORSHIP/EXHIBITION OPTIONS

Exhibition Package	Cost + GST	Quantity	Sub-Total
Trade Exhibition Booth (2.5m x 2m)	\$2,000	1	
Sponsorship Packages	Cost inc GST	Quantity	Sub-Total
Platinum Conference Sponsor	\$9,500	1	
Gold Conference Sponsor	\$8,000	1	
Gold Barista Coffee Cart Sponsor	\$8,000	1	
Silver Attendee App Sponsor	\$6,500	1	
Silver Welcome Reception Sponsor	\$6,500	1	
Bronze Delegate Lanyard Sponsor	\$5,000	1	
Bronze Keynote/Stream Sponsor	\$5,000	1	
Bronze Concurrent Stream Sponsor	\$3,300	1	
		Total	

TRADE DISPLAY LOCATION

The trade exhibition floor plan will be made available in the coming months. Exhibition spaces will be allocated in order that bookings are received.



TERMS AND CONDITIONS

A completed booking form is required to confirm your sponsorship or trade exhibition space booking.

- Exhibition space will be allocated on a 'first come, first served' basis.
- Payment does not have to accompany the booking form, however payment terms and conditions below must be adhered to else the space may be released for sale to another exhibitor.
- Upon receipt of the signed booking form, the Conference Organiser will confirm entitlements in writing and forward a booking confirmation along with a tax invoice.
- The full amount of the booking must be paid within 30 days from the date of invoice and by no later than 1 month prior to the Conference.
- For bookings within a month of the conference, the full amount of the booking must be finalised prior to the Conference commencement date. No exhibitor will be allowed to occupy the allocated exhibition space until all monies owing to the Conference Organiser are paid in full.
- All amounts are payable in Australian Dollars. Cheques must be made payable to GEMS Event Management Australia. Direct Debits are to be made to the account number listed on the bottom of the Tax invoice.
- All credit card payments will incur a credit card processing fee. Fees (as at 1 January 2023) are: American Express 1.73% + \$0.20 transaction fee, Mastercard: 0.87% and Visa 0.90%.
- All payments must include 10% Goods and Services Tax.
- Acceptance of sponsorship and exhibition bookings is at the discretion of the Conference Committee. All bookings are subject to approval by the Conference Committee.
- Sponsors/Exhibitors are not permitted to assign, sublet or apportion the whole or any part of their package/booked space unless prior consent in writing from the Conference Organisers is provided.
- All exhibitors must produce a valid Public Liability insurance Certificate of Currency for the period of the exhibition and this must be submitted to the Conference Organiser by Friday 22 September 2023.
- The Conference Organiser reserves the right in unforeseen circumstances to amend or alter the exact site or location of the stand and the exhibitor undertakes to agree to any alteration to the site or the space reallocated by the Conference Organiser.
- The Conference Organiser reserves the right to change the exhibition floor layout if necessary.
- The Conference Organiser agrees to provide the exhibitor with an Exhibition Manual.
- The Conference Organiser reserves the right to refuse any person including exhibitor staff, representatives, visitors, contractors and/or agents' entry to the exhibition if they do not hold a conference name badge.
- The Conference Organiser will arrange security onsite, if required by the venue, during the period of the exhibition but will accept no liability for loss or damage.
- The Conference Organiser will not be liable and makes no guarantee of the number of visitors to the exhibition. Equally, the Conference Organiser will not be accountable for the level of commercial activity generated.
- The exhibitor must comply with all the directions/ requests issued by the Conference Organiser including those outlined in the Exhibition Manual.
- The exhibitor will not display or exhibit in such a manner as to obstruct or affect neighbouring exhibitors. This includes blocking or projecting light, impeding or projecting into aisles or neighbouring exhibition spaces.
- The exhibitor agrees to adhere to all conference venue rules and regulations.
- Official contractors will be appointed by the Conference Organiser to undertake stand construction, freight forwarding (if applicable) supply of furniture, electrics and IT Equipment. This is for insurance and security reasons.
- Discounts for any entitlements not used or required will not be provided.

SPONSORSHIP AND EXHIBITION CANCELLATION POLICY

Sponsors - Cancellations received in writing by the Event Organisers, will only be accepted if the sponsoring company has not yet received coverage in any promotional emails or marketing documents. In this instance, all fees will be refunded less an AUD\$550 administration fee. Cancellations received after the sponsoring company has received the above-mentioned acknowledgements, cannot be accepted, and will not be refunded.

Exhibitors - Cancellations received in writing by the Conference Organisers by Friday 11 August 2023 will be accepted, and all fees refunded less an AUD\$550 administration fee. Cancellations received after this date will not be eligible for a refund.

